

RG 217

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)

GENERAL ACCOUNTING OFFICE

2. MAJOR SUBDIVISION

OFFICE OF ADMINISTRATIVE PLANNING AND SERVICES

3. MINOR SUBDIVISION

RECORDS MANAGEMENT AND SERVICES

4. NAME OF PERSON WITH WHOM TO CONFER

LARRY HERRMANN

5. TEL. EXT.

356-5461

LEAVE BLANK	
DATE RECEIVED APR 2 1974	JOB NO. 174-198
DATE APPROVED NO	
NOTIFICATION TO AGENCY	
IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL APPROVED" IS AUTHORIZED.	
4-2-74 DATE	<i>James B. Rhoads</i> ARCHIVIST OF THE UNITED STATES

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of _____ pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

4/2/74
(Date)

Larry Herrmann
(Signature of Agency Representative)

Rec. Mgmt. & Serv. Officer
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>Original Navy and Marine Corps payroll records, 1916-48, totaling 9877 cubic feet, located at the National Personnel Records Center, 9700 Page Blvd., St. Louis, Mo.</p> <p>DESTROY IMMEDIATELY.</p> <p>Immediate one-time disposal authority is sought for these payroll records that are now scheduled for a 56 year retention period pursuant to Disposal Job No. II-NNA-224, item 2. This action is taken because experience has shown that reference on these records is so negligible that their continued long-term retention cannot be justified. This is especially true in light of their great volume and the acute need of the National Personnel Records Center for additional storage space as a result of the recent fire. The negligible reference on these payroll records has been confirmed by the Chief of the Navy Reference Branch and the Chief of the Navy Correspondence Section.*</p> <p>It should be noted that the Navy and Marine Corps service records—none of which were destroyed in the Center fire—provide sufficient information to protect the rights of individual servicemen and of the Federal Government.</p> <p>* Navy has given its verbal concurrence to this disposal. J.L.W. 2 Apr. 1974</p>	II-NNA-224 item 2	DISPOSAL APPROVED