**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

(See Instructions on reverse)

<table>
<thead>
<tr>
<th>TO:</th>
<th>NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. FROM (Agency or establishment)</td>
<td>Department of the Treasury</td>
</tr>
<tr>
<td>2. MAJOR SUBDIVISION</td>
<td>United States Mint</td>
</tr>
<tr>
<td>3. MINOR SUBDIVISION</td>
<td>San Francisco Mint</td>
</tr>
<tr>
<td>4. NAME OF PERSON WITH WHOM TO CONFER</td>
<td>George Bamford</td>
</tr>
<tr>
<td>5. TELEPHONE</td>
<td>(202) 874-5972</td>
</tr>
</tbody>
</table>

**DATE RECEIVED**

10-04-95

**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

**DATE**

12-18-95

**ARCHIVIST OF THE UNITED STATES**

<table>
<thead>
<tr>
<th>6. AGENCY CERTIFICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required; □ is attached; or □ has been requested.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DATE</th>
<th>SIGNATURE OF AGENCY REPRESENTATIVE</th>
<th>TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/2/95</td>
<td>George F. Bamford</td>
<td>United States Mint Records Management Officer</td>
</tr>
</tbody>
</table>

**ITEM NO.**

<table>
<thead>
<tr>
<th>8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>See attached</td>
</tr>
</tbody>
</table>

**JOB NUMBER**

N1-104-95-1

**ACTION**

NAR

**JOB CITATION**

See attached

**NSN 7540-00-334-4064**

PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV. 3-91)

Prescribed by NARA

36 CFR 1228
Item 1

LEDGERS, PRESS COPY BOOK AND OTHER BOUND VOLUMES, 1887-1971 (11 volumes)

The records document receipt and custody of metals and administrative operations of the San Francisco Mint. Also included is a publication concerning bullion values. The volumes are itemized below.

Source record of gold and silver receipts (number of deposits at end of volume), 1923-1956
Daily register of bullion and cash, 1943-1948
Bookkeeper’s metal custody account—gold [includes M&R, Coiner, Supt., and Officer-in-Charge], 1925-1971
Bookkeeper’s metal custody account—silver [includes M&R, Coiner, etc.], 1925-1972
Bookkeeper’s metal custody account—nickel [includes M&R, Coiner, etc.], 1925-1956
Superintendent of Mint in account with the Melting and Refining Department—Minor coinage [nickel and bronze], 1926-1954
Daily receipt and delivery of bullion and coin gold, 1927-1941
Contract record, 1927-1951
Press copy book, Assayer’s Department, 1907-1911
Payroll of the Assayer’s Department, 1887-1901


Disposition PERMANENT. Transfer immediately to the National Archives upon approval of this schedule.

Item 2


Included are proposals, contracts and modifications, bid records, payrolls, approvals of materials, specifications, and blueline drawings. Also included are files of black and white contact prints and a few photographic prints of the restoration, which are currently scheduled to be sent to the Mint historian.

a. Specifications, drawings, and related records.

Disposition PERMANENT. Transfer immediately to the National Archives upon approval of this schedule.
b. Bid records, payrolls, and other records that lack sufficient historical value to warrant permanent retention.

Disposition TEMPORARY. Destroy during archival processing.

Item 3

GLASS LANTERN SLIDES, undated. Less than 100 items.

The slides depict employees, equipment, offices, and operations. Each item has a caption.

Disposition PERMANENT. Transfer immediately to the National Archives upon approval of this schedule.

Item 4


Disposition PERMANENT. Transfer immediately to the National Archives upon approval of this schedule.

Item 5

ARCHITECTURAL DRAWINGS OF THE OLD MINT, dates unknown. 1 reel of microfilm.

This microfilm was created by NARA, and the original drawings are probably held by NNSC.

Disposition PERMANENT. Transfer immediately to the National Archives upon approval of this schedule.

Item 6

ANNUAL REPORTS OF THE U.S. MINT, 1875-present (with many gaps). 1 cubic foot.

a. Annual reports not represented in 9NS-S holdings.

Disposition PERMANENT. Transfer immediately to the National Archives upon approval of this schedule.
b. Annual reports held by 9NS-S.

Disposition TEMPORARY.

Item 7

VIDEO TAPE "GRANITE LADY"

1 VHS video tape about the history of the San Francisco Mint.

Disposition PERMANENT. Transfer immediately to the National Archives upon approval of this schedule.