

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1. FROM (Agency or establishment) Office of Thrift Supervision	
2. MAJOR SUBDIVISION Washington Operations	
3. MINOR SUBDIVISION Front Office	
4. NAME OF PERSON WITH WHOM TO CONFER Colleen M. Devine	5. TELEPHONE 906-6025

LEAVE BLANK (NARA use only)	
JOB NUMBER N1-483-93-7	
DATE RECEIVED 1-6-93	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
DATE 10-25-93	ARCHIVIST OF THE UNITED STATES <i>Linda Huskamp Peterson</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 12/17/92	SIGNATURE OF AGENCY REPRESENTATIVE <i>Colleen M. Devine</i>	TITLE Director Directives Management Division
------------------	--	---

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NAF USE ONLY)
	See Attached		

Copies sent to agency, NN-W, NNT "1/1/93"

**OFFICE OF THRIFT SUPERVISION
DEPUTY DIRECTOR FOR WASHINGTON OPERATIONS**

All documents on this schedule pertain to the Office of Thrift Supervision (OTS), Deputy Director for Washington Operations. This office is responsible for overseeing, directing, and managing of administrative functions and program areas for the following OTS offices: Supervisory Operations, Policy, Information Resources Management and Administration offices. The program areas include: development of national policy guidelines to enhance statutes and regulation; establishment of programs to implement new policy and law; and development and maintenance of surveillance systems which monitor the condition of the industry and assist in identifying problem areas. The records are arranged alphabetically, chronologically or subjectively. The rate of accumulation is 4 cubic feet per year.

- | Item No. | Description |
|----------|--|
| 1. | <p>Weekly Significant Activities. Series consists of reports from Washington Operations staff to the Deputy Director and Director of OTS detailing the current status of various projects and topics.</p> <p>Volume: 3 cubic feet</p> <p>Cut off: Annually <i>End of Calendar Year 12/31/93</i></p> <p>Disposition: Temporary. Destroy when 5 years old.</p> <p>Privacy Act: No</p> <p>Inclusive Dates: 1990 - Present</p> |
| 2. | <p>Washington Operations Subject Files. This series of files consist of the following: memorandums, reports, budget files, and other pertinent documentation pertaining to the functions and/or activities of Washington Operations. (Examples are: accreditation, asset classification, brokered deposits, deposit insurance reform, assessments and material of general subject matters.)</p> <p>Volume: 6 cubic feet</p> <p>Cut off: End of Calendar Year</p> <p>Disposition: Temporary. Destroy when 3 years old.</p> <p>Privacy Act: No</p> <p>Inclusive Dates: 1989 - Present</p> |