

UVA

**REQUEST FOR AUTHORITY
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED MAY 8 1975	JOB NO.
DATE APPROVED NC - 195-75-10	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>6-10-75</i> Date	<i>James B. Rhoads</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Federal Home Loan Bank Board (FHLBB)

2. MAJOR SUBDIVISION

Office of Housing and Urban Affairs

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Charles W. Curtis

5. TEL. EXT.

129-3045

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 2 pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

5 May 75 Charles W. Curtis

(Date)

(Signature of Agency Representative)

Agency Records Officer

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Records of the Office of Housing and Urban Affairs General Correspondence Subject Files-- Includes reference material correspondence, inter-office memoranda, and related documentation accumulated in connection with OHUA's functions of providing assistance in the areas of housing and employment of minority enterprises in the savings and loan industry. PERMANENT. Retention: /retain in office 10 years, then transfer to FRC. Destroy 5 years after transfer. Offer for transfer to National Archives when 20 years old.		
2.	Association Files -- Contains data concerning specific minority-owned or minority-operated savings and loan associations. Retention: retain in office 10 years, then transfer to FRC. Destroy 10 years after transfer. when 20 years old.		


Changes in retention standards authorized by Dan Funkhouser, FHLBB Office of Records, May 19/75. Copy to Agency + NARA 6/12/75

Records of the Office of Housing and Urban
Affairs

3. Discrimination Files

Contains complaints of discrimination in lending or
employment by savings and loan associations.

PERMANENT.

Retention: /retain in office 10 years, then
transfer to FRC. ~~Destroy 10 years~~
~~after transfer~~ Offer for transfer to
National Archives when 20 years old. 

4. Administrative Files-consists of material used in day-
to-day operations such as T&A's, SF-52'2, and internal
supply requisition files.

Retention: retain in office 5 years, then destroy.