Schedule Number: N1-237-92-002

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by N1-237-06-001.

Date Reported: 08/27/2020
**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

(See instructions on reverse)

**1. FROM (Agency or establishment)**
DOT/FEDERAL AVIATION ADMINISTRATION

**2. MAJOR SUBDIVISION**
OFFICE OF CHIEF COUNSEL, AGC

**3. MINOR SUBDIVISION**
OFFICE OF AVIATION SYSTEM STANDARDS, AVN

**4. NAME OF PERSON WITH WHOM TO CONFER**
KATHLEEN YODICE, AGC-310

**5. TELEPHONE**
202-267-9956

**6. AGENCY CERTIFICATION**
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required; is attached; or has been requested.

**DATE**
8/25/92

**SIGNATURE OF AGENCY REPRESENTATIVE**
RITA ANN WESTERFELD

**TITLE**
AGENCY RECORDS OFFICER, AIT-300
202-267-9894

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF ITEM AND PROPOSED DISPOSITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>8060</td>
<td>AIRMAN RECORDS</td>
</tr>
<tr>
<td>1.</td>
<td><strong>Airman certification files.</strong> Files documenting the history of official actions in the issuance and status of certificates and ratings of airmen, and related correspondence.</td>
</tr>
<tr>
<td>1.a.</td>
<td><strong>Airmen and Aircraft Registry</strong></td>
</tr>
<tr>
<td>1.a.(2)</td>
<td><strong>Microform copies of the original records and pertinent Indices.</strong> Maintain indefinitely, except for indices pertaining to microform copies of Enforcement Records. Indices pertaining to microform copies of Enforcement Records shall be destroyed in accordance with paragraph 2150/5 of this order. Disposition: Destroy when 60 years old or when no longer needed, whichever is later, except for indices pertaining to microform copies of Enforcement Records. Indices pertaining to microform copies of Enforcement Records shall be destroyed in accordance with paragraph 2150/5 of this order.</td>
</tr>
</tbody>
</table>

**GRS OR SUPERSEDED JOB CITATION**
NC1-237-77-3

**10. ACTION TAKEN (NARA USE ONLY)**
GRS23/9

Copies to Agency, NNA, NCE @ 5/26/94

PUBLIC LAW 97-156 (10 U.S.C. 2371)