

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

LEAVE BLANK	
DATE RECEIVED	JOB NO.
DEC 26 1974 NC - 217-75-4	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
1-16-75 Date	<i>James B. Rhoads</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**GENERAL ACCOUNTING OFFICE**

2. MAJOR SUBDIVISION  
**OFFICE OF ADMINISTRATION**

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
**Isadore Perlman**

5. TEL. EXT.  
**129-5461**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

12/26/74 (Date) *Isadore Perlman* (Signature of Agency Representative) Director, Office of Administrative Services (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>Designated General Accounting Office copies of contracts, and related papers.</p> <p>Destroy 6 years, 3 months after close of file.</p> <p align="center">_____</p> <p>This item does not include contracts relating to Indians.</p> <p align="center">_____</p> <p>This disposal authorization becomes effective six months after enactment of the General Accounting Office Act of 1974.</p>	<p>This item supersedes NN 164-145</p>	

*copy to GAO 1/22/75  
Numbered Memo to All Centers + Regional Commissioners 2/10/75*