REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION
   NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   Department of Transportation

2. MAJOR SUBDIVISION
   Federal Aviation Administration

3. MINOR SUBDIVISION
   HQ., Regions

4. NAME OF PERSON WITH WHOM TO CONFER
   Fae B. Screws

5. TEL. Ext.
   426-8735

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of
   page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

3/3/77
   (Signature of Agency Representative)

Chief, Documentation Methods Branch
   (Title) AMS-140

7. ITEM NO.

8. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)

   CIVIL AVIATION SECURITY RECORDS

   Operation's Liaison Files. Documents relating to the
   collection, evaluation and dissemination of Civil Aviation
   Security information such as hijacking, sabotage, terrorism,
   bomb threats, attempts to board with concealed weapons
   and related incidents. Included are statistical and
   summary data, reports, and related indices.

   Microfilm and destroy the original paper record after
   the film is determined to be an adequate substitute.
   Microfilm to be made in accordance with FPMR 101-11.5.
   Destroy microfilm after fifty years old. RTB 6/2/77

   Microfilm will be kept on file in ACS-20, to be used for
   research and analysis programs in connection with a
   semi-annual report made to Congress and statistics which
   are published semi-annually. RTB 6/2/77

9. SAMPLE OR JOB NO.

10. ACTION TAKEN

   1350.15
   1650(3)

   RTB 6/2/77

   Duplicate will be made
   and stored separately. RTB 6/2/77

   Sent to agency and NAF - 6/7/77 30