

RG101

1 item

Standard Form No 116
Revised November 1951
Prescribed by General Services
Administration
GSA Reg 3-IV-106

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED <i>10/5/73</i>	JOB NO 174-063
DATE APPROVED	
NOTIFICATION TO AGENCY	
IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL APPROVED" IS AUTHORIZED	
<i>10-25-73</i> DATE	<i>James B. Hood</i> ARCHIVIST OF THE UNITED STATES

TO. GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Treasury

2 MAJOR SUBDIVISION.
Comptroller of the Currency

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Mr. Charles M. Van Buren III

5 TEL. EXT
964-7981

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of _____ pages are proposed for disposal for the reason indicated ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

10/2/73
(Date)

Ch Van Buren III
(Signature of Agency Representative)

Records Officer
(Title)

*copy of this
request
by
Mr. Van Buren
10/2/73*

7. ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO.	10 ACTION TAKEN
1.	<p>Paid Dividend Checks on Insolvent Banks Arranged by Bank and Check number.</p> <p>Destroy 6 years after payment of check</p> <p>NOTE: The Washington National Records Center currently holds 2,654 cu. ft. of these checks dating from 1925-1948 under accession 51-A-74. Another 726 cu. ft. dating from 1873-1939 are in General Archives Division custody.</p>		DISPOSAL APPROVED