

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*Rev NCD 4 Dec 80 14*

LEAVE BLANK	
JOB NO  NC1-217-81-1	
DATE RECEIVED December 10, 1980	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>12-15-80</i> Date	<i>[Signature]</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
U. S. General Accounting Office

2. MAJOR SUBDIVISION  
Accounting and Financial Management Division

3. MINOR SUBDIVISION  
Accounting and Financial Audits/FA

4. NAME OF PERSON WITH WHOM TO CONFER  
Harry Sanger

5. TEL EXT  
225-2180

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>12-1-80</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E. TITLE GAO Records Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
<i>1</i>	<p><u>U. S. Senate Vouchers</u></p> <p>Records generated by the Office of the Secretary of the Senate which are accountable officers' accounts maintained for site audit by GAO, consisting of statements of transactions, statements of accountability, related vouchers and schedules and supporting papers.</p> <p>Destroy 12 years after the close of the fiscal year in which the account was paid.</p> <p>The General Accounting Office is requesting an exception for these records which would normally be scheduled under job no. NC1-217-78-3. The Senate has informed us that the records would be needed for a longer period (at least two terms) because of pending and future investigations.</p>	<i>636, Item 1</i>	