

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
Department of the Treasury

2. MAJOR SUBDIVISION  
United States Mint

3. MINOR SUBDIVISION  
San Francisco Mint

4. NAME OF PERSON WITH WHOM TO CONFER  
George Bamford

5. TELEPHONE  
(202) 874-5972

**LEAVE BLANK (NARA use only)**

JOB NUMBER  
N1-204-95-1

DATE RECEIVED  
10-04-95

**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE  
12-18-95

ARCHIVIST OF THE UNITED STATES  
John W. Paul

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE  
10/2/95

SIGNATURE OF AGENCY REPRESENTATIVE  
*George F. Bamford*  
George F. Bamford

TITLE  
United States Mint  
Records Management Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached		

Item 1

LEDGERS, PRESS COPY BOOK AND OTHER BOUND VOLUMES, 1887-1971  
(11 volumes)

The records document receipt and custody of metals and administrative operations of the San Francisco Mint. Also included is a publication concerning bullion values. The volumes are itemized below.

Source record of gold and silver receipts (number of deposits at end of volume),  
1923-1956

Daily register of bullion and cash, 1943-1948

Bookkeeper's metal custody account--gold [includes M&R, Coiner, Supt., and  
Officer-in-Charge], 1925-1971

Bookkeeper's metal custody account--silver [includes M&R, Coiner, etc.], 1925-  
1972

Bookkeeper's metal custody account--nickel [includes M&R, Coiner, etc.], 1925-  
1956

Superintendent of Mint in account with the Melting and Refining Department-- Minor  
coinage [nickel and bronze], 1926-1954

Daily receipt and delivery of bullion and coin gold, 1927-1941

Contract record, 1927-1951

Press copy book, Assayer's Department, 1907-1911

Payroll of the Assayer's Department, 1887-1901

*Rules and Tables for Computing Bullion Values*, Government Printing Office, 1909

Disposition PERMANENT. Transfer immediately to the National Archives upon  
approval of this schedule.

Item 2

OLD MINT INTERIOR AND EXTERIOR RESTORATION PROJECT FILES, 1973-  
1978. 4 cubic feet. Arranged by contract number.

Included are proposals, contracts and modifications, bid records, payrolls, approvals  
of materials, specifications, and blueline drawings. Also included are files of black  
and white contact prints and a few photographic prints of the restoration, which are  
currently scheduled to be sent to the Mint historian.

a. Specifications, drawings, and related records.

Disposition PERMANENT. Transfer immediately to the National Archives upon  
approval of this schedule.

b. Bid records, payrolls, and other records that lack sufficient historical value to warrant permanent retention.

Disposition TEMPORARY. Destroy during archival processing.

Item 3

GLASS LANTERN SLIDES, undated. . Less than 100 items.

The slides depict employees, equipment, offices, and operations. Each item has a caption.

Disposition PERMANENT. Transfer immediately to the National Archives upon approval of this schedule.

Item 4

POSTER OF THE 1973 RE-OPENING OF THE OLD MINT, 1973. 1 item.

Disposition PERMANENT. Transfer immediately to the National Archives upon approval of this schedule.

Item 5

ARCHITECTURAL DRAWINGS OF THE OLD MINT, dates unknown. 1 reel of microfilm.

This microfilm was created by NARA, and the original drawings are probably held by NNSC.

Disposition PERMANENT. Transfer immediately to the National Archives upon approval of this schedule.

Item 6

ANNUAL REPORTS OF THE U.S. MINT, 1875-present (with many gaps). 1 cubic foot.

a. Annual reports not represented in 9NS-S holdings.

Disposition PERMANENT. Transfer immediately to the National Archives upon approval of this schedule.

b. Annual reports held by 9NS-S.

Disposition TEMPORARY.

Item 7

VIDEO TAPE "GRANITE LADY"

1 VHS video tape about the history of the San Francisco Mint.

Disposition PERMANENT. Transfer immediately to the National Archives upon approval of this schedule.