TO: GENERAL SERVICES ADMINISTRATION, NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   Comptroller of the Currency

2. MAJOR SUBDIVISION
   Administrative Services Division

3. MINOR SUBDIVISION
   Information Resources Management

4. NAME OF PERSON WITH WHOM TO CONFER
   Marjorie Gustafson

5. TEL EXT
   447-1995

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

   □ A Request for immediate disposal.

   ☑ B Request for disposal after a specified period of time or request for permanent retention.

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<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
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<tbody>
<tr>
<td>1.</td>
<td>Request to change a disposal authority in the Comprehensive Records Disposition Schedule for the Comptroller of the Currency. Change proposed for Subschedule C - Bank Administration, new disposal authority #26 Domestic Branch and Customer-Bank Communication Terminals (CBCT) Files. The new disposition would read:</td>
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<tr>
<td>26.</td>
<td>Domestic Branch and Customer-Bank Communication Terminal (CBCT) Files. Records relating to the establishment of national bank domestic branches and customer-bank communication terminals (CBCT) branches. Disposition: (SEE REVISED DISPOSITION ON ATTACHED PAGE)</td>
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<tr>
<td></td>
<td>(1) Maintain in Central Records repository for three years or until volume warrants. Transfer to WNRC. Offer to NARA 30 years after retirement to WNRC. Destroy when 30 years old. (continued on next page)</td>
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26. Domestic Branch and Customer-Bank Communication Terminal (CBCT) Files

Records relating to the establishment of national bank domestic branches and customer-bank communication terminals (CBCT) branches.

Disposition:

   2. Records from 1985 to the present. Maintain in Central Records repository for three years. Transfer to WNRC. Destroy when 30 years old.
   3. If bank becomes inactive prior to end of three year retention: transfer to inactive bank case file. (See OCC Subschedule C, Items 1 & 27.)

b. District offices.
   Forward record copy to Washington.

c. Rejected or abandoned applications for branch activities.
   2. Records from 1985 to the present. Maintain in Central Records repository for three years. Transfer to WNRC. Destroy when 30 years old.
   3. If bank becomes inactive prior to end of three year retention: transfer to inactive bank case file. (See OCC Subschedule C, Items 1 & 27.)