

**REQUEST FOR AUTHORITY
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

3 items

LEAVE BLANK	
DATE RECEIVED JAN 28 1974	JOB NO.
DATE APPROVED NC 174-135	
NOTIFICATION TO AGENCY	
IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL APPROVED" IS AUTHORIZED	
2-25-74 DATE	<i>James B. Rhoads</i> ARCHIVIST OF THE UNITED STATES

TO. GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Civil Aeronautics Board

2 MAJOR SUBDIVISION

Bureau of Operating Rights

3. MINOR SUBDIVISION

Agreements Division

4. NAME OF PERSON WITH WHOM TO CONFER

Burton S. Kolko

5. TEL EXT.

128-7884

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of _____ pages are proposed for disposal for the reason indicated. ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

Jan 17 '74
 (Date)

Marvin Bergsman
 (Signature of Agency Representative)

Marvin Bergsman 128-7631
 Records Management Officer
 (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p><u>Inter-Carrier Agreements - Original</u></p> <p>Contracts, correspondence, staff reports and copies of Board decisions.</p> <p>Retention period: 10 years after Board action. (up to 5 years in CAB and 5 years in FRC)</p> <p>Amends retention period fixed by Job No. II-NNA-949 (4-23-54) Item 3(1).</p>		
2	<p><u>Stock-Ownership Reports</u></p> <p>Annual stock-ownership reports filed by each director and officer of the air carriers.</p> <p>Retention Period: 5 years after filing 2 years in CAB, 3 years in FRC</p>		
3.	<p><u>Aircraft Lease/Purchase Contracts</u></p> <p>Copies of contracts, correspondence and staff papers related thereto and evidence of Board action.</p> <p>Retention Period: 8 years after Board action 3 years in CAB - 5 years in FRC</p>		