

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED DEC 26 1974	JOB NO. NC-217-75-3
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
<u>1-16-75</u> Date	<u>James B. Rhoads</u> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
GENERAL ACCOUNTING OFFICE

2. MAJOR SUBDIVISION
OFFICE OF ADMINISTRATION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Isadore Perlman

5. TEL. EXT.
129-5461

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

12/26/74 (Date) Randy Herrmann (Signature of Agency Representative) **Director, Office of Administrative Services** (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>Settled accounts of accountable officers, consisting of the following records, or their equivalents:</p> <ul style="list-style-type: none"> a. Statements of accountability b. Statements of transactions c. Related vouchers and schedules d. Supporting papers <p align="center">_____</p> <p>This item does not include:</p> <ul style="list-style-type: none"> a. Military and civilian payroll records showing gross and net pay b. Accounts pertaining to Indians c. Vouchers and supporting papers covering freight and passenger transportation charges <p align="center">_____</p> <p>Destroy 6 years, 3 months after the period covered by the account.</p> <p>This disposal authorization becomes effective on six months after enactment of the General Accounting Office Act of 1974.</p>	This item supersedes NN 171-4	

*Copy to GAO, 1/22/75
TWW
Number Memo to All Centers Regional Commissioners 1/10/75*