

Rev NOV 18 09 18 84

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCL-217-80-6
DATE RECEIVED	4-18-80
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	8-7-80
	<i>Paul W. King</i> Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)

U.S. General Accounting Office

2 MAJOR SUBDIVISION

Division of Financial and General Management Studies

3 MINOR SUBDIVISION

Financial Management

4 NAME OF PERSON WITH WHOM TO CONFER

Jack Kearns *Jack D. Kearns*

5 TEL EXT

275-5064

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
4/10/80	<i>Anna Stapleton</i>	XXXXXX Records Management Officer

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10. ACTION TAKEN
1	<p>Approved Accounting System Designs. Executive Department and Agency accounting systems designs that have been formally submitted to GAO and approved by the Comptroller General under provisions of Title II of the GAO Policy and Procedures Manual. Included are GAO summary letters and correspondence from agencies. All records are currently being microfilmed.</p> <p>Disposition: a. Original paper records: Temporary: Destroy when ascertained that reproduced records have been made in accordance with GSA regulations and are adequate substitutes for the paper records.</p> <p>b. Microfiche: Destroy when all administrative XXXXXX needs have ended.</p> <p>This certifies that the records described on this form will be microfilmed in accordance with the standards set forth in 41 CFR 101-11.506.</p> <p>Maintain one diazo copy in GAO technical library and one diazo copy in GAO division records files, be adequate storage facilities.</p>		

*All changes have been made with the 2 ITEMS
consentance of GAO's records officer. 8/13/80
agency MF 8-12-80*