REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

FROM (Agency or establishment)
WASHINGTON, DC 20408

DATE RECEIVED TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C 3303a the disposition request, including amendments, is approved except for items that may be marked “disposition not approved” or “withdrawn” in column 10.

MAJOR SUBDIVISION
DOT/FEDERAL AVIATION ADMINISTRATION (FAA)

MINOR SUBDIVISION
AVIATION SYSTEM STANDARDS

NAME OF PERSON WITH WHOM TO CONFER
MARGARET FEE

TELEPHONE
(405) 954-8926

AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required; □ is attached; or □ has been requested.

DATE
8/14/02

SIGNATURE OF AGENCY REPRESENTATIVE
MARGARET FEE

TITLE
FAA RECORDS OFFICER

AERONAUTICAL NAVIGATION DATA SYSTEM (ANDS)
This system is used to develop, process, disseminate, and publish digital and analog data, information, compilations, and reports, compile, print, and disseminate aeronautical charts and related products and services of the U.S. and its territories and possessions (also includes covering international airspace as required primarily by U.S. civil aviation); and to compile, print, and disseminate non-aeronautical navigational, transportation, or public safety-related products and services when in the best interests of the Government. System contains data that is critical to the production of aeronautical data models, data sets, and digital and/or analog charts.

a. Information within the system (data) Retain until program is terminated
b. System Documentation. Destroy 6 months after system is terminated
c. System Inputs (filed as source with Aeronautical Facilities History Files) Follow disposition instructions for related records.
d. System Outputs(printouts, publications, reports, CD Rom's, data files accessible via an ftp server, floppy diskettes, and screen captures saved to a file or sent directly to a printer based on user-selections in applications) Destroy 3 years after creation

New Item
See attached
This is a media-neutral schedule.

7910 AERONAUTICAL CHARTS

*) Source Data Records: Remain unscheduled at this time.

1) Compilation Effort Records: The FAA creates these records and systems in order to accumulate source data, manipulate it into a graphic representation for use, and track the progress of the compilation effort. This includes, but is not limited to, the Aeronautical Navigation Data System (ANDS) master files (which include the Production Control Systems, DADS, Center and Terminal/TRACON Mapping Automation Program (CMAP/TMAP)) and Standards, which are annotated charts showing corrections to be incorporated into the next edition of the published chart.

Disposition: Destroy/delete after associated product is created and then when superceded or obsolete.

(Note: Item 1 supersedes NARA Authority No NC-370-75-4 Items 61, 112, 114, and 115)

2) Products: Aeronautical charts.

(a) Unique charts:


Supplementary publications: Include (on paper) Airport/Facility Directory, Supplement Alaska, Chart Supplement Pacific (which includes Terminal Procedures for the Pacific), IFR/VFR Low Altitude Planning Chart, North Atlantic Route Chart, North Pacific Route Chart, IFR Gulf of Mexico Vertical Flight Reference Chart, Airport Obstruction Charts, Aeronautical Chart User's Guide and IFR and VFR Training Charts. Include (in electronic format) Airport Safety Modeling Data (ASMD); Digital Aeronautical Information CD which includes the Digital Aeronautical Chart Supplement (DACS), Digital Obstacle File (DOF), and the NAVAID Digital Data File; Digital Aeronautical
Flight Information File, and National Flight Database (NFD) [ARINC-424 GPS Navigation Database]

Disposition. **PERMANENT.** Transfer one copy of any new edition to the National Archives at each charting cycle

*(Note: Item 2(a) supersedes NARA Authority No NC-370-75-04 Item 92.)*

(b) Charts that do not contain unique information

**Air Traffic Control Support Products.** Include Video Radar Maps, Controller Charts, and Minimum Safe Altitude Warning charts

*Disposition: Destroy* when superceded or obsolete.