

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

**TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1 FROM (AGENCY OR ESTABLISHMENT)

Civil Aeronautics Board

2 MAJOR SUBDIVISION

Bureau of Economics

3 MINOR SUBDIVISION

Passenger and Cargo Rules Division

4 NAME OF PERSON WITH WHOM TO CONFER

James L. Deegan, Director

5 TEL EXT

128-7871

6 CERTIFICATE OF AGENCY REPRESENTATIVE

LEAVE BLANK	
DATE RECEIVED <b>FEB 13 1974</b>	JOB NO. <b>NC 174-145</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped 'disposal not approved' or 'withdrawn' in column 10	
Date <b>3-6-74</b>	<i>Marvin Bergsman</i> Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

*2/11/74*  
(Date) *Marvin Bergsman*  
(Signature of Agency Representative)

Marvin Bergsman, 128-7631  
Records Management Officer  
(Title)

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<u>Commercial Rate-Case Files</u> -Formal documents (which are also contained in the Official Docket Binder) and staff working papers (not in Official Docket Binder).  <u>Retention Period - 7 years after case is closed.</u> Amends Item 2 of Job No. II-NNA-950 approved 4-26-54		
2	<u>Special Rate Studies</u> -Working papers and final staff reports of special rate problems not related to a specific rate proceeding.  <u>Retention Period - 7 years .</u> Amends Item 5 of Job No. II-NNA-950. Approved 4-26-54		
3	<u>Special Tariff Permissions File</u> - Applications for various special tariff actions, staff working papers and evidence of final action.  <u>Retention Period - 7 years.</u> amends Item 6 Job No. II-NNA-950 Approved 4-26-54.		
4	<u>Applications to Furnish Free or Reduced Rate Transportation-</u> Carriers' applications, staff working papers, correspondence & evidence of Board action.  <u>Retention Period - 7 years.</u> Amends Item 8, Job No. II-NNA-950 Approved 4-26-54		

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**  
(See Instructions on Reverse)

R6197

LEAVE BLANK	
DATE RECEIVED <b>FEB 13 1974</b>	JOB NO <b>174-146</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
Date	Archivist of the United States

**TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20403**

1 FROM (AGENCY OR ESTABLISHMENT)  
**Civil Aeronautics Board**

2 MAJOR SUBDIVISION  
**Bureau of Economics**

3 MINOR SUBDIVISION  
**Passenger and Cargo Rules Division**

4 NAME OF PERSON WITH WHOM TO CONFER  
**James L. Deegan, Director**

5 TEL EXT  
**128-7871**

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

2/11/74 *Marvin Bergsman* **Marvin Bergsman, 128-7631**  
(Date) (Signature of Agency Representative) (Title)  
**Records Management Officer**

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<u>Commercial Rate-Case Files</u> -Formal documents (which are also contained in the Official Docket Binder) and staff working papers (not in Official Docket Binder).  <u>Retention Period</u> - 7 years after case is closed. Amends Item 2 of Job No. II-NNA-950 approved 4-26-54		
2	<u>Special Rate Studies</u> - Working papers and final staff reports of special rate problems not related to a specific rate proceeding.  <u>Retention Period</u> - 7 years. Amends Item 5 of Job No. II-NNA-950. Approved 4-26-54		
3	<u>Special Tariff Permissions File</u> - Applications for various special tariff actions, staff working papers and evidence of final action.  <u>Retention Period</u> - 7 years. amends Item 6 Job No. II-NNA-950 Approved 4-26-54.		
4	<u>Applications to Furnish Free or Reduced Rate Transportation-</u> Carriers' applications, staff working papers, correspondence & evidence of Board action.  <u>Retention Period</u> - 7 years. Amends Item 8, Job No. II-NNA-950 Approved 4-26-54		