Schedule Number: NC-195-75-002

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Item 1 is superseded by NC1-195-79-01, item 3.
Item 2 is superseded by NC1-195-79-01, item 2.
Item 3 is superseded by NC1-195-79-01, item 4.

Date Reported: 11/08/2021
REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS
(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   Federal Home Loan Bank Board
2. MAJOR SUBDIVISION
   Office of the Secretary
3. MINOR SUBDIVISION
   Files and Docket Section
4. NAME OF PERSON WITH WHOM TO CONFER
   Charles W. Curtis
5. TEL. EXT.
   129-3045
6. CERTIFICATE OF AGENCY REPRESENTATIVE:
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 10 pages are not now needed for the business of this agency or will not be needed after the retention periods specified.
   16 August 74
   (Signature of Agency Representative)
   (Title)

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
<th>SAMPLE OR JOB NO.</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Records of the Office of the Secretary, Files and Docket Section.</td>
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<td>1. Document Folder -</td>
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<td></td>
<td>Consists generally of substantive documents in support of:</td>
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<td></td>
<td>Relocation of Home Office</td>
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<tr>
<td></td>
<td>Relocation of Branch Office</td>
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<tr>
<td></td>
<td>Branch Office exact location</td>
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</tr>
<tr>
<td></td>
<td>*Branch Office Application</td>
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<tr>
<td></td>
<td>Application for Membership and Insurance of Accounts</td>
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<td>Merger Applications</td>
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<td>Conversion Applications</td>
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<td>Debenture Applications</td>
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<td>Disposition: Retain in Files and Docket Section for three (3) years following Board action on a given application then transfer to FRC.</td>
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<td>*Hold public folder for seven (7) years then destroy.</td>
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<td></td>
<td>*Branch Office Applications: Destroy when ten (10) years old. Retain in Files and Docket Section for three (3) years following Board action on a given application then transfer to FRC.</td>
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</tr>
</tbody>
</table>

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DATE RECEIVED: AUG 22 1974
JOB NO.: NC 1 95 - 75 - 1

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

10/4/74 (Date) Acting, Assistant National Archivist of the United States
Federal Home Loan Bank Board-Records of the Office of the Secretary, Files and Docket Section. (Continued)

2. **Correspondence Folder**

Consists of: All correspondence pertaining to the Association.

Disposition: Retain in the Files and Docket Section for five (5) years then transfer to the Federal Records Center (FRC). Destroy after twenty-five (25) years at the FRC.

\( \checkmark \) 10-7-74

3. **Statement Folder**

Consists generally of:

- Examination Reports
- Appraisal Reports
- Defalcation Reports
- Semiannual Report with all schedules
- Evaluation Reports
- Scheduled Items

Disposition: Retain in the Files and Docket Section for three (3) years then transfer to the FRC. Destroy after twenty-five (25) years at the FRC.

\( \checkmark \) 10-7-74

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*Agreement on changes of wording on both pages of this schedule secured from Mr. Sam Funke.*** Records Officer, FHLLB*