Schedule Number: NC1-217-76-03

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Item 1 is superseded by NC1-217-78-03, item 1.

Date Reported: 11/08/2021
### REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

**TO:** GENERAL SERVICES ADMINISTRATION, 
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. **FROM (AGENCY OR ESTABLISHMENT):**  
   U.S. General Accounting Office

2. **MAJOR SUBDIVISION:**  
   Office of Administrative Services

3. **MINOR SUBDIVISION:**  
   Records Management and Services Branch

4. **NAME OF PERSON WITH WHOM TO CONFER:** Jane A. Benoit  
   **TEL. EXT.:** 275-6131

5. **CERTIFICATE OF AGENCY REPRESENTATIVE:**
   
   I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of ___ pages are proposed for disposal for the reason indicated: ("X" only one)

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
</tr>
</thead>
<tbody>
<tr>
<td>The records have ceased to have sufficient value to warrant further retention.</td>
<td>The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.</td>
</tr>
</tbody>
</table>

1/29/76  
**DATE RECEIVED:** JAN 29 1976  
**DATE APPROVED:** NC1-217-76-3

**NOTIFICATION TO AGENCY:**  
4c. In accordance with provisions of 36 U.S.C. 3508, the disposal request, as approved, is included in disposal records.

**CHIEF, RECORDS MANAGEMENT AND SERVICES BRANCH:**  
Jane A. Benoit

### 8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF ITEM</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Settled accounts of accountable officers, consisting of the following records, or their equivalents:</td>
</tr>
<tr>
<td></td>
<td>a. Statements of accountability</td>
</tr>
<tr>
<td></td>
<td>b. Statements of transactions</td>
</tr>
<tr>
<td></td>
<td>c. Related vouchers and schedules</td>
</tr>
<tr>
<td></td>
<td>d. Supporting papers</td>
</tr>
<tr>
<td></td>
<td>This item does not include</td>
</tr>
<tr>
<td></td>
<td>a. Military and civilian payroll records showing gross and net pay</td>
</tr>
<tr>
<td></td>
<td>b. Accounts pertaining to Indians</td>
</tr>
<tr>
<td></td>
<td>c. Vouchers and supporting papers covering freight and passenger transportation charges</td>
</tr>
</tbody>
</table>

**RECORDS CREATED PRIOR TO JULY 2, 1975:**

- Destroy 10 years, 3 months, after the period covered by the account

**RECORDS CREATED ON OR AFTER JULY 2, 1975:**

- Destroy 6 years, 3 months after the period covered by the account

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Four copies, including original, to be submitted to the National Archives and Records Service  
10-09429-3  
GPO