

**REQUEST FOR AUTHORITY
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

| | |
|---|---------|
| LEAVE BLANK | |
| DATE RECEIVED OCT 1 1974 | JOB NO. |
| DATE APPROVED NC - 217-75 - 2 | |

TO: **GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
GENERAL SERVICES ADMINISTRATION

2. MAJOR SUBDIVISION
NATIONAL ARCHIVES AND RECORDS SERVICE

3. MINOR SUBDIVISION
OFFICE OF FEDERAL RECORDS CENTERS

4. NAME OF PERSON WITH WHOM TO CONFER
THOMAS W. WADLOW

5. TEL. EXT.
13-35185

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

10-10-74 *James P. O'Keefe*
 Date acting Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 1 pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

2 October 1974 (Date) *Thomas W. Wadlow* (Signature of Agency Representative) **Director** (Title)
Records Disposition Division

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS) | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|-------------|--|----------------------|------------------|
| 1. | <p>RECORDS OF THE GENERAL ACCOUNTING OFFICE (RG 217)</p> <p><u>Certificates of Transfer Settlements, 1923-47.</u> These Fiscal Officers' records, totaling approximately 852 cubic feet, are located in Accession No. 66-A-133 at the Washington National Records Center.</p> <p>DESTROY IMMEDIATELY.</p> <p>Mr. Isadore Perlman of the General Accounting Office has approved the destruction of these records (see attachment), because they are no longer of any value to the agency.</p> | | |

Copy to WNRC 10/15/74 CD