

**REQUEST FOR AUTHORITY  
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO: **GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Federal Home Loan Bank Board

2. MAJOR SUBDIVISION

Office of Communications

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Charles W. Curtis

5. TEL. EXT.

Code 129 X-304

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 1 pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

January 9, 1974  
 (Date)

*Charles W. Curtis*  
 (Signature of Agency Representative)

Agency Records Officer  
 (Title)

RG 195

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DATE RECEIVED <i>11/15/74</i>	JOB NO.
DATE APPROVED <i>NC</i>	<i>174-130</i>
NOTIFICATION TO AGENCY	
IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL APPROVED" IS AUTHORIZED.	
<i>1-25-74</i> DATE	<i>James B. Roads</i> ARCHIVIST OF THE UNITED STATES

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><u>Records of the Office of Communications</u></p> <p>Complete set of formal informational releases and publications, such as press releases, press conference transcripts, official speeches, graphic progress presentations, and indexes thereto.</p> <p>Transfer to Federal Records Center four (4) years after close of file. (Authorized by General Records Schedule 14, Item 1)</p> <p>Disposition: <u>Retain Permanently.</u> Offer to National Archives after twenty (20) years.</p>	<p><i>NN-469-4</i></p> <p><i>Item 15</i></p>	<p><i>1 Item</i></p>