

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER 01-237-10-13	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 10/23/09	
1 FROM (Agency or establishment) Federal Aviation Administration		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Air Traffic Organization			
3 MINOR SUBDIVISION Technical Operations Services, AJW-16			
4. NAME OF PERSON WITH WHOM TO CONFER Laura Helm	5 TELEPHONE NUMBER (202) 267-8581	DATE 10/22/09	ARCHIVIST OF THE UNITED STATES
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> X is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 10/22/09	SIGNATURE OF AGENCY REPRESENTATIVE 		TITLE FAA RECORDS OFFICER
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	NAS TECHNICAL EVALUATION - NASTEP INA Database (Order 1350 15C, Classification 6040, subpara 5) The NASTEP INA database stores the findings of evaluations of all air traffic facilities in the National Airspace System (NAS) The findings are stored as issues and are sorted by category, priority, and status The issues are tracked until they are closed The records are used for trending and analysis purposes Data fields in the NASTEP System include Facility Type, Facility Identifier, Category Code, Issue Description, Recommendation, Close Date, and Comments Field This information is gathered based on FAA Order 6040 6 Disposition TEMPORARY Cutoff at end of first fiscal year after all issues in the evaluation are closed Destroy after end of 12 th fiscal year	Supercede NC1-237-77-3 Item 75, Approved 12/2/77	