

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of Transportation
2. MAJOR SUBDIVISION  
Federal Aviation Administration
3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
H. Ulasek

5. TEL. EXT.  
118-68735

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED <b>MAR 14 1973</b>	JOB NO. <b>NN-173-178</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<u>5-31-73</u> Date	<u>James B. Rhoads</u> Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**8 MAR 1973**

*James B. Rhoads*  
(Signature of Agency Representative)

Chief, Systems Support Div., AMS-100  
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	Labor-management relations records, consisting of correspondence, reports, petitions, agreements and other materials documenting administration of FAA's labor-management relations program.		
1.	<u>Representation proceedings files.</u> Documents relating to union recognition and unit determinations and related hearings, elections and consultations.  FIVE YEARS AFTER DATE OF FINAL ACTION OR DECISION		
2.	<u>Negotiations files.</u> Documents relating to negotiations for collective bargaining agreements or contracts, and related mediations and impasses.  FIVE YEARS AFTER TERMINATION OF AGREEMENT OR CESSATION OF NEGOTIATION IF NO AGREEMENT IS REACHED.		DISPOSAL NOT APPROVED  DISPOSAL NOT APPROVED
3.	<u>Arbitration files.</u> Documents accumulated in the arbitration of adverse actions under bargaining agreements or contracts.  RETAIN		
4.	<u>All other labor-management relations files.</u> Documents concerning unfair labor practices and related hearings, and other matters not covered above.  FIVE YEARS AFTER DATE OF FINAL ACTION, INCLUDING ANY LITIGATION OR CONGRESSIONAL INQUIRY.		DISPOSAL NOT APPROVED