**REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   Department of Transportation

2. MAJOR SUBDIVISION
   Federal Aviation Administration

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
   H. Ulasek

5. TEL. EXT.
   118-68735

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

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**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 U.S.C. 33030 the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

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**NOV 16 1973**

Chief, Systems Support Div., AMS-100

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<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
<th>9. SAMPLE OR JOB NO.</th>
<th>10. ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Labor relations agreements files. Case files developed in negotiations for collective bargaining agreements or contracts, and related mediations and impasses. Included are proposals, minutes of meetings, transcripts, draft and approved agreements, and related correspondence.</td>
<td>NNL73-178 item 2</td>
<td>DISPOSAL NOT APPROVED</td>
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<tr>
<td>a.</td>
<td>National agreements. Permanent, csn</td>
<td></td>
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<tr>
<td>b.</td>
<td>Regional and local agreements. FIVE YEARS AFTER TERMINATION OF AGREEMENT OR CESSATION OF NEGOTIATIONS IF NO AGREEMENT IS REACHED.</td>
<td></td>
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<tr>
<td>This item has been restructured to distinguish between cases of national significance, e.g., professional air traffic controller organization labor agreements, and those of a regional/local and transitory nature.</td>
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<tr>
<td>2.</td>
<td>Labor relations arbitration files. Case files developed in the arbitration of grievances and disputes over interpretation and application of labor agreements. Includes complaints, reports of investigation, hearing transcripts, decisions, appeals, and related correspondence.</td>
<td>NNL73-178 item 3</td>
<td>DISPOSAL NOT APPROVED</td>
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<td>Permanent, csn</td>
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STANDARD FORM 115
Revised November 1970
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4
115-105
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<td>3.</td>
<td><strong>Labor relations complaints files.</strong> Case files relating to union grievances and disputes that are resolved short of arbitration, and to unfair labor practice complaints. Includes complaints, reports, decisions and related correspondence.</td>
<td>NN173-178 item 4</td>
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<td><strong>FIVE YEARS AFTER FINAL ACTION</strong></td>
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<td>This item is rewritten to provide a more detailed description.</td>
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<td>OTHER IDENTIFICATION</td>
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<td>NN-173-178</td>
<td>Department of Transportation, Federal Aviation Administration</td>
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**Closed**

**Date**

May 31, 1973

**Director**

Meyer H. Fishbein

**Records Appraisal Division**

### Consolidated With

#### Related Transactions

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### Insertions and Changes

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8 MAR 1973
   (Date) (Signature of Agency Representative)

Chief, Systems Support Div., AMS-100
   (Title)

7. ITEM NO.

8. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)

   Labor-management relations records, consisting of correspondence, reports, petitions, agreements and other materials documenting administration of FAA's labor-management relations program.

   1. Representation proceedings files. Documents relating to union recognition and unit determinations and related hearings, elections and consultations.

   FIVE YEARS AFTER DATE OF FINAL ACTION OR DECISION

   1. 2. Negotiations files. Documents relating to negotiations for collective bargaining agreements or contracts, and related mediations and impasses.

   FIVE YEARS AFTER TERMINATION OF AGREEMENT ORcessATION OF NEGOTIATION IF NO AGREEMENT IS REACHED.

   2. 3. Arbitration files. Documents accumulated in the arbitration of adverse actions under bargaining agreements or contracts.

   RETAIN

   3. 4. All other labor-management relations files. Documents concerning unfair labor practices and related hearings, and other matters not covered above.

   FIVE YEARS AFTER DATE OF FINAL ACTION, INCLUDING ANY LITIGATION OR CONGRESSIONAL INQUIRY.

   DISPOSAL NOT APPROVED
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