## Request for Authority to Dispose of Records

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION, NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   Department of Transportation

2. MAJOR SUBDIVISION
   Federal Aviation Administration

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
   H. Ulassk

5. TEL. EXT.
   118-68735

6. CERTIFICATE OF AGENCY REPRESENTATIVE:
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

### Request for Authority to Dispose of Records

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Labor-management relations records, consisting of correspondece, reports, petitions, agreements and other materials documenting administration of FAA's labor-management relations program. FIVE YEARS AFTER DATE OF FINAL ACTION OR DECISION</td>
</tr>
<tr>
<td>1.</td>
<td>Representation proceedings files. Documents relating to union recognition and unit determinations and related hearings, elections and consultations. FIVE YEARS AFTER DATE OF FINAL ACTION OR DECISION</td>
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<tr>
<td>1.</td>
<td>Negotiations files. Documents relating to negotiations for collective bargaining agreements or contracts, and related mediations and impasses. FIVE YEARS AFTER TERMINATION OF AGREEMENT OR CESSATION OF NEGOTIATION IF NO AGREEMENT IS REACHED.</td>
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<tr>
<td>1.</td>
<td>Arbitration files. Documents accumulated in the arbitration of adverse actions under bargaining agreements or contracts. RETAIN</td>
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<tr>
<td>1.</td>
<td>All other labor-management relations files. Documents concerning unfair labor practices and related hearings, and other matters not covered above. FIVE YEARS AFTER DATE OF FINAL ACTION, INCLUDING ANY LITIGATION OR CONGRESSIONAL INQUIRY.</td>
</tr>
</tbody>
</table>

8 MAR 1973

(Date) (Signature of Agency Representative)

Chief, Systems Support Div., AMS-100

(Date) (Title)

**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.