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| REQUEST FOR RECORDS DISPOSITION AUTHORITY | | JOB NUMBER NI-237-09-8 | |
| To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001 | | Date received 8-20-2009 | |
| 1 FROM (Agency or establishment) Federal Aviation Administration | | NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10 | |
| 2 MAJOR SUBDIVISION Regions and Center (ARC) | | | |
| 3 MINOR SUBDIVISION Western Service Area (ANM WSA) Logistics | | | |
| 4 NAME OF PERSON WITH WHOM TO CONFER Mike McDonnell | 5 TELEPHONE NUMBER 425-227-2963 | DATE 30 Nov 09 | ARCHIVIST OF THE UNITED STATES |
| 6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested. | | | |
| DATE 8/14/09 | SIGNATURE OF AGENCY REPRESENTATIVE [Signature of Katrina Thomas] | | TITLE Records Officer |
| 7 ITEM NO | 8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9 GRS OR SUPERSEDED JOB CITATION | 10 ACTION TAKEN (NARA USE ONLY) |
| 1 | <p>ISO 9000 Surveys Four web-based electronic customer surveys used in pursuit of ISO 9000 certification</p> <p>a Master Database Answers to questions about line of business service and customer satisfaction Four surveys to be scheduled the same</p> <p>i Material ISO 9000 Survey ii Procurement ISO 9000 Survey iii Real Estate ISO 9000 Survey iv Procurement Survey</p> <p>TEMPORARY Cut off at the end of the fiscal year survey is completed Destroy 5 years after cut off</p> <p>b Other ISO 9000 surveys as may be developed</p> <p>TEMPORARY. Cutoff at end of fiscal year survey is completed Destroy after 5 years after cut off</p> | New Item | |