REQUEST FOR RECORDS DISPOSITION AUTHORITY

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<tr>
<th>To</th>
<th>NATIONAL ARCHIVES and RECORDS ADMINISTRATION</th>
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<td>8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001</td>
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1. FROM (Agency or establishment)
   Department of the Treasury

2. MAJOR SUBDIVISION
   United States Mint

3. MINOR SUBDIVISION
   Documentation and Programs Division

4. NAME OF PERSON WITH WHOM TO CONFER
   George F. Bamford

5. TELEPHONE
   202-772-7306

6. AGENCY CERTIFICATION
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal of the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, is not required; ☑ is attached, or ☐ has been requested.

7. ITEM NO
   8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION
   Electronic Information Systems
   (SEE ATTACHED)

8. GRS OR SUPERSEDED JOB CITATION
   Die Information System (DIS)

9. ACTION TAKEN
   10. JOB NUMBER
   3-1-104-03-11

Date Received: 6-5-2003

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 USC 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

ARCHIVIST OF THE UNITED STATES

DATE

WASHINGTON, D.C. 20504

FEBRUARY 13, 2003

George W. Bush
President of the United States

WASHINGTON, D.C. 20504

March 27, 2003

Richard W. Zanow
Archivist of the United States

Date

Electronic Information Systems

(SEE ATTACHED)
ELECTRONIC INFORMATION SYSTEMS

1. Die Information System (DIS)

Information system used to monitor and track coinage die usage and die life

a. System Content:

Information relating to die life and usage. Specific data Fields include alloy, serial #, user ID, and system maintenance information.

TEMPORARY Cut-off individual records at the end of the calendar year in which the die has been destroyed Delete 10 years after cut-off

b. System Inputs:

Information from the dies is manually input at the Mint field locations. This information is taken directly from the dies and extracted from information already present in other information systems such as Peoplesoft. No additional records are created or maintained during this process.

c. System Outputs:

Reports regarding die processing, die life, press number, operator and die retired code.

TEMPORARY Cut-off at the end of the calendar year and destroy 10 years after cut-off

d. System Documentation:

Requirements specifications, requirements analyses, design documents, programming specifications, test plans, source code, data systems specifications, file specifications, records layouts, data dictionaries, output specifications.

TEMPORARY Cut-off when the system is no longer in use by the Mint or data has been migrated to a new information system Destroy 10 years after cut-off or when all data has been migrated or deleted, whichever is earlier