NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-318-93-005

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of:08/18/2021

ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

30.02 Research Data Collection Files

30.03 Contract Officer Technology Representative Files

30.04 Quality Management Studies

SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

30.01 Research Report Files was superseded by N1-318-04-005 / 1a (BEP Advanced Counterfeit Deterrence (ACD) and Securities Technology Research and Testing Records.

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

				•	· · ·
RE	QUEST FOR RECORDS DISPOSIT	ION AUTHOR			ARA use o
	(See Instructions on rev			N 1318-93-5	
^{10:} N	ATIONAL ARCHIVES and RECORDS ADM ASHINGTON, DC 20408	INISTRATION	(NIR)	ATE RECEIVED 4-30-93	
1. FR	OM (Agency or establishment) Bureau of Engraving and Printin	~		NOTIFICATION TO	O AGENC
2. MA	JOR SUBDIVISION	8		In accordance with the	provisions
3. Mil	IOR SUBDIVISION		·	U.S.C. 3303a the dispo including amendments, is for items that may be man not approved" or "withdra	s approved (rked "dispo
4. NA	ME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE		ATE ARCHIMST OF	THE UNIT
	Margaret G. Pape	874-2504	1	-23-96 Ada	<u>W.C.</u>
	SIGNATURE OF AGENCY REPR	tached; or	ha	s been requested.	· ·
4	29-93 Thomas R. Unto		1	ls Officer, Manage Istrative Services	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PRO	POSED DISPOS		9. GRS OR SUPERSEDED JOB CITATION	10. TAKI US
	FUNCTIONAL RECORDS SC	HEDULE	_		
	Attached is a continuation of t Engraving and Printing functior records for Research, Developme	al records o	overing		
	Engraving and Printing function	al records cent, and Tech	overing		
	Engraving and Printing function records for Research, Developme These records date from 1980 t Approximate accumulation: 24	al records cent, and Tech	overing		
	Engraving and Printing function records for Research, Developme These records date from 1980 t Approximate accumulation: 24	al records c ent, and Tech o 1993. c.f.	overing		
	Engraving and Printing function records for Research, Developme These records date from 1980 t Approximate accumulation: 24	al records c ent, and Tech o 1993. c.f.	overing		
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Item No.

1988 C #

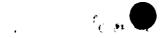


longer needed

Research and Development

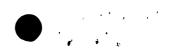
Description

30.01 Research Report Files. Reports, special studies, issuances, special studies, quality Permanent. control files, materials, analysis and other research Cut-off when analysis, and other research generating materials, graphs, file is 5 years blueprints, samples, drawings, correspondence. old. Retire to FRC 10 years after cut-off. Transfer to 2.5 2.2.5 NARA 15 years after cutoff. Duplicate copies. Destroy when no longer needed 30.02 Research Data Collection Files. Permanent. Includes specifications, chemical analysis, ink formula Cut-off file records and testing, linen/paper formula and testing, after case counter-intelligence files. closes. Retire to to FRC in 5 year blocks Transfer to NARA in 5 year blocks 1 when 25 years old. Duplicate copies. Destroy when no



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30.03	Contract Officer Technology Representative Files	Temporary.	
	Information concerning the development and monitoring of materials contracts. Includes material test results, requisitions and other contractor related documents (from inception to completion of deliverables).	Cut-off file after series case closes. Retire to FRC 5 years after cut-off. Destroy 10 years after cut- off.	
30.04	Quality Management Studies	Temporary.	
	Studies conducted by either employee or contractor which relate to a specific action, event, person, place, or project and provide complete documentation of the Bureau's activities from inititation to conclusion. Includes safety and environmental case files.	Cut-off after case closes. Retire to FRC 5 years after cut-off. Destroy 10 years after cut-off.	