REQUEST FOR RECORDS DISPOSITION AUTHORITY To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001 1 FROM (Agency or establishment) Federal Aviation Administration (FAA) 2 MAJOR SUBDIVISION Office of Aviation Safety (AVS) 3 MINOR SUBDIVISION Flight Standards Service, Regulatory Support Division, AFS-600 JOB NUMBER 1 Date received 9 16 2009 NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	ST FOR RECORDS DISPOSITION AUTHORITY NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001 FROM (Agency or establishment) Federal Aviation Administration (FAA) OR SUBDIVISION Diffice of Aviation Safety (AVS) In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not"	To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001 1 FROM (Agency or establishment) Federal Aviation Administration (FAA) 2 MAJOR SUBDIVISION JOB NOMBER Date received 9/16/2009 NOTIFICATION TO AGENCY	REQUEST					^ ~~ ~ ~ 1	
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3 MINOR SUBDIVISION Flight Standards Service, Regulatory Support Division, except for items that may be marked "disposition not approved" or "withdrawn" in column 10	except for items that may be marked "disposition not								
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REQUEST FOR RECORDS DISPOSITION-CONTINUATION	N(-237-09-21	2 of 3

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION
	FAA Order 1380.54 establishes the organizational and procedural framework for implementing and maintaining VIS and NVIS [National VIS], FAA Order 1380 51, Program Tracking and Reporting Subsystem (PTRS), establishes the organizational and procedural framework for implementing and maintaining PTRS and NPTRS [National PTRS] NVIS and NPTRS are the FAA's systems of record for this information	
	a. VIS data	
	1) National	
	NVIS provides the data-base link to the National Program Tracking and Reporting Subsystem (NPTRS) that enables the Flight Standards Service to manage human resources and the regional and field office surveillance work programs effectively NVIS provides a broad description of air operator and air agency operational data for the Flight Standards Service Information includes the environmental ancillary files that identify the following data by the field office's identifier code, the air carrier/air agency name, designator code, airport identifier, the air carrier's or air agency name, designator code, maintenance and operations facilities (as applicable), and contractor information. NVIS is available to all Flight Standards offices Disposition. Temporary. Cut off at the end of the FY data covers. Delete immediately after cut off 2) Local Data in the local database is a duplicate of the National data for each locality Disposition Temporary Cut off at the end of the FY data covers Delete immediately after cut off	

REQUEST FOR RECORDS DISPOSITION CONTINUATION	Job Number	Page
REQUEST FOR RECORDS DISPOSITION-CONTINUATION	11-237-0221	2 of 3

b. PTRS data	
1) National Information is input from FAA Form 8000.36. Disposition Temporary. Cut off at the end of the FY data covers Delete 10 years after cut off 2) Local Data in the local database is a duplicate of the National data for each locality. Disposition Temporary Cut off at the end of the FY data covers Delete 5 years after cut off c. FAA Form 8000.36. Input form for VIS/PTRS received from individuals who do not have access to the web application Disposition. Temporary Cut off at the end of the FY in which information is entered into VIS/PTRS and verified for correct Destroy immediately after cut off.	GRS 20/2(a)