

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-237-78-05

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by N1-237-92-004.

Date Reported: 08/27/2020

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

REC N 100 27 JUN 78 M

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

LEAVE BLANK	
JOB NO	NCJ 237 78 5
DATE RECEIVED	JUN 29 1978
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	7-5-78 <i>James E. O'Neill</i> Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of Transportation

2. MAJOR SUBDIVISION  
Federal Aviation Administration

3. MINOR SUBDIVISION  
Regional Headquarters

4. NAME OF PERSON WITH WHOM TO CONFER  
Mrs. Fae Screws

5. TEL EXT  
426-8735

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 6-26-78	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Fae B. Screws</i>	E. TITLE FAA, RMO
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
86.	<p><u>Legal enforcement files.</u> Case files relating to legal actions taken with respect to alleged violations of civil air safety regulations, consisting of violation reports, technical analyses, evidentiary materials, sanction documents, and related correspondence.</p> <p>(a) <u>Cases forwarded to and processed by the Washington Headquarters legal office.</u> Transfer to the Federal Records Center two years after settlement. Federal Records Center destroy ten years after settlement.</p> <p>(b) <u>All others.</u> Transfer to the Federal Records Center two years after settlement. Federal Records Center destroy ten years after settlement.</p> <p><u>Justification:</u> In the revision of FAA Records Schedules no provisions was made for the regional offices to transfer their inactive enforcement files to a FRC. The ten year retention proposed was the policy in the past and is vital since some of the cases are recalled for responses to FOIA requests and as violation history for future enforcement actions.</p>	<p>NCJ 237-77-3 (Item 86)</p> <p>1350.15A 2150(1)</p>	<p>2 items</p>

to agency, NAF/NNFS, all FRC's 7/7/78 RBurtin