

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
 (See Instructions on reverse)

LEAVE BLANK	
JOB NO	<b>NCI-217-78-5</b>
DATE RECEIVED	<b>JUN 13 1978</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>6-26-78</i> Date	<i>James B. Rhoads</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**United States General Accounting Office**

2. MAJOR SUBDIVISION  
**Office of Administrative Services**

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER <b>James Reid</b>	5. TEL EXT <b>275-6204</b>
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6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>6/2/78</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Ray Neumann</i>	E. TITLE <i>Director, Office of Admin. Services</i>
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1 (a)	Revisions to General Records Schedule 9 Issuing office memorandum copies other than those identified in item 1d." Destroy when 3 years old		
1 (d)	Records on international shipments of household goods moved via freight forwarders." Destroy 6 years after the period of the account."		

*2 items*

*copy to agency 2 items  
 MJ 6-28-78*