FEDERAL AGENCY CEASED OPERATIONS

Schedule Number: NN-174-000061

Federal agencies may cease operations when they are established as a temporary entity, are abolished, or functions are transferred to State or Local government or private control.

Description:

The Civilian Aeronautics Board was dissolved in 1985. All records covered by this schedule are presumed dispositioned, and the schedule is therefore obsolete.

Date Reported: 11/08/2021
REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS
(See Instructions on Reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1 FROM (AGENCY OR ESTABLISHMENT)
   Civil Aeronautics Board

2 MAJOR SUBDIVISION
   Office of the Secretary

3 MINOR SUBDIVISION
   Minutes Section

4 NAME OF PERSON WITH WHOM TO CONFER
   Phyllis T. Kaylor, Chief, Minutes Sec.
   TEL. Ext. 382-7939

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of ___ pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have ceased to have sufficient value to warrant further retention

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

9 SAMPLE OR JOB NO

10 ACTION TAKEN

<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)</th>
<th>SAMPLE OR JOB NO</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Memoranda, staff studies and other back-up material related to matters considered by the Board and reported on in Board Minutes.</td>
<td></td>
<td>DISPOSAL NOT</td>
</tr>
<tr>
<td></td>
<td>Retention Period - 20 years after date of Board meeting to which material relates.</td>
<td></td>
<td>PERMANENT</td>
</tr>
</tbody>
</table>

Four copies, including original, to be submitted to the National Archives and Records Service