

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Federal Home Loan Bank Board

2. MAJOR SUBDIVISION  
Office of Management Systems & Administration

3. MINOR SUBDIVISION  
Industry Data Division

4. NAME OF PERSON WITH WHOM TO CONFER  
Barbara Bosher

5. TEL EXT  
634-4031

LEAVE BLANK	
JOB NO <b>NC1 195 78 4</b>	
DATE RECEIVED <b>8 DEC 1977</b>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<u>1-4-78</u> Date	<u>James B. Rhoads</u> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <u>11/30</u>	D. SIGNATURE OF AGENCY REPRESENTATIVE <u>Clayton L. Harding</u>	E. TITLE Agency Records Officer
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p>Records of the Office of Management Systems and Administration Industry Data Division</p> <p><u>GENERAL CORRESPONDENCE</u></p> <p>Correspondence between the Office Director, other offices of the Board and outside individuals pertaining to the activities of the division.</p> <p>DISPOSITION: Cut off at end of calendar year. Destroy 2 years after cut off.</p>		
2.	<p><u>CASE FILES</u></p> <p>Case files on topics such as Electronic Funds Transfer System (EFTS) Conferences, Industry Condition Reports Conferences, quarterly and semi-annual reports, EFTS industry feedback, industry reporting requirements etc.</p> <p>DISPOSITION: Cut off at end of calendar year. Destroy 3 years after cut off.</p>		

*4 items*

*115907 sent to agency, NCR, NNF - 1/5/78*

## Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
3.	<p><u>INDUSTRY-CONDITION REPORT</u></p> <p>Computer printout of the final report for management control of Semi-annual reports.</p> <p>Disposition: Cut off at end of calendar year. Transfer to Federal Records Center 3 years after cut off. Destroy 6 years after cut off.</p>		
4.	<p><u>SEMI-ANNUAL FINANCIAL REPORT</u></p> <p>Materials relating to each cycle of the Semi-Annual Report including such things as copy of form and instructions for completion.</p> <p>Disposition: Cut off at end of calendar year. Transfer to Federal Records Center 3 years after cut off. Destroy 6 years after cut off.</p>		