

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED DEC 9 1975	JOB NO.
DATE APPROVED NC1-217-76-1	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
12-15-75 Date	<i>James R. Rhoads</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT) General Accounting Office	
2. MAJOR SUBDIVISION Office of Administrative Services	
3. MINOR SUBDIVISION Records Management and Services Branch	
4. NAME OF PERSON WITH WHOM TO CONFER Jane A. Benoit	5. TEL. EXT. 275-6131

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 1 pages are proposed for disposal for the reason indicated: ("X" only one)

- | | |
|--|--|
| <input type="checkbox"/> A The records have ceased to have sufficient value to warrant further retention. | <input checked="" type="checkbox"/> B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified. |
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Director, Office of Administrative
 Services

12/18/75 *Ruby R. Herrmann*
 (Date) (Signature of Agency Representative)

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Files pertaining to Miller Act, 40 U.S.C. 270a-d, as amended The folders contain correspondence requesting certified copies of various documents such as contracts, payment bonds, final payment vouchers, or statements of the date of final settlement. Also, there are affidavits submitted to the Comptroller General as required under 40 U.S.C. 270c, letters from various administrative offices forwarding original contracts, payment bonds, or vouchers to this Office and copies of GAO letters returning same, copies of requisitions for reproduction of documents, letters transmitting payments and/or refunds for these reproduction services, and copies of correspondence transmitting the certified copies to requesters. Dispose of 3 years after last date of material in file.		

Copy to Agency 12-17-75