

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-357-931	DATE RECEIVED 2-3-93
1. FROM (Agency or establishment) Department of Transportation		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Maritime Administration		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Office of Ship Operations			
4. NAME OF PERSON WITH WHOM TO CONFER Wm. Whittington	5. TELEPHONE 202 366-5536	DATE 5/26/93	ARCHIVIST OF THE UNITED STATES <i>Raymond A. Moley</i>

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 12/17/92	SIGNATURE OF AGENCY REPRESENTATIVE <i>Mary Jane Harvey</i>	TITLE Records Management Officer
------------------	---	-------------------------------------

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached description and proposed disposition of the Ready Reserve Force - Equipment Configuration and Spare Parts Management Information System (RRF-ECS MIS) Files and Documentation.		
	<i>Sent to NSXA 7/9/93 XDM</i>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY--CONTINUATION

Page 1 of 1

Job Number N1-357-93-1

ITEM No. DESCRIPTION OF ITEMS & PROPOSED DISPOSITION

1. READY RESERVE FORCE-EQUIPMENT CONFIGURATION AND SPARE PARTS MANAGEMENT INFORMATION SYSTEM (RRF-ECSMIS).  
This electronic system represents logistics data and provides description of the Ready Reserve Force equipment and/or spare part; allowance quantity; on-hand quantity; location; and manufacturer. The system contains information about 100 commercial vessels' inventory of controlled equipage and high-value items and inventory of technical manuals and vessel drawings. Data elements include nomenclature/description, quantity, ship name, type of ship, location, manufacturer, readiness, region, and remarks.  
[June 1991 and thereafter]

ANY PRIVACY RESTRICTIONS: No.

DISPOSITION: TEMPORARY. Delete when three years old or when no longer needed, whichever is later.

2. DOCUMENTATION.  
Systems specifications, file specifications, codebooks, record layouts, user guides, and output specifications (regardless of medium) relating to the READY RESERVE FORCE-EQUIPMENT CONFIGURATION AND SPARE PARTS MANAGEMENT INFORMATION SYSTEM (RRF-ECSMIS).

ANY PRIVACY RESTRICTIONS: No.

DISPOSITION: TEMPORARY. Destroy when superseded or obsolete, or upon authorized destruction of the database.

AGENCY: Department of Transportation  
Maritime Administration (MARAD)

NAPA DATABASE TITLE & ID NUMBER: Ready Reserve Force Management Information System" (RRFMIS), #699.

DATABASE TITLE ON THE SF 115: Ready Reserve Force-Equipment Configuration and Spare Parts Management Information System" (RRF-ECSMIS).

PROGRAM AUTHORITY: Merchant Ship Sales Act of 1946, as amended (50 USC App. 1735, Et Seq.)

PURPOSE OF THE SYSTEM: Provide MARAD Headquarters and Regions with timely and accurate information regarding the status of Ready Reserve Force equipment and repair parts and to provide systematic and uniform procedures for storing and retrieving management data.

LEGAL VALUE: The records are not necessary to protect the legal rights or interests of the Government or of individuals affected by Government actions.

DISPOSITION: TEMPORARY.

JUSTIFICATION: The information in this system serves to support administrative requirements of MARAD. This logistics data are changed or updated frequently and a year-end master file is not created. The data are not source records used to formulate supply and materiel policy within MARAD. The data have limited potential for research use.

NSXA POC: Dian Palmer 501-5565

12/18/92