

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

*RG 237  
2.1.1.1*

LEAVE BLANK <b>RG 237</b>	
DATE RECEIVED <i>11/20/73</i>	JOB NO. <b>NC 174-102</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
Date <i>1-10-74</i>	<i>James B. Rhoads</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**Department of Transportation**
2. MAJOR SUBDIVISION  
**Federal Aviation Administration**
3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
**H. Ulasek**

5. TEL. EXT.  
**118-68735**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**NOV 16 1973**

*John B. Moore*  
(Signature of Agency Representative)

**Chief, Systems Support Div., AMS-100**

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>The items listed below were previously submitted on Job No. NN173-178 (items 2-4). They were returned "Disposal Not Approved." Reasons for resubmission are explained after each individual item.</p> <p><u>Labor relations agreements files.</u> Case files developed in negotiations for collective bargaining agreements or contracts, and related mediations and impasses. Included are proposals, minutes of meetings, transcripts, draft and approved agreements, and related correspondence.</p> <p>a. <u>National agreements.</u> <del>REMAIN</del> <i>Permanent, CSR</i></p> <p>b. <u>Regional and local agreements.</u> <b>FIVE YEARS AFTER TERMINATION OF AGREEMENT OR CESSATION OF NEGOTIATIONS IF NO AGREEMENT IS REACHED.</b></p> <p>This item has been restructured to distinguish between cases of national significance, e.g., professional air traffic controller organization labor agreements, and those of a regional/local and transitory nature.</p>	NN173-178 item 2	<b>DISPOSAL NOT APPROVED</b>
2.	<p><u>Labor relations arbitration files.</u> Case files developed in the arbitration of grievances and disputes over interpretation and application of labor agreements. Includes complaints, reports of investigation, hearing transcripts, decisions, appeals, and related correspondence.</p> <p><del>REMAIN</del> <i>Permanent CSR</i></p>	NN173-178 item 3	<b>DISPOSAL NOT APPROVED</b>

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
3.	<p>This item was not evaluated on NN173-178 because it was not proposed for disposal. Since agencies can no longer unilaterally designate files as permanent, the item is resubmitted for evaluation. The records involved document union disputes that reach arbitration, the final step in a negotiated grievance procedure. Records of grievances that do not reach arbitration are proposed for disposal under item 3 below.</p> <p><u>Labor relations complaints files.</u> Case files relating to union grievances and disputes that are resolved short of arbitration, and to unfair labor practice complaints. Includes complaints, reports, decisions and related correspondence.</p> <p>FIVE YEARS AFTER FINAL ACTION</p> <p>This item is rewritten to provide a more detailed description.</p>	NN173-178 item 4	

GENERAL SERVICES ADMINISTRATION - NATIONAL ARCHIVES AND RECORDS SERVICE  
COVER SHEET - TRANSACTION DOSSIER

TRANSACTION	
NUMBER	OTHER IDENTIFICATION (LABOR-MANAGEMENT RELATIONS PROGRAM)
NN-173-178	Department of Transportation, Federal Aviation Administration
CLOSED	
DATE	BY (Signature)
May 31, 1973	<i>Meyer H. Fishbein</i>
Meyer H. Fishbein Director Records Appraisal Division	
CONSOLIDATED WITH	
TRANSACTION NUMBER	OTHER IDENTIFICATION
RELATED TRANSACTIONS	
TRANSACTION NUMBER	OTHER IDENTIFICATION
INSERTIONS AND CHANGES	
DATE	NATURE OF INSERTION OR CHANGE

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

LEAVE BLANK	
DATE RECEIVED <b>MAR 14 1973</b>	JOB NO. <b>NN-173-178</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
<u>5-31-73</u> Date	<u>James B. Rhoads</u> Archivist of the United States

**TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

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**8 MAR 1973**

(Date)

*James B. Rhoads*  
(Signature of Agency Representative)

(Signature of Agency Representative)

Chief, Systems Support Div., AMS-100

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Labor-management relations records, consisting of correspondence, reports, petitions, agreements and other materials documenting administration of FAA's labor-management relations program.</p> <p>1. <u>Representation proceedings files.</u> Documents relating to union recognition and unit determinations and related hearings, elections and consultations.</p> <p align="center">FIVE YEARS AFTER DATE OF FINAL ACTION OR DECISION</p>		
1.	<p><u>(agreement)</u></p> <p>2. <u>Negotiations files.</u> Documents relating to negotiations for collective bargaining agreements or contracts, and related mediations and impasses.</p> <p align="center">FIVE YEARS AFTER TERMINATION OF AGREEMENT OR CESSATION OF NEGOTIATION IF NO AGREEMENT IS REACHED.</p>		DISPOSAL NOT APPROVED
2.	<p>3. <u>Arbitration files.</u> Documents accumulated in the arbitration of adverse actions under bargaining agreements or contracts.</p> <p align="center">RETAIN</p>		DISPOSAL NOT APPROVED
3.	<p><u>(complaint)</u></p> <p>4. <u>All other labor-management relations files.</u> Documents concerning unfair labor practices and related hearings, and other matters not covered above.</p> <p align="center">FIVE YEARS AFTER DATE OF FINAL ACTION, INCLUDING ANY LITIGATION OR CONGRESSIONAL INQUIRY.</p>		DISPOSAL NOT APPROVED