

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO.	NCI-425-84-2
1. FROM (Agency or establishment) Department of the Treasury		DATE RECEIVED	1-29-85
2. MAJOR SUBDIVISION Financial Management Services (Formerly BGFO)		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION Division of Facilities Management		In accordance with the provisions of 44 U.S.C 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
4. NAME OF PERSON WITH WHOM TO CONFER Aldonia R. ROBINSON	5. TELEPHONE EXT. 566-7315	DATE 8-12-85	ARCHIVIST OF THE UNITED STATES <i>Francis A. Burke</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 12/12/84	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Douglas C. Lewis</i> Douglas C. LEWIS	D. TITLE FMS Paperwork Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1.	Division of Government Accounts and Reports Special Reporting Branch Records of the Consolidated Financial Statements (CFS) Project. The Consolidated Financial Statements (CFS) of the United States are annual financial statements in a business type format using accrual accounting. The CFS result from a special project to adapt the Federal Government's financial statements to generally accepted accounting principles. The project's records cover the development and annual calculation of the CFS. a. Significant evidential records of the CFS project consisting of: 1. records of the committees developing and refining the CFS, circa 1974 - 1980. Records of both the outside Advisory Committee on Federal Consolidated Financial Statements, including its four volumes of <u>Recommendations to the Secretary of the Treasury and OF Official Minutes of the Meetings</u> , and of the Interagency Committee on CFS, including its reports, studies of its subcommittees and its minutes. 2. CFS project correspondence files, 1976 - date. Arranged by year and thereunder by subject, the files	NCI-425-78-1 Item 566	

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>letters, memorandums, minutes of meetings, etc. concerning the project staff's activities in developing and refining the CFS.</p> <p>3. record set of separately printed CFS of the U. S. Fiscal Year 1975 - Fiscal Year 1982. Consists of the record set of the separate CFS volumes for those years when the CFS were published both as separate volumes and in the <u>Treasury Bulletin</u>; in subsequent years the CFS may be printed only in the <u>Treasury Bulletin</u> and not as a separate publication.</p> <p>4. operating procedures files, 1974 - date. Arranged by fiscal year, these files document how each year's CFS are derived. Each year's operating procedures file contains a list of sources used and the actual calculations.</p> <p>5. unpublished source files, 1974 - date. Arranged by year, these are internal federal agency reports that are used in calculating the CFS</p> <p>PERMANENT. Transfer to FRC when 6 years old. Offer to NARS in 5 year blocks when the latest records are 30 years old.</p> <p>b. Published source files, 1974 - date. Consist of published federal government reports that are used in calculating the CFS. These publications are widely available and are listed in each year's operating procedures files.</p> <p>Transfer to FRC when 6 years old. Destroy when 30 years old.</p> <p>OR</p> <p>Destroy in agency when no longer needed.</p>		