

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Revised 30 April 81

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

LEAVE BLANK	
JOB NO	<i>NCI-425-81-3</i>
DATE RECEIVED	<i>April 30, 1981</i>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>5/15/81</i> Date	<i>[Signature]</i> Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Treasury

2. MAJOR SUBDIVISION
Bureau of Government Financial Operations

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
James O. Varner

5. TEL. EXT.
566-8711

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of one page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
<i>1-27-81</i>	<i>[Signature]</i>	<i>Paperwork Management Officer</i>

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
<i>1.</i>	<p>SF 224, Statement of Transactions, Disbursement Schedules, Vouchers, and supporting documents, including receipts for negotiable items.</p> <p>a) Originals - Microfilm. Destroy originals ^{in agency} after microfilm has been verified complete and correct.</p> <p>b) Microfilm - Original. ^{6 months after filming} Transfer to the Federal Records Center. Destroy when ⁷ years old.</p> <p>c) Microfilm - Duplicates. Maintain in action office. Destroy when 7 years old.</p> <p>Records are site audit material.</p> <p><i>The agency certifies that the records described on this form will be microfilmed in accordance with the standards set forth in 41 CFR 101-11.506.</i></p>	<i>NCI-425-78-1, Items 342, 343, 344, 346, 347, and 352; GRS 6/1a (deviation)</i>	<i>3 items</i>

115-11

WVRC only, agency, NNFS - 5/16/81
Closed Out: 5-20-81: K.T.D.

Note to WVRC: any records already in WVRC under NCI-425-78-1, Items 342, 343, 344, 345, 346, 347, + 352 can still be destroyed under them. Records already in center will not be filmed.

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4