REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO
GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)
U.S. Department of Transportation

2. MAJOR SUBDIVISION
Federal Aviation Administration

3. MINOR SUBDIVISION
Civil Aeromedical Institute

4. NAME OF PERSON WITH WHOM TO CONFER
Jim Westerkamp

5. TELEPHONE EXT
(202) 267-9899

6. CERTIFICATE OF AGENCY REPRESENTATIVE
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence ☐ is attached, or ☑ is unnecessary

B. DATE
7/15/86

C. SIGNATURE OF AGENCY REPRESENTATIVE
FAA Records Officer

D. TITLE
AMS-410

7. ITEM NO
1.

8. DESCRIPTION OF ITEM
1. 8500 AFROMEDICAL CERTIFICATION RECORDS

   (1) Medical examination clear files. Reports of medical examination of airmen containing no significant pathology, arranged numerically by number reflecting year and sequence of receipt.

   (a) Original records. Destroy after 3 years.

   (2) Medical examination pathology files. Case files consisting of applications for medical certificates and other related documents evidencing the physical status of airmen having medical disabilities, disorders, diseases.

   (a) Original records. Transfer original records 5 years after case is closed to the Federal Records Center. Federal Records Center destroy 50 years after case is closed.

   (b) Microfilmed records. Microfilm original active records, if and when possible. Microfilm in accordance with 41 CFR 101-11.504. Destroy original record after microfilm is determined to be an adequate substitute for paper records. DO NOT transfer microfilm to the Federal Records Center. Destroy microfilm 50 years after record becomes inactive.

9. GRS OR SUPERSEDED JOB CITATION
FAA Order 1350.15A

10. ACTION TAKEN (NARS USE ONLY)
8500(1) & 8500(2)

115-108 NSN 7540-00-634-4064

12/12/86 FAA, NCF on 10/19/87