**REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS**

(See Instructions on reverse)

**TO:** GENERAL SERVICES ADMINISTRATION,  
- NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. **FROM (AGENCY OR ESTABLISHMENT)**  
   GENERAL ACCOUNTING OFFICE

2. **MINOR SUBDIVISION**  
   OFFICE OF ADMINISTRATIVE PLANNING AND SERVICES

3. **MINOR SUBDIVISION**

4. **NAME OF PERSON WITH WHOM TO CONFERENCE**  
   I. Perlman

5. **TEL. EXT.**  
   129-5161

6. **CERTIFICATE OF AGENCY REPRESENTATIVE:**

   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

   (Date)  
   (Signature of Agency Representative)  
   (Title)

<table>
<thead>
<tr>
<th>7. ITEM NO.</th>
<th>8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
<th>9. SAMPLE OR JOB NO.</th>
<th>10. ACTION TAKEN</th>
</tr>
</thead>
</table>
| 1           | This request is designed to ensure that records created by the Bureau of Reclamation, Department of the Interior, are not exempt from the provisions of the following previously approved schedules:   
   a. National Archives Job No. NN-171-4  
      The exclusion of "...all accounts and supporting documents of the Bureau of Reclamation, U.S. Department of the Interior...," is eliminated. Those records are now to be disposable 10 years and 3 months after the period of the account.  
   b. National Archives Job No. NN-164-145  
      This job was informally amended to exclude Bureau of Reclamation contracts. This request eliminates that exclusion, express or implied, from the provisions of the job. These records are now to be disposable 12 years from the end of the fiscal year in which they are received by a Federal Records Center. |
| 2           | Copies of the cited schedules are attached. |                     |                  |