REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: **GENERAL SERVICES ADMINISTRATION**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

LEAVE BLANK	
DATE RECEIVED OCT 8 1976	JOB NO. NC1-237-77-1
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10. 10-12-76 James B. Rhoads (Date) Archivist of the United States	

1. FROM (AGENCY OR ESTABLISHMENT): Department of Transportation
2. MAJOR SUBDIVISION: Federal Aviation Administration
3. MINOR SUBDIVISION: Flight Standards Service
4. NAME OF PERSON WITH WHOM TO CONFER: Jim Gwinn
5. TEL. EXT.: 426-8735
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

10/7/76 John B. Moore Chief, Systems Support Div., AMS-100
Date (Signature of Agency Representative) (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Passenger request files. Documents providing record of passengers carried aboard FAA aircraft. Destroy/~~after~~ when 90 days old. J.G./FAA 10-08-76 RCT/NARS-NCD Item 4040 (3) of 1350.15 is rewritten to change the retention period to be consistent with the 90-day retention period used by air carrier and commercial operators as required by Federal Aviation Regulation, Part 121.	RG-237; 1 item	

Copy to Agency 10-14-76

115-106

STANDARD FORM 115
Revised January 1973
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4