

**REQUEST FOR AUTHORITY
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)
 U.S. General Accounting Office

2. MAJOR SUBDIVISION
 Office of Administrative Services

3. MINOR SUBDIVISION
 Records Management and Services Branch

4. NAME OF PERSON WITH WHOM TO CONFER
 Jane A. Benoit

5. TEL. EXT.
 275-6131

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| | |
|--------------------------------------|---------|
| DATE RECEIVED JAN 29 1976 | JOB NO. |
| DATE APPROVED NCI-217-76-2 | |

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

2-18-76 *James B. [Signature]*
 Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of _____ pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

1/28/76 (Date) *Jane A Benoit* (Signature of Agency Representative) Chief, Records Mgmt & Svcs Br. (Title)

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS) | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|-------------|--|--|------------------|
| 1. | Designated General Accounting Office copies of contracts, and related papers. Destroy 10 years, 3 months, after close of file. This item does not include contracts relating to Indians. NOTE: Agencies are not required to keep a GAO copy of contracts after March 7, 1975. | This item supersedes NC-217-75-4 | |

Copies to Agency + All FRC's 2-24-76