

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

*(See Instructions on reverse)*

LEAVE BLANK

JOB NO.

N1-357-90-2

DATE RECEIVED

5-1-90

TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)

Department of Transportation

2. MAJOR SUBDIVISION

Maritime Administration

3. MINOR SUBDIVISION

Office of Ship Construction

4. NAME OF PERSON WITH WHOM TO CONFER

Mary Jane Harvey

5. TELEPHONE EXT.

(202)  
366-5819

DATE

5/1/90

ARCHIVIST OF THE UNITED STATES

*[Signature]*

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE 4/30/90	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Mary Jane Harvey</i>	D. TITLE Records Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p>Unscheduled Records of the Office of Ship Construction, Maritime Administration. WNRC Accession No. 357-70A-0112, Boxes 1 - 3</p> <p>Records of the C-4 Troopship Exchange Program, 1966 - 69, 3 cubic feet, Boxes 1 - 3. Arranged into correspondence and case files; with the correspondence files arranged in general chronological order, and the case files arranged sequentially by assigned application number. The correspondence files contain letters and memoranda pertaining to program policy formulation. The case files contain reports, specifications, studies, and blueprints pertaining to program implementation.</p> <p>Disposition: Permanent. Transfer to the National Archives immediately upon approval of this request.</p>		<i>item</i>

*Copies sent to agency  
MNT, MM-W 5/18/90*