

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
U.S. Department of Transportation

2. MAJOR SUBDIVISION
Maritime Administration

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Donald S. Post

5. TELEPHONE
(202)366-5815

LEAVE BLANK (NARA use only)

JOB NUMBER
N1-357-96-4

DATE RECEIVED
7-26-96

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE
8-13-97

ARCHIVIST OF THE UNITED STATES
John W. Carl

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE
7/16/96

SIGNATURE OF AGENCY REPRESENTATIVE
Donald S. Post

TITLE
Records Management Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<u>U.S. Wage Costs Program Subject Files.</u> These files include:	NCI 357-81-2 #444	
444A	<u>Approved Manning Scales</u> - by rating and complement within the rating, including deck, engine, and steward departments. Transfer to WNRC when 10 ⁵ years old. Dispose of when 10 ⁷ years old.		
444B	<u>BLS Index</u> - correspondence, wholesale price index, consumer price index, memoranda on collective bargaining increases, and wage increases. Transfer to WNRC when 10 ⁵ years old. Dispose of when 10 ⁷ years old.		
444C	<u>Company Correspondence</u> - wage rate in effect, manning tables, acceptance of subsidy by ship operator, Schedules A (cost experience) and B (wage and contributions schedules and manning summaries). Dispose of when 7 years old.		

444D Domestic Cost Studies - tentative rates, revision of competition, overpayment, final ODS rates, and disallowance.

NCI 357-81-2
#444
(continued)

Transfer to WNRC when ~~7~~⁵ years old. Dispose of when ~~10~~⁷ years old.

444E Final Rates - computer print-out of composite weighted percentage of foreign country trade against U.S. trade. Includes crew complement, base wages, overtime, vacation pay, bonuses and allowances, and Social Security.

Dispose of when 7 years old.

444F Rate Making - tentative and final rates for subsidized operators. Includes computer print-outs showing transaction and error listing, name of operator, year, and Social Security rates.

Transfer to WNRC when ~~7~~⁵ years old. Dispose of when ~~10~~⁷ years old.

Tentative and Final Rates Support

~~Transfer to WNRC when ~~7~~⁵ years old. Dispose of when ~~10~~⁷ years old.~~

444G Tentative Rate Calculations - this is an index of actual arithmetic used to calculate rates.

Dispose of ~~8~~⁷ years after final rate is applied.

444H Union Fringe Benefits - fringe benefits contribution to U.S. seamen whose operators are subsidized. Used to calculate tentative and final subsidized rates.

Dispose of 7 years after use for final rate application.

444I Union Wage Agreements - lists or schedules of base wages by rating prepared by the trustees of labor and management.

Transfer to WNRC when ~~7~~⁵ years old. Dispose of when ~~10~~⁷ years old.

444J Unpredictably Timed Billings - unexpected subsidizable additional expense paid by the U.S. Government to operators for unforeseen increased contributions.

NCI 357-81-2
#444
(continued)

Transfer to WNRC when ⁵7 years old. Dispose of when ~~10~~ years old.

444K Schedule A Reports - includes wage and subsistence costs by vessel type and trade route. Used to calculate U.S. wages.

Dispose of when 7 years old.