

# FEDERAL AGENCY CEASED OPERATIONS

Schedule Number: NC-174-000136

Federal agencies may cease operations when they are established as a temporary entity, are abolished, or functions are transferred to State or Local government or private control.

## Description:

The Civilian Aeronautics Board was dissolved in 1985. All records covered by this schedule are presumed destroyed, and the schedule is therefore obsolete.

Date Reported: 11/08/2021

# FEDERAL AGENCY CEASED OPERATIONS



REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
5	<p><u>Section 216 Applications</u> (<i>most - shot</i>)                      Application and evidence of Board action.                      Retention Period: 5 years after filing                      1 year in CAB - 4 years in FRC</p>		
6	<p><u>Prior Approval (of Pro Rata Charter) Applications</u>                      Application and evidence of Board Action. (<i>one shot</i>)                      Retention Period: 5 years after filing                      1 year in CAB and 4 years in FRC</p>		
7	<p><u>Applications for Waiver of Regulations</u> (<i>one shot</i>)                      Applications, supporting documents and evidence of Board action.                      Retention Period: 5 years after filing                      2 years in CAB, 3 years in FRC</p>		
8	<p><u>Inclusive Tour Charter Files</u> (<i>one season</i>)                      Tour prospectus, promotional material, charter contracts, surety bond, depository agreements, related documents and correspondence.                      Retention Period: 5 years after completion of program                      2 years in CAB, 3 years in FRC</p>		
9	<p><u>Travel Group Charter Files</u> (<i>one season</i>)                      Charter contracts, promotional material, surety bonds, depository agreements, related documents and correspondence.                      Retention Period: 5 years after completion of program                      2 years in CAB - 3 years in FRC</p>		
10	<p><u>Study Group Charter Files</u> (<i>one season</i>)                      Charter contract, course syllabus, promotional material, depository agreements, related documents and correspondence.                      Retention Period: 5 years after completion of program                      2 years in CAB and 3 years in FRC</p>		
11	<p><u>Air Taxi Registrations</u> (<i>cont by annual registrations</i>)                      Registration forms, certificates of insurance and correspondence.                      Retention Period: 5 years after expiration of registration period.                      2 years in CAB - 3 years in FRC</p>		

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7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
12	<p>Requests for Advisory Opinion <i>(most from public)</i>                      Requests for interpretation of Charter rules and answers thereto.</p> <p><u>Retention Period:</u> 5 years after filing                      2 years in CAB, 3 years in FRC</p> <p>Item 5 "Flight Reports" of Job No. II-NNA-949 covers reports no longer required by the Board to be filed with it. Any reports now on hand, either in CAB or FRC, have no further value to CAB.</p>		