INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-217-78-01

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Item 1a is superseded by NC1-217-82-01, item 074-06a.
Item 1b is superseded by NC1-217-82-01, item 074-06b.

Date Reported: 11/08/2021

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE
REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
   NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC  20408

1. FROM (AGENCY OR ESTABLISHMENT)
   U.S. General Accounting Office

2. MAJOR SUBDIVISION
   Office of Publishing Services

3. MINOR SUBDIVISION
   Publishing and Graphic Services Branch

4. NAME OF PERSON WITH WHOM TO CONFER
   Jim Reid

5. TEL. EXT.
   275-6204

6. CERTIFICATE OF AGENCY REPRESENTATIVE:
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

   □ A Request for immediate disposal.
   X B Request for disposal after a specified period of time or request for permanent retention.

C. DATE
   11/06/77

D. SIGNATURE OF AGENCY REPRESENTATIVE
   [Signature]

E. TITLE
   Director, Office of Administrative Services

7. ITEM NO.
   1

8. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)
   Negatives created during the process of printing GAO publications.
   A. Special Publications (includes the GAO Review, the Annual Report, Food Update, and the Policy and Procedures Manual).
      Dispose 2 years after date of publication
   B. Audit Reports and other printed material
      Dispose 6 months after date of publication.

9. SAMPLE OR JOB NO.

10. ACTION TAKEN

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

Sent to agency: 11/28/77