

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. NI-237-86-6	DATE RECEIVED 7-18-86
1 FROM <i>(Agency or establishment)</i> U.S. Department of Transportation		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Federal Aviation Administration		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Civil Aeronautical Institute			
4 NAME OF PERSON WITH WHOM TO CONFER Jim Westerkamp	5 TELEPHONE EXT (202)267-9899	DATE 12-9-86	ARCHIVIST OF THE UNITED STATES <i>Frank S. Burke</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
7/15/86	<i>[Signature]</i>	FAA Records Officer		AMS-410
7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>		9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1.	<p>8500 AFROMEDICAL CERTIFICATION RECORDS</p> <p>(1) <u>Medical examination clear files.</u> Reports of medical examination of airmen containing no significant pathology, arranged numerically by number reflecting year and sequence of receipt.</p> <p>(a) <u>Original records.</u> Destroy after 3 years.</p> <p>(2) <u>Medical examination pathology files.</u> Case files consisting of applications for medical certificates and other related documents evidencing the physical status of airmen having medical disabilities, disorders, diseases.</p> <p>(a) <u>Original records.</u> Transfer original records 5 years after case is closed to the Federal Records Center. Federal Records Center destroy 50 years after case is closed.</p> <p>(b) <u>Microfilmed records.</u> Microfilm original active records, if and when possible. Microfilm in accordance with 41 CFR 101-11.504. Destroy original record after microfilm is determined to be an adequate substitute for paper records. DO NOT transfer microfilm to the Federal Records Center. Destroy microfilm 50 years after record becomes inactive.</p>		FAA Order 1350.15A 8500(1) & (2)	
				3 items

12/12/86 FAA, NCF on 10/19/87