

Rec NCI 14 Feb 80

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCI-217-80-3
DATE RECEIVED	2-14-80
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
SIGNATURE OF THE ARCHIVIST IS NOT REQUIRED FOR APPROVAL OF PERMANENT RETENTION OF RECORDS	
Date	Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
U.S. General Accounting Office

2 MAJOR SUBDIVISION
Office of Information Systems and Services

3 MINOR SUBDIVISION
Records Management Services

4 NAME OF PERSON WITH WHOM TO CONFER
Peris Cassorla or
Shirley A. Allen

5 TEL EXT
275-5395
275-6204

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C DATE 1/25/80	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Norma Staples</i>	E TITLE Records Management Officer
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>Presidential Pay Files</p> <p>Certificates of Settlement and related records concerning the salary of the President of the United States. It includes certificates, correspondence, related materials concerning the monthly salary of the President. Subjects include; deductions, expense accounts, and any unsettled pay claims.</p> <p>PERMANENT: Maintain in current files. Offer to NARS ⁶ years after President ceases to hold office. 3 mos.</p> <p><i>Per Cassorla CD RLO. 1/18/80</i></p>		

75-100
*Close
Out copy to
NNT
NL
NMB*

1 ITEM