

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See instructions on reverse)

NCI 6 May 81

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Treasury

2. MAJOR SUBDIVISION
Bureau of Government Financial Operations

3. MINOR SUBDIVISION
Div. of Facilities Mgmt/Paperwork Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER
James O. VARNER

5. TEL. EXT
566-8711

LEAVE BLANK	
JOB NO <i>NCI-425-81-4</i>	
DATE RECEIVED <i>May 6, 1981</i>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>5-12-81</i> Date	<i>RMM Wang</i> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE	7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
<i>4/28/81</i>	<i>James O. Varner</i>	Paperwork Management Officer - BGFO	1	BEP Form 1908, Activity of Stock Balance Report; TFS 9029, Advice of Transactions in Federal Reserve Notes; and BEP Form 1907, Letter of Advice of Shipment of U. S. Notes and BEP Form 1905, Schedule of Delivery for Federal Reserve "Currency Note." a. Records created before July 1, 1975. Destroy when 10 years and 3 months old. b. Records created on or after July 1, 1975. Destroy when 6 years and 3 months old. (These 4 items total one cubic foot per year).	NCI-425 80-6 and 425- 78-1. Item 635	

Closed Out: 6-16-81: K.T.?

To NCW, 3-25-82. According to BGFO, only FARDC to receive these items. 2 items