


REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO NC1-58-85-16	DATE RECEIVED 9-26-85
1 FROM (Agency or establishment) Department of the Treasury		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Internal Revenue Service		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments is approved except for items that may be marked 'disposition not approved' or 'withdrawn' in column 10. If no records are proposed for disposal the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Facilities Management Division		ARCHIVIST OF THE UNITED STATES	
4 NAME OF PERSON WITH WHOM TO CONFER Tom Fitzpatrick	5 TELEPHONE EXT 535-4209	DATE	SIGNATURE OF THE ARCHIVIST IS NOT REQUIRED FOR APPROVAL OF PERMANENT RETENTION OF RECORDS
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
9-20-85		Chief, Records and Reports Management		
7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>			
	<p>These records were created or accumulated in the defunct Reports Division, National Office, Internal Revenue Service. The records consist of various published reports. The reports are statistical reports and their inclusive dates are from March 1959 to June 1975. The total volume of the reports are six (6) cubic feet.</p> <p>These records were originally scheduled under NARS Job No. NN-164-59 with a "Retain" disposition.</p> <p><u>Record Copy of Statistical Reports of the Reports Division.</u></p> <p>These published reports are Monthly Activity Reports, Status Report of Internal Revenue Activities, Quarterly Statistical Reports and Program and Performance Reports. The reports which are statistical are broken out by function. The statistics in the reports include but are not limited to: cost of IRS operations by region and office; employment and man-years by region and office; the number and type of tax returns processed etc. These records are no longer accumulating.</p> <p>Permanent. Retire to Federal Records Center immediately. Offer to National Archives when 30 years old.</p>		NN-164-59 Item 39	