REQUEST FOR RECORDS DISPOSITION AUTHORITY

To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408

1. FROM (Agency or establishment)
   U.S. MARITIME ADMINISTRATION

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
   DONALD POST

5. TELEPHONE
   202-366-5815

6. AGENCY CERTIFICATION
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,

   ☐ is not required;   ☐ is attached; or   ☐ has been requested.

7. Item No.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

   THIS SF 115 COVERS RECORDS LOCATED IN THE WNRC APPRAISED BY THE NNW-S PROJECT

   Often interminged with permanent records are disposable materials which cannot easily be removed until the records are transferred to the National Archives where they can be screened during archival processing. In addition to those records identified destruction under the following:

   1. Records authorized for destruction by SF 115s approved for Maritime Administration and the Federal Maritime Commission records;
   2. Records authorized for destruction by the General Records Schedules, and
   3. Duplicate records.

9. GRS OR SUPERSEDED JOB CITATION

STANDARD FORM SF 115 (REV. 3-91)
Prescribed by NARA 36 CFR 1228
1. **SERIES DESCRIPTION FORMAT**

[SD] [12a] **SUBGROUP/CREATOR:**

FEDERAL MARITIME BOARD AND THE MARITIME ADMINISTRATION.

[SD] [03] **SERIES TITLE:**

GENERAL SHIPS ("901") CORRESPONDENCE

[SD] [07] **BULK DATES:**


[SD] [38] **SERIES VOLUME (CUBIC FEET):**

240

[SD] [09a] **NATIONAL SECURITY CLASSIFICATION:**

[SD] [08] **ARRANGEMENT:**

ARRANGED ALPHABETICALLY BY THE NAME OF THE SHIP OR NUMERICALLY BY THE SD-NUMBER ASSIGNED TO PARTICULAR VESSELS AND THEREUNDER CHRONOLOGICALLY BY DATE.

[SD] [14] **DESCRIPTION:**

LEGAL DOCUMENTS, TELEGRAMS, CONTRACTS, VOYAGE REPORTS, MORTGAGE PAPERS, AND GENERAL CORRESPONDENCE RELATING TO MERCHANT SHIPS AND THEIR OWNERSHIP AND CHARTERING BY MARAD. THESE ARE THE OFFICIAL "901" SHIPS FILES MAINTAINED JOINTLY BY MARAD AND THE FEDERAL MARITIME BOARD UNTIL THE GOVERNMENT ABOLISHED THE FMB IN 1961 AND REPLACED IT WITH THE MARITIME SUBSIDY BOARD. THE SUBJECT MATTER OF THESE FILES VARIES WIDELY FROM OFFICIAL INQUIRIES INTO THE SINKING OR LOSS OF VESSELS TO QUESTIONS OF OWNERSHIP, WHAT TYPES OF CARGO WOULD GO WHERE, OUTFITTING OF COMMERCIAL VESSELS FOR USE AS MILITARY TRANSPORTS AND APPLICATIONS FOR ASSISTANCE FROM MARAD FOR INSURANCE, SUBSIDIES AND LOANS.

[SD] [A3] **DISPOSITION:**

PERMANENT. TRANSFER IMMEDIATELY TO THE NATIONAL ARCHIVES.

[SD] [A4] **JUSTIFICATION:**

REMARKS:
MARAD HAS MANY CHARGEOUTS AND IT MAY REQUIRE SOME COORDINATION WITH THE RECORDS OFFICERS TO SECURE THE RETURN OF SOME INDIVIDUAL SHIPS FILES.

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2. SERIES DESCRIPTION FORMAT

[SD][12a]SUBGROUP/CREATOR:
OFFICE OF THE ADMINISTRATOR

[SD][03]SERIES TITLE:
GENERAL RECORDS

[SD][07]BULK DATES:
1955-60

[SD][38]SERIES VOLUME (CUBIC FEET):
004

[SD][09a]NATIONAL SECURITY CLASSIFICATION:

[SD][08]ARRANGEMENT:
UNARRANGED

[SD][14]DESCRIPTION:
GENERAL OFFICE ADMINISTRATIVE RECORDS, THEFT REPORTS, AND OTHER RECORDS ALIENATED FROM THEIR ORIGINAL PROVENANCE.

[SD][A3]DISPOSITION:
DESTROY IMMEDIATELY.

[SD][A4]JUSTIFICATION:
FRAGMENTS OF DISPARATE BODIES OF RECORDS THAT FIT NOWHERE ELSE AND THAT HAVE BECOME ALIENATED FROM LARGER BODIES OF RECORDS PREVIOUSLY DISPOSED.

[SD][A2]DISPOSE:

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3. SERIES DESCRIPTION FORMAT

(SD) [12a] SUBGROUP/CREATOR:
SPECIAL ASSISTANT TO THE ADMINISTRATOR (HUNTINGTON MORSE)

(SD) [03] SERIES TITLE:
CORRESPONDENCE RELATING TO MARITIME RELATIONS WITH FOREIGN COUNTRIES

(SD) [07] BULK DATES:
1942-1960

(SD) [38] SERIES VOLUME (CUBIC FEET):
003

(SD) [09a] NATIONAL SECURITY CLASSIFICATION:
CONFIDENTIAL

(SD) [08] ARRANGEMENT:
IN TWO SUBSERIES: ARRANGED ALPHABATICALLY BY NAME OF FOREIGN COUNTRY AND THEREUNDER CHRONLOGICALLY BY DATE; AND ARRANGED ALPHABATICALLY BY NAME OF SHIP AND THEREUNDER CHRONOLOGICALLY BY DATE.

(SD) [14] DESCRIPTION:
CORRESPONDENCE AND REPORTS OF HUNTINGTON MORSE, SPECIAL ASSISTANT TO THE ADMINISTRATOR, ON MARITIME RELATIONS WITH FOREIGN COUNTRIES INCLUDING DISCRIMINATION AGAINST AMERICAN SHIPPING, AND ON THE SALE OF WRECKED AMERICAN VESSELS FOR SCRAPPING PURPOSES.

(SD) [A3] DISPOSITION:
PERMANENT. TRANSFER IMMEDIATELY TO THE NATIONAL ARCHIVES. DESTROY DURING ARCHIVAL PROCESSING THE FILES ON CONSTRUCTIVE LOSSES IN BOX 7.

(SD) [A4] JUSTIFICATION:
ALTHOUGH THESE RECORDS INCLUDE MUCH STATE DEPARTMENT DOCUMENTATION, MORSE INSERTS IMPORTANT NOTES AND COMMENTS ON FOREIGN DISCRIMINATION AND DOUBLE TAXATION AGAINST AMERICAN SHIPPING AND PREPARES POSITION PAPERS FOR THE ADMINISTRATOR OF MARAD (AND THE USMC COMMISSIONER BEFORE HIM) SO THAT THE RECORDS SHOULD BE PERMANENTLY RETAINED.

THE VESSEL FILES REGARDING CONSTRUCTIVE TOTAL LOSSES ARE ROUTINE AND CAN BE SCHEDULED FOR IMMEDIATE DESTRUCTION UNDER ITEM 660A OF THE MARAD SCHEDULE (N1-357-81-2).
NN ACTION:

DESTROY THE FILES ON CONSTRUCTIVE TOTAL LOSSES, IN BOX 7, DURING ARCHIVAL PROCESSING.

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4. **SERIES DESCRIPTION FORMAT**

**[SD][12a]SUBGROUP/CREATOR:**
MARITIME SUBSIDY BOARD

**[SD][03]SERIES TITLE:**
APPLICATIONS FOR SUBSIDY UNDER SECTIONS 509-11 OF THE MERCHANT MARINE ACT OF 1936.

**[SD][07]BULK DATES:**
1960-1965

**[SD][38]SERIES VOLUME (CUBIC FEET):**
006

**[SD][09a]NATIONAL SECURITY CLASSIFICATION:**

**[SD][08]ARRANGEMENT:**
ARRANGED BY THE PERTINENT SECTION OF THE MERCHANT MARINE ACT OF 1936 AND THEREUNDER ALPHABETICALLY BY THE NAME OF THE STEAMSHIP COMPANY APPLICANT.

**[SD][14]DESCRIPTION:**

**[SD][A3]DISPOSITION:**
DESTROY IMMEDIATELY.

**[SD][A4]JUSTIFICATION:**
THESE APPLICATIONS HAVE VERY LITTLE HISTORICAL VALUE IN AND OF THEMSELVES. MOREOVER, THE ARCHIVES AND THE MARITIME ADMINISTRATION HAVE ALREADY AGREED THAT DOCKET-A DECISIONS AND DETERMINATIONS MADE BY THE MARITIME SUBSIDY BOARD ARE DISPOSABLE 15 YEARS AFTER CLOSURE. IT WOULD BE VERY HARD TO MAKE A CASE FOR KEEPING THE APPLICATIONS THAT LED UP TO THESE DECISIONS.

**[SD][A2]DISPOSE:**

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5. SERIES DESCRIPTION FORMAT

[ SD] [12a] SUBGROUP/CREATOR:
GENERAL COUNSEL, OFFICE OF THE HEARING EXAMINER

[ SD] [03] SERIES TITLE:
"M" DOCKETS

[ SD] [07] BULK DATES:
1950-1965

[ SD] [38] SERIES VOLUME (CUBIC FEET):
020

[ SD] [09a] NATIONAL SECURITY CLASSIFICATION:
CONFIDENTIAL

[ SD] [08] ARRANGEMENT:
ARRANGED NUMERICALLY BY "M" DOCKET NUMBER AND THEREUNDER BY RECORD TYPE AND FINALLY CHRONOLOGICAL BY DATE

[ SD] [14] DESCRIPTION:

[ SD] [A3] DISPOSITION:
DESTROY IMMEDIATELY.

[ SD] [A4] JUSTIFICATION:
AS WITH OTHER LETTER-DOCKETS, VITAL INFORMATION FROM EACH CASE (INCLUDING ACTIONS, DECISIONS, OPINIONS, AND ANY POLICY CHANGES) IS RETAINED IN THE BOUND VOLUMES PERMANENTLY RETAINED IN THE OFFICE OF THE GENERAL COUNSEL. THESE RECORDS DO NOT ADD TO THE GENERAL FUND OF KNOWLEDGE ABOUT CHARTERS AND SUBSIDIES. THERE ARE RELATIVELY FEW ORIGINAL MEMOS, LETTERS, AND REPORTS; ALMOST EVERYTHING IS
MIMEOGRAPHED SO THAT A GREAT DEAL OF THE ABOVE MATERIAL WILL BE DUPLICATED ELSEWHERE.

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6. **SERIES DESCRIPTION FORMAT**

**[SD][12a]SUBGROUP/CREATOR:**

PRESIDENT'S MARITIME ADVISORY COMMITTEE.

**[SD][03]SERIES TITLE:**

MINUTES OF MEETINGS

**[SD][07]BULK DATES:**

1964-1965

**[SD][38]SERIES VOLUME (CUBIC FEET):**

002

**[SD][09a]NATIONAL SECURITY CLASSIFICATION:**

**[SD][08]ARRANGEMENT:**

ARRANGED CHRONOLOGICALLY BY DATE OF MEETING.

**[SD][14]DESCRIPTION:**

TRANSCRIPTS OF THE ADVISORY COMMITTEE MEETINGS (MEETINGS 2 THROUGH 9), BACKGROUND CORRESPONDENCE, DRAFTS OF SPEECHES, NOTES, REPORTS, AND AGENDAS. THE PRESIDENT'S MARITIME ADVISORY COMMITTEE WAS ESTABLISHED BY E. O. 11156 ON JUNE 17, 1964, TO STUDY AND ADVISE THE PRESIDENT ON MARITIME POLICY, ESPECIALLY WITH REGARD TO ADMINISTERING GOVERNMENT PROGRAMS IN THE AREAS OF INCREASED TRADE, NATIONAL DEFENSE, MANPOWER, AND LABOR RELATIONS. COMMITTEE MEMBERS DISCUSSED SHIPPING OPERATIONS, CARGO PREFERENCE POLICIES, FOREIGN FLAG VS. AMERICAN FLAG SHIPS, TRAMP STEAMERS, AND PASSENGER SHIPS.

**[SD][A3]DISPOSITION:**

PERMANENT. TRANSFER IMMEDIATELY TO THE NATIONAL ARCHIVES.

**[SD][A4]JUSTIFICATION:**


**[SD][A1]RETAIN:**

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7. SERIES DESCRIPTION FORMAT

[SD] [12a] SUBGROUP/CREATOR:

OFFICE OF MARKET DEVELOPMENT, NATIONAL MARITIME COUNCIL

[SD] [03] SERIES TITLE:

MINUTES OF MEETINGS AND CORRESPONDENCE

[SD] [07] BULK DATES:

1971-1973

[SD] [38] SERIES VOLUME (CUBIC FEET):

001

[SD] [09a] NATIONAL SECURITY CLASSIFICATION:

[SD] [08] ARRANGEMENT:

ARRANGED BY NAME OF ORGANIZATION OR REGION AND THEREUNDER CHRONOLOGICALLY BY DATE.

[SD] [14] DESCRIPTION:

LETTERS, REPORTS, MEMORANDUMS, MINUTES OF COUNCIL MEETINGS, PROMOTIONAL BROCHURES, MENUS FROM NMC-SPONSORED DINNERS AND CONFERENCES, TESTIMONY GIVEN AT CONGRESSIONAL HEARINGS, STATISTICAL SUMMARIES, AND MISCELLANEOUS PUBLICATIONS. THIS SERIES RELATES TO MARAD'S EFFORTS TO FOSTER "CARGO PREFERENCE" OR INCREASED USE OF AMERICAN SHIPPING BY AMERICAN IMPORTERS AND EXPORTERS. THE MAIN VEHICLE CHOSEN FOR THIS PROMOTION WAS THE NATIONAL MARITIME COUNCIL WHOSE EXECUTIVE SECRETARIAT CONSISTED OF MARAD OFFICIALS, PARTICULARLY FROM THE OFFICE OF MARKET DEVELOPMENT.

[SD] [A3] DISPOSITION:

PERMANENT. TRANSFER IMMEDIATELY TO THE NATIONAL ARCHIVES. DISPOSE OF NON-RECORD AND DUPLICATE MATERIALS DURING ARCHIVAL PROCESSING.

[SD] [A4] JUSTIFICATION:

THIS SERIES DEALS WITH THE BEGINNINGS OF MARAD'S ATTEMPTS TO FORCEFULLY ENGAGE IN DIRECT PROMOTION AND DIALOGUE WITH THE AMERICAN SHIPPING INDUSTRY OVER THE INCREASED USE OF AMERICAN FLAG MERCHANT VESSELS FOR UNITED STATES IMPORTS AND EXPORTS, A PROGRAM IT TITLED CARGO PREFERENCE. THE ESTABLISHMENT OF THE NATIONAL MARITIME COUNCIL IN CONJUNCTION WITH THIS PROMOTION WARRANTS THE PERMANENT RETENTION OF THESE RECORDS WHICH DOCUMENT THE ESTABLISHMENT AND EARLY GROWTH OF THE COUNCIL. IN ADDITION TO CARGO PREFERENCE, THE COUNCIL DISCUSSED SUCH ISSUES
AS LABOR MANAGEMENT DISPUTES AND DEVELOPMENT ON NEW CARGO HANDLING DESIGNS.

ACTION:

REMOVE DUPLICATES AND NON-RECORD MATERIALS DURING ARCHIVAL PROCESSING.

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8. SERIES DESCRIPTION FORMAT

[SD][12a]SUBGROUP/CREATOR:
OFFICE OF CIVIL RIGHTS

[SD][03]SERIES TITLE:
MINORITY BUSINESS ENTERPRISE PROJECT FILES

[SD][07]BULK DATES:
1965-1975

[SD][38]SERIES VOLUME (CUBIC FEET):
002

[SD][09a]NATIONAL SECURITY CLASSIFICATION:

[SD][08]ARRANGEMENT:
ARRANGED BY TOPIC OR NAME AND THEREUNDER CHRONOLOGICALLY BY DATE.

[SD][14]DESCRIPTION:
REPORTS, MEMORANDUMS, COMPLIANCE REQUESTS, SURVEYS, EMPLOYEE PROFILES, NEWSPAPER AND MAGAZINE ARTICLES, INVESTIGATIONS AND LEGAL DOCUMENTS. SUBJECT FILES FROM MARAD'S OFFICE OF CIVIL RIGHTS RELATING TO RECRUITMENT AND THE PROMOTION OF EQUAL EMPLOYMENT OPPORTUNITY (EEO) AND AFFIRMATIVE ACTION GOALS WITH RESPECT TO MARAD EMPLOYMENT AND CONTRACTING WITH MINORITY-OWNED ENTERPRISES.

[SD][A3]DISPOSITION:
PERMANENT. TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

[SD][A4]JUSTIFICATION:
ALTHOUGH THESE RECORDS CONTAIN LITTLE SUBSTANTIVE DOCUMENTATION ON DECISIONS AND POLICIES RELATING TO MARAD'S CIVIL RIGHTS EFFORTS AND CONSIST MOSTLY OF XEROX COPIES, THEY SHOULD BE RETAINED PERMANENTLY BECAUSE THERE ARE NO OTHER OBVIOUS PERMANENT RECORDS RELATING TO THE AGENCY'S MINORITY BUSINESS ENTERPRISE PROJECT.

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9. **SERIES DESCRIPTION FORMAT**

[SD] [12a] SUBGROUP/CREATOR:

OFFICE OF SHIP OPERATING COSTS, DIVISION OF SUBSIDY RATES

[SD] [03] SERIES TITLE:

DATA FILES ON FOREIGN WAGE RATES AND SHIP OPERATING COSTS.

[SD] [07] BULK DATES:

1947-1975

[SD] [38] SERIES VOLUME (CUBIC FEET):

004

[SD] [09a] NATIONAL SECURITY CLASSIFICATION:

[SD] [08] ARRANGEMENT:

ARRANGED BY COUNTRY AND THEREUNDER BY TYPE OF DOCUMENTATION OR NAME OF SHIP LINE, THEREUNDER CHRONOLOGICALLY.

[SD] [14] DESCRIPTION:

REPORTS, MEMORANDUMS, LETTERS, PAYROLLS, INSURANCE AND FRINGE BENEFIT TABLES, UNION AGREEMENTS, AND FOREIGN COST DATA. THESE RECORDS ORIGINATED WITH THE MARAD REPRESENTATIVE OR MARITIME ATTACHE IN EACH OF THE FOREIGN COUNTRIES WHO ARE HIRED BY THE LABOR MANAGEMENT MARITIME COMMITTEE TO OBTAIN THE STATISTICS FOR PURPOSES OF ARRIVING AT VALID SUBSIDY LEVELS FOR AMERICAN SHIPPERS.

[SD] [A3] DISPOSITION:

DESTROY IMMEDIATELY.

[SD] [A4] JUSTIFICATION:

THESE RECORDS CONTAIN NO POLICY-MAKING DOCUMENTATION NOR ARE THERE ANY MEANINGFUL SUMMARIES OR USEFUL PROCESSED REPORTS LINKING THE DATA AND THE SUBSIDY RATES PAID TO AMERICAN SHIPPERS. THE RECORDS SHOULD BE DESTROYED IMMEDIATELY.

AS ORIGINALLY DRAFTED ITEM 440 OF NC1/357/81/2 WAS DISPOSABLE AFTER 10 YEARS; BECAUSE THE APPRAISAL ARCHIVIST COULD NOT LOCATE RECORDS THAT FIT THE DESCRIPTION IN THE FINAL SCHEDULE THE ITEM WAS MADE "DISPOSAL NOT AUTHORIZED;" SEE GOLDMAN TO NCD 11/9/82.

[SD] [A2] DISPOSE:

ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
10. SERIES DESCRIPTION FORMAT

[SD] [12a] SUBGROUP/CREATOR:
OFFICE OF SHIP OPERATING COSTS, DIVISION OF SUBSIDY RATES

[SD] [03] SERIES TITLE:
CORRESPONDENCE, PAY ROLLS, WAGE AGREEMENTS, AND CREW LISTS

[SD] [07] BULK DATES:
1959-1970

[SD] [38] SERIES VOLUME (CUBIC FEET):
006

[SD] [02a] NATIONAL SECURITY CLASSIFICATION:

[SD] [08] ARRANGEMENT:
ARRANGED VARIOUSLY INTO SEVERAL SUB-SERIES ALPHABETICALLY AND CHRONOLOGICALLY AS FOLLOWS: 1) MISCELLANEOUS CORRESPONDENCE; 2) COMPANY FILES; 3) DAILY AND WEEKLY ACTIVITY REPORTS; 4) CREW LISTS AND PAYROLLS; 5) WAGE AGREEMENTS; 6) COST OF LIVING; AND 7) SOCIAL SECURITY AND FRINGE BENEFIT FILES.

[SD] [14] DESCRIPTION:
LETTERS, MEMORANDUMS, REPORTS, STATISTICAL PROFILES, CREW LISTS, PAYROLLS, COPIES OF MINUTES OF COMMITTEE MEETINGS, MISCELLANEOUS PUBLICATIONS AND CHARTS. THEY RELATE TO SUBSIDIES PAID TO AMERICAN SHIPPERS, WAGES AND BENEFITS GIVEN BOTH AMERICAN AND FOREIGN SEAMEN, AND MIMEOGRAPHED COPIES OF DECISIONS BEING MADE AT A HIGHER LEVEL WITH REGARD TO SUBSIDIES.

[SD] [A3] DISPOSITION:
DESTROY IMMEDIATELY.

[SD] [A4] JUSTIFICATION:

THESE RECORDS ARE SIMILAR TO THE PREVIOUS SERIES, BUT INCLUDE COPIES OF CORRESPONDENCE CONCERNING THE ADMINISTRATION OF SUBSIDIES. THE LATTER DOCUMENTATION IS DUPLICATED ELSEWHERE IN HIGHER ECHELON RECORDS OF MARAD, THE FEDERAL MARITIME COMMISSION, AND THE MARITIME SUBSIDY BOARD. THE DATA FILES ON WAGES, COST OF LIVING, WAGE AGREEMENTS AND FRINGE BENEFITS HAVE NOT BEEN PUT IN USEFUL SUMMARIES OR PROCESSED DOCUMENTS AND THEREFORE ARE OF LITTLE VALUE; MUCH OF THE INFORMATION IS AVAILABLE IN PUBLISHED SOURCES SUCH AS NEWSPAPERS, TRADE, OR UNION PUBLICATIONS.
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11. SERIES DESCRIPTION FORMAT

[SD] [12a] SUBGROUP/CREATOR:
OFFICE OF SHIP OPERATING COSTS, DIVISION OF SUBSIDY RATES

[SD] [03] SERIES TITLE:
SUBJECT FILES

[SD] [07] BULK DATES:
1948-1978

[SD] [38] SERIES VOLUME (CUBIC FEET):
007

[SD] [02a] NATIONAL SECURITY CLASSIFICATION:

[SD] [08] ARRANGEMENT:
ARRANGED BY TYPE OF RECORD AND THEREUNDER ALPHABETICALLY BY SUBJECT, NAME OF VESSEL OR COMPANY, THEREUNDER CHRONologically.

[SD] [14] DESCRIPTION:
CORRESPONDENCE, TELEGRAMS, COMPUTER CARDS AND PRINTOUTS, MINUTES OF MEETINGS, DRAFTS AND FINAL REPORTS, PUBLISHED STUDIES, CHARTS, PAYROLLS, AND MISCELLANEOUS FINANCIAL STATEMENTS. THEY RELATE TO THE ADMINISTRATION OF MARAD'S SUBSIDY PROGRAM, PARTICULARLY IN RELATION TO THE GATHERING AND ANALYSIS OF WAGE, MANNING, AND SUBSISTENCE DATA THAT DETERMINED THE AMOUNT OF SUBSIDY TO BE PAID AMERICAN SHIPPERS.

[SD] [A3] DISPOSITION:
DESTROY IMMEDIATELY.

[SD] [A4] JUSTIFICATION:
THE RECORDS RELATE TO COLLECTION, MANIPULATION, AND ANALYSIS OF DATA USED TO FORMULATE MARITIME SUBSIDY RATES, MOST OFTEN CONCERNING A SPECIFIC INDIVIDUAL, SHIP, OR COMPANY. THE RECORDS ARE COVERED BY ONE OF THREE ITEMS RELATING TO THE DIVISION OF SUBSIDY RATES IN THE MARAD SCHEDULE- ITEMS 438, DIVISION PROGRAM SUBJECT FILES; 440, PROGRAM SUBJECT FILES; AND 443, FOREIGN COST PROGRAM FILES. THE DISPOSITION OF EACH OF THESE ITEMS IS "DISPOSAL NOT AUTHORIZED." THE DRAFT OF NC1/357/81/2 HAD THESE THREE ITEMS SCHEDULED FOR DISPOSAL AFTER 5, 10, AND 10 YEARS RESPECTIVELY. BUT BECAUSE AT THE TIME THE ORIGINAL APPRAISER COULD LOCATE SO FEW RELEVANT RECORDS, THE FINAL DISPOSITION WAS MADE "DNA;" SEE GOLDMAN TO NCD 11/9/82. THE RECORDS NOW SHOULD BE DESTROYED AS THE ORIGINAL SCHEDULE HAD
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12. SERIES DESCRIPTION FORMAT

[SD] [12a] SUBGROUP/CREATOR:
CHIEF OF STATISTICS

[SD] [03] SERIES TITLE:
PUBLICATIONS AND REFERENCE FILE

[SD] [07] BULK DATES:
1936-1962

[SD] [38] SERIES VOLUME (CUBIC FEET):
189

[SD] [09a] NATIONAL SECURITY CLASSIFICATION:
RESTRICTED

[SD] [08] ARRANGEMENT:
ARRANGED ALPHABETICALLY BY SUBJECT, ORGANIZATION, OR COUNTRY AND THEREUNDER CHRONOLOGICALLY.

[SD] [14] DESCRIPTION:
PUBLICATIONS INCLUDING NEWSPAPER CLIPPINGS, ARTICLES, GOVERNMENT AND PRIVATELY PRINTED BOOKLETS, PAMPHLETS, REPORTS, CONGRESSIONAL DOCUMENTS, TABLES, CHARTS, AND SUMMARIES OBTAINED FROM PERIODICAL LITERATURE; ALSO CONTAINS MATERIAL FROM OTHER GOVERNMENT AGENCIES SUCH AS STATE DEPARTMENT MESSAGES AND DISPATCHES AND COPIES OF NAVAL INTELLIGENCE, UNITED NATIONS, AND FOREIGN GOVERNMENT REPORTS AND STUDIES. THEY RELATE TO ECONOMIC CONDITIONS, COMMODITIES EXCHANGE AND DEVELOPMENT, TRADE POLICIES, WAR PREPARATIONS AND DAMAGES, MERCHANT MARINE DEVELOPMENT AND TRAINING, SHIPBUILDING, DESIGN OF VESSELS, SHIPYARDS AND PORTS, RECOVERY PROGRAMS FOR EUROPE, ASIA, AND LATIN AMERICA, AND THE OVERALL HISTORY OF THE MERCHANT MARINE BOTH IN THE UNITED STATES AND ABROAD.

[SD] [A3] DISPOSITION:
DESTROY IMMEDIATELY.

[SD] [A4] JUSTIFICATION:

ESPECIALLY IN VIEW OF THE STATEMENT BY MARAD'S RECORDS OFFICER, MARY JANE HARVEY, THAT THE RECORDS RECEIVE ALMOST NO USAGE FROM EITHER MARAD OR HISTORIANS.

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13. \textbf{SERIES DESCRIPTION FORMAT}

\texttt{[SD][12a]SUBGROUP/CREATOR:}  
OFFICE OF PLANS AND POLICY

\texttt{[SD][03]SERIES TITLE:}  
CORRESPONDENCE RELATING TO CERTIFICATES OF NECESSITY

\texttt{[SD][07]HULK DATES:}  
1952-1959

\texttt{[SD][38]SERIES VOLUME (CUBIC FEET):}  
004

\texttt{[SD][09a]NATIONAL SECURITY CLASSIFICATION:}  

\texttt{[SD][08]ARRANGEMENT:}  
ARRANGED ALPHABETICALLY BY NAME OF COMPANY.

\texttt{[SD][14]DESCRIPTION:}  
LETTERS, REPORTS, MEMORANDUMS, DESpatches, TELEGRAMS, CABLEGRAMS, LEGAL OPINIONS, INVITATIONS FOR BIDS, APPLICATIONS FOR GOVERNMENT LOANS, APPLICATIONS FOR CERTIFICATES OF NECESSITY, FINANCIAL STATEMENTS, AND MISCELLANEOUS PUBLICATIONS. THESE DOCUMENTS RELATE TO SHIPPING AND PETROLEUM COMPANIES AND CARGO HANDLING FIRMS APPLICATIONS FOR LOANS AND TAX AMORTIZATION CERTIFICATES (ALSO KNOWN AS CERTIFICATES OF NECESSITY).

\texttt{[SD][A3]DISPOSITION:}  
DESTROY IMMEDIATELY.

\texttt{[SD][A4]JUSTIFICATION:}  
CERTIFICATES OF NECESSITY AND RELATED TAX AMORTIZATION PAPERS WERE GENERATED BY AMERICAN FIRMS SEEKING TAX ADVANTAGES AND/OR LOANS BASED ON POTENTIAL CONTRIBUTIONS TO NATIONAL DEFENSE AND CAME UNDER THE PURVIEW OF THE ODM, OFFICE OF DEFENSE MOBILIZATION. PERMANENT RETENTION IS NOT WARRANTED GIVEN THE LIMITED HISTORICAL VALUE OF THESE RECORDS.

\texttt{[SD][A2]DISPOSE:}  
ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES  
357-65A1819 004 001-004 U 52-59
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SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
OFFICE OF MARITIME SERVICES

SERIES TITLE:
CORRESPONDENCE AND REPORTS RELATING TO SEAMEN'S REST CENTERS

BULK DATES:
1941-1946

SERIES VOLUME (CUBIC FEET):
001

NATIONAL SECURITY CLASSIFICATION:
SECRET

ARRANGEMENT:
ARRANGED GEOGRAPHICALLY BY LOCATION OF REST CENTER.

DESCRIPTION:
CORRESPONDENCE AND REPORTS. THE RECORDS RELATE TO THE ORGANIZATION AND OPERATION OF THE REST CENTERS WHICH WERE ESTABLISHED TO PROVIDE A VENUE FOR RECREATION AND RELAXATION OF MERCHANT SAILORS RETURNING FROM CRUISES, ESPECIALLY IN A WAR ZONE.

DISPOSITION:
PERMANENT. TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

JUSTIFICATION:
INTERESTING RECORDS WHICH PROVIDE INFORMATION RELATING TO THE SOCIO-ECONOMIC COMPOSITION OF THE MERCHANT MARINE, AS WELL AS TO THE PSYCHOLOGICAL EFFECTS OF DANGEROUS AND STRENУOUS CRUISES.

RETAIN:
ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
357-65A0348 001 002-002 U 41-46
SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
DIVISION OF MARINE INSURANCE

SERIES TITLE:
DIARIES AND OTHER PAPERS OF B. K. OGDEN, CHIEF, MARINE INSURANCE DIVISION

BULK DATES:
1925-1953

SERIES VOLUME (CUBIC FEET):
002

NATIONAL SECURITY CLASSIFICATION:

ARRANGEMENT:
ARRANGED BY TYPE OF RECORD AND THEREUNDER CHRONologically.

DESCRIPTION:
DAILY DIARIES, NOTEBOOKS, AND OTHER PAPERS OF B. K. OGDEN RELATING TO MARINE INSURANCE MATTERS. THE PAPERS CONSIST PRIMARILY OF SUMMARIES OF MARINE INSURANCE CLAIMS MADE AND PREMIUMS PAID BY AMERICAN SHIPPING FIRMS. IN ADDITION, THERE ARE SEVERAL SETS OF REGULATIONS FOR WAR SHIPPING ADMINISTRATION INSURANCE DURING WORLD WAR II AND SEVERAL TABLETS OF BLANK INSURANCE FORMS.

DISPOSITION:
DESTROY July 1, 2005.

JUSTIFICATION:
IF THE DIARIES AND NOTEBOOKS BELONGED TO A CABINET SECRETARY THEY MIGHT BE PERMANENT DESPITE POSSIBLE QUESTIONS ABOUT RECORDS STATUS. BECAUSE THEY WERE CREATED BY A LOW LEVEL BUREAUCRAT INVOLVED IN ROUTINE MATTERS THEY SHOULD BE DESTROYED. THE PAPERS ARE NEARLY ALL CARBON AND MULTILITH COPIES OF LITTLE INFORMATIONAL VALUE.

ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
357-65A1769 002 004-005 U 64-64
Left blank intentionally.
16. **SERIES DESCRIPTION FORMAT**

**[SD][12a]SUBGROUP/CREATOR:**

OFFICE OF MARINE INSURANCE

**[SD][03]SERIES TITLE:**

WAR RISK INSURANCE CLAIMS

**[SD][07]BULK DATES:**

1917-1976

**[SD][38]SERIES VOLUME (CUBIC FEET):**

110

**[SD][09a]NATIONAL SECURITY CLASSIFICATION:**

**[SD][08]ARRANGEMENT:**

ARRANGED IN THREE SUBSERIES: ALPHABETICALLY BY NAME OF SHIP; BY NAME OF COMPANY; BY Surname OF MERCHANT SAILOR.

**[SD][14]DESCRIPTION:**

INSURANCE CLAIM FORMS, CORRESPONDENCE, NEWSPAPER CLIPPINGS, MEDICAL RECORDS, DEATH CERTIFICATES, AFFIDAVITS, COURT FILINGS AND DECISIONS, LEGAL NOTES, AND PUBLICATIONS. THE RECORDS RELATE TO PERSONAL INJURY AND DEATH CLAIMS OF MERCHANT SEAMEN AND THEIR FAMILIES AND TO CIRCUMSTANCES SURROUNDING THE DESTRUCTION AND/OR DISAPPEARANCE OF MERCHANT VESSELS.

**[SD][A3]DISPOSITION:**

DESTROY IMMEDIATELY.

**[SD][A4]JUSTIFICATION:**

THE PRESENT MARAD SCHEDULE FAILS TO GIVE A DEFINITE DISPOSITION INSTRUCTION FOR WAR RISK INSURANCE CLAIMS FILES OR EVEN FOR SO-CALLED "LEGAL BACKUP MATERIAL" AND INSTEAD RESORTS TO "DISPOSAL NOT AUTHORIZED". THESE ARE BASICALLY CASE FILES AND ARE NOT OF SUFFICIENT SIGNIFICANCE TO WARRANT CONTINUED RETENTION.

**[SD][A7]NN ACTION:**

**[SD][A8]REMARKS:**

**[SD][A2]DISPOSE:**
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SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
OFFICE OF SHIP OPERATIONS

[SD][03] SERIES TITLE:
SHIP RECORDS OF THE GTV WILLIAM PATTERSON

[SD][07] BULK DATES:
1955-1962

[SD][38] SERIES VOLUME (CUBIC FEET):
001

[SD][09a] NATIONAL SECURITY CLASSIFICATION:

[SD][08] ARRANGEMENT:
ARRANGED IN SEVERAL SUB-SERIES INCLUDING: ENGINEERS' LOG ABSTRACTS AND DECK LOG ABSTRACTS ARRANGED CHRONOLOGICALLY; GENERAL CORRESPONDENCE ARRANGED CHRONOLOGICALLY; AND SHIPS PAPERS ARRANGED BY TYPE AND THEREUNDER CHRONOLOGICALLY.

[SD][14] DESCRIPTION:
LETTERS, TELEGRAMS, CABLEGRAMS, REPORTS, MEMORANDUMS, VOYAGE ABSTRACTS, ENGINEERS LOGS, DECK LOGS, INVENTORIES OF VARIOUS TECHNICAL EQUIPMENT AND SHIPS' STORES, SHIPS PLANS, SHIPS INSPECTIONS, CERTIFICATES OF REGISTRY AND Tonnage, Crew Lists, Admeasurments, Damage Reports, and Articles on the Conversion of the Patterson. Some of the papers date back to the SS WILLIAM PATTERSON'S COMMISSIONING IN 1942 but the bulk of the documentation covers the period 1955-1962 during her conversion to be an Experimental Gas-Turbine Driven Merchant Ship under bareboat charter to LYKES BROTHERS STEAMSHIP CO.

[SD][A3] DISPOSITION:

[SD][A4] JUSTIFICATION:
ROUTINE RECORDS RELATING TO A SINGLE SHIP DO NOT WARRANT RETENTION. ALL OF THE RECORDS TYPES REPRESENTED HERE, ENGINEER LOGS, DRAWINGS, ETC, HAVE BEEN DISPOSABLE UNDER PAST SCHEDULES.

[SD][A2] DISPOSE:
ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
18. SERIES DESCRIPTION FORMAT

[SD] [12a] SUBGROUP/CREATOR:

OFFICE OF SHIP OPERATIONS, DIVISION OF OPERATIONS

[SD] [03] SERIES TITLE:

REPORTS OF TRIALS

[SD] [07] BULK DATES:

00/1952-00/1968

[SD] [38] SERIES VOLUME (CUBIC FEET):

001

[SD] [09a] NATIONAL SECURITY CLASSIFICATION:


[SD] [08] ARRANGEMENT:

ARRANGED BY NAME OF THE SHIP OR TYPE OF RECORD AND THEREUNDER CHRONOLOGICALLY.

[SD] [14] DESCRIPTION:


[SD] [A3] DISPOSITION:

DESTROY July 1, 2005.

[SD] [A4] JUSTIFICATION:

THE OIL PRICE BOOKLETS ARE A TEMPORARY TYPE OF DOCUMENT GATHERED AS A REFERENCE COLLECTION WHICH WOULD HAVE BEEN USEFUL ONLY FOR A VERY SHORT TERM. THE TRIAL BOARD REPORTS ARE SIMILAR TO NAVY TRIAL BOARD REPORTS WHICH ARE DISPOSABLE UNDER N1-NU-89-3/5094/2A, TRIAL AND GUARANTEE SURVEY BOARD RECORDS, AFTER 10 YEARS.

[SD] [A2] DISPOSE:

ACCESSION NO. VOL. BOX NOS. DISP AUTH CS DATES
357-70A1143 001 002-002 U 52-58
Left Blank Intentionally.
SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
STEAMSHIP SERVICE CORPORATION, OFFICE OF SHIP OPERATIONS

SERIES TITLE:
ADMINISTRATIVE SUBJECT FILES

BULK DATES:
1966-1970

SERIES VOLUME (CUBIC FEET):
008

NATIONAL SECURITY CLASSIFICATION:

ARRANGEMENT:
ARRANGED BY TYPE OF RECORD AND THEREUNDER NUMERICALLY BY ORDER NUMBER, CHRONOLOGICALLY BY DATE OR ALPHABETICALLY BY SUBJECT OR NAME.

DESCRIPTION:
LETTERS, MEMORANDUMS, ORDERS, TELEXES, CHECK STUBS, CUMULATIVE WAGE AND EMPLOYMENT CARDS, MISCELLANEOUS MEDICAL CERTIFICATES AND CLAIM EXPENSE FORMS, PAYMENT VOUCHERS, AND WORKING PAPERS AND NOTES WHICH RELATE TO HOUSEKEEPING AND ADMINISTRATIVE FUNCTIONS OF THE STEAMSHIP SERVICE CORPORATION. THIS QUASI-GOVERNMENT ENTITY HANDLED U.S. GOVERNMENT-EMPLOYED SEAMEN AND OFFICERS ABOARD CARGO AND TRANSPORT VESSELS UNDER AGENCY AGREEMENT WITH THE NATIONAL SHIPPING AUTHORITY UNDER MARAD. THE DOCUMENTS COVER SUCH TOPICS AS PAYMENTS DISBURSED FOR TAXES, UNEMPLOYMENT, WELFARE AND VACATION FUNDS, UNION CONTRACTS, MINOR MEDICAL EXPENSE CLAIMS, SHIPPING SCHEDULES, AND ROUTINE PAYROLL MATTERS.

DISPOSITION:
DESTROY. DISPOSE OF IMMEDIATELY.

JUSTIFICATION:
THESE ARE ROUTINE HOUSEKEEPING AND ADMINISTRATIVE SUBJECT FILES WHICH SHOULD BE OF NO FURTHER VALUE TO MARAD AND HAVE LITTLE OR NO BEARING ON THE HISTORY OF THE STEAMSHIP SERVICE CORPORATION'S ROLE AS GENERAL AGENT TO THE NATIONAL SHIPPING AUTHORITY. THE MEDICAL FILES MENTIONED ABOVE ARE NOT THE OFFICIAL MEDICAL FILES WHICH ARE PART OF THE SEAMEN'S OFFICIAL PERSONNEL FILE; THEY RATHER ATTEMPT TO DOCUMENT THE EXPENSES INCURRED IN PROCESSING THE MEDICAL COMPLAINT OR ILLNESS. THE WAGE, TAX, AND UNION DOCUMENTATION ARE OF TRANSITORY NATURE AND DO NOT
REQUIRE CONTINUED PRESERVATION.

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20. **SERIES DESCRIPTION FORMAT**

[SD][12a] SUBGROUP/CREATOR:
OFFICE OF SHIP OPERATIONS

[SD][03] SERIES TITLE:
MISCELLANEOUS RECORDS RELATING TO SHIPS

[SD][07] BULK DATES:
1942-1954

[SD][38] SERIES VOLUME (CUBIC FEET):
006

[SD][02a] NATIONAL SECURITY CLASSIFICATION:

[SD][08] ARRANGEMENT:
UNARRANGED

[SD][14] DESCRIPTION:
CONSISTS OF DISPARATE OR FRAGMENTARY PORTIONS OF THREE ACCESSIONS NONE OF WHICH IN THEMSELVES OR TOGETHER CONSTITUTE A SERIES. (THEY ARE DESCRIBED HERE AS A SERIES FOR THE SAKE OF CONVENIENCE.)

INCLUDES CONTRACT CORRESPONDENCE RELATING TO ALLOCATION OF FUNDS FROM THE CONSTRUCTION RESERVE FUND FOR CONSTRUCTION OF SHIPS UNDER SECTION 511 OF THE MERCHANT MARINE ACT OF 1936; CORRESPONDENCE AND LEGAL DOCUMENTS (60% PHOTOSTATS) RELATING TO THE DEFAULT BY THE GOVERNMENT OF THE REPUBLIC OF CHINA ON PAYMENTS FOR THE LEASE OR PURCHASE OF MERCHANT SHIPS FROM THE US GOVERNMENT; CORRESPONDENCE, LIST OF VESSELS, AND COST DATA RELATING TO SEA TOWAGE RATES AND CONTRACTS AND TO CHANGES IN STATUS OF G.A.A. (GENERAL AGENCY ASSIGNMENT) SHIPS.

[SD][A3] DISPOSITION:
DESTROY IMMEDIATELY.

[SD][A4] JUSTIFICATION:
CONTAINS NOTHING OF SUBSTANCE RELATING TO MARAD POLICY OR OPERATIONS; THESE ARE MERE FRAGMENTS IN MOST CASES. SIMILAR RECORDS HAVE BEEN DESTROYED IN PAST DISPOSALS.
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21. SERIES DESCRIPTION FORMAT

[SD][12a]SUBGROUP/CREATOR:

OFFICE OF SHIP CONSTRUCTION

[SD][03]SERIES TITLE:

SUBJECT FILES RELATING TO RUSSIAN DOCKYARDS AND SHIPBUILDING

[SD][07]BULK DATES:

1955-1963

[SD][38]SERIES VOLUME (CUBIC FEET):

002

[SD][09a]NATIONAL SECURITY CLASSIFICATION:

[SD][08]ARRANGEMENT:

ARRANGED ALPHABETICALLY BY SUBJECT OR NAME AND THEREUNDER CHRONOLOGICALLY.

[SD][14]DESCRIPTION:

MEMORANDUMS, REPORTS, PHOTOGRAPHS, GOVERNMENT REGULATIONS AND MISCELLANEOUS PUBLICATIONS. THESE DOCUMENTS RELATE TO RUSSIAN SHIPBUILDING, DOCKYARDS, MERCHANT MARINE, SEAPORTS, NAVIGATION AND COMMUNICATION, U. S. SHIPPING EXCHANGE DELEGATION'S TRIP TO RUSSIA, AND TECHNOLOGICAL DEVELOPMENTS.

[SD][A3]DISPOSITION:

DESTROY

July 1, 2005

[SD][A4]JUSTIFICATION:

RECORDS RELATING TO FOREIGN DOCKYARDS AND SHIPBUILDING INDUSTRIES ARE NOT COVERED IN THE MARAD SCHEDULE. SIMILAR FILES RELATING TO US DOCKYARDS AND SHIPBUILDING COMPANIES ARE DISPOSABLE AMONG RECORDS OF THE OFFICE OF SHIP CONSTRUCTION (EG. ITEMS 495 AND 497 OF NCI.357/81/2). FOREIGN FILES, THEREFORE, SHOULD LOGICALLY BE DESTROYED AS WELL. STATE DEPARTMENT AND NAVAL INTELLIGENCE RECORDS ARE A MORE LIKELY AND MORE COMPREHENSIVE SOURCE.

[SD][A2]DISPOSE:

ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES

357-70A2454 002 001-002 U 55-63
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22. SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:

OFFICE OF SHIP CONSTRUCTION

[SD][03] SERIES TITLE:

TRIAL, GUARANTEE, AND SURVEY BOARD REPORTS

[SD][07] BULK DATES:

1949-1967

[SD][38] SERIES VOLUME (CUBIC FEET):

144

[SD][09a] NATIONAL SECURITY CLASSIFICATION:

[SD][08] ARRANGEMENT:

ARRANGED ALPHABETICALLY BY THE NAME OF THE SHIP AND THEREUNDER CHRONOLOGICALLY.

[SD][14] DESCRIPTION:

MEMORANDUMS, REPORTS, DRAWINGS, LISTS OF ITEMS TO BE CORRECTED WITH DOLLAR AMOUNTS, LOGBOOKS, GUARANTEE SURVEYS, INSPECTIONS, AND TRIAL TRIP REPORTS. THIS DOCUMENTATION RELATES TO PERFORMANCE AND SUITABILITY OF THE VESSELS DELIVERED TO MARAD BY THE SHIPBUILDING COMPANIES.


[SD][A3] DISPOSITION:

DESTROY [July 1, 2005]

[SD][A4] JUSTIFICATION:

NO ITEM IN THE CURRENT MARAD SCHEDULE APPLIES TO THESE RECORDS. IN THE OLD MARITIME ADMINISTRATION SCHEDULE 3, SHIP CONSTRUCTION AND REPAIR RECORDS, APPROVED BY JOB II-NNA-1752, ITEMS 23 AND 24, TRIAL TRIP REPORTS AND CORRESPONDENCE WITH GUARANTEE AND SURVEY BOARD HAD THE FOLLOWING DISPOSITIONS RESPECTIVELY: "RETAIN...DISPOSAL NOT APPROVED" AND "DISPOSE OF 11 YEARS AFTER
FINAL SETTLEMENT OF CONTRACT... DISPOSAL APPROVED.

SIMILAR TRIAL BOARD REPORTS OF US NAVY SHIPS ARE DISPOSABLE AFTER 10 YEARS UNDER THE RECENTLY APPROVED NAVY DISPOSITION MANUAL, ITEM 9094/2A.

THESE RECORDS SHOULD BE DESTROYED

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41
SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
OFFICE OF RESEARCH AND DEVELOPMENT, SAVANNAH PROJECTS BRANCH

SERIES TITLE:
GENERAL CORRESPONDENCE CONCERNING THE N.S. SAVANNAH

BULK DATES:
1951-1965

SERIES VOLUME (CUBIC FEET):
051

NATIONAL SECURITY CLASSIFICATION:

ARRANGEMENT:
ARRANGED BY AN ALPHA-NUMERIC ADAPTATION OF THE NAVY FILE MANUAL

DESCRIPTION:
LETTERS, MEMORANDUMS, REPORTS, TELEGRAMS, DESPATCHES, STUDIES, CONTRACTS, PARTS
LISTS, SPECIFICATIONS, DRAWINGS, DIAGRAMS, NEWSPAPER CLIPPINGS, PHOTOGRAPHS, AND
PUBLICATIONS. THESE ARE THE GENERAL CORRESPONDENCE OF THE NUCLEAR PROJECTS OR
SAVANNAH PROJECTS BRANCH OF THE OFFICE OF RESEARCH AND DEVELOPMENT AND RELATE TO
SUCH SUBJECTS AS: TECHNOLOGICAL DISCUSSIONS WITH MAJOR SUPPLIERS AND SHIPBUILDERS
(STATES MARINE LINES, GENERAL ELECTRIC, WILCOX AND BACOOC, UNION CARBIDE, TODD
SHIPYARDS AMONG OTHERS), PROPOSED BRITISH REGULATIONS FOR SAFETY OF NUCLEAR-
POWERED VESSELS, FEARS OF CONTAMINATION IN THE EVENT OF A MAJOR NUCLEAR DISASTER,
INSURANCE LIABILITY, NUCLEAR REACTOR SAFETY, DRAINAGE MECHANISMS FOR NUCLEAR
WASTE, THE REGULATION AND APPROVAL PROCESS FOR NUCLEAR-RELATED SUPPLIES AND
EQUIPMENT, THE VISITS OF THE SAVANNAH TO AMERICAN AND FOREIGN PORTS, MONTHLY
CONSTRUCTION AND OPERATIONS REPORTS, DESIGN OF NON-NUCLEAR TECHNICAL EQUIPMENT,
SEA TRIALS AT YORKTOWN, VIRGINIA, AND THE TESTING OF THE ENDURANCE AND
PERFORMANCE OF THE SAVANNAH.

DISPOSITION:
PERMANENT. TRANSFER TO THE NATIONAL ARCHIVES

JUSTIFICATION:
THIS SERIES CONTAINS MUCH SUPERFLUOUS ADMINISTRATIVE AND TECHNICAL INFORMATION. BUT
THOSE ARE THE BASIC FILES OF THE PRINCIPAL MARAD ORGANIZATIONAL UNIT
RESPONSIBLE FOR A MAJOR AGENCY PROGRAM- DEVELOPMENT AND OPERATION OF NS SAVANNAH.
THESE RECORDS WARRANT PERMANENT RETENTION.

**REMARKS:**

BOX 44 OF 357-68A2163 STILL CHECKED OUT TO MARAD; 357-65A1848 INCLUDES THE FOLLOWING BOXES: 5, 5A, 6, 7, 8, 9, 10

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24. SERIES DESCRIPTION FORMAT

[SD] [12a] SUBGROUP/CREATOR:
OFFICE OF RESEARCH AND DEVELOPMENT

[SD] [03] SERIES TITLE:
INCOMING AND OUTGOING MASTER FILES REGARDING THE N.S. SAVANNAH

[SD] [07] BULK DATES:
1957-1965

[SD] [38] SERIES VOLUME (CUBIC FEET):
041

[SD] [02a] NATIONAL SECURITY CLASSIFICATION:

[SD] [08] ARRANGEMENT:
ARRANGED IN TWO SUBSERIES: (1) INCOMING MASTERS ARRANGED BY ORIGINATOR OF COMMUNICATION, (2) OUTGOING MASTERS ARRANGED BY ADDRESSEE OF COMMUNICATION. IN EACH SUBSERIES INDIVIDUAL FILES BEAR NAVY FILE MANUAL SYMBOLS FOR THE ORIGINATOR OR ADDRESSEE.

[SD] [14] DESCRIPTION:

[SD] [A3] DISPOSITION:
PERMANENT. TRANSFER IMMEDIATELY TO NARA. 357-68E2163, BOX 96, INCLUDES READING FILES THAT SHOULD BE DESTROYED DURING ARCHIVAL PROCESSING ACCORDING TO ITEM 25 OF THIS SCHEDULE.

[SD] [A4] JUSTIFICATION:
THE CORRESPONDENCE IN THIS SERIES IS SIMILAR IN INFORMATIONAL CONTENT TO THE PREVIOUS SERIES BUT IS FOR THE OFFICE OF R & D AND INVOLVES MORE INFORMATION COMING DIRECTLY FROM THE OFFICE OF THE ADMINISTRATOR AND TENDS TO INVOLVE MORE INTERNATIONAL AND CONTRACTUAL QUESTIONS. THE SERIES SHOULD BE PERMANENT FOR THE SAME REASONS AS THE PREVIOUS SERIES.

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45
SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
OFFICE OF RESEARCH AND DEVELOPMENT

SERIES TITLE:
READING FILES RELATING TO THE N.S. SAVANNAH PROJECT

BULK DATES:
1957-1965

SERIES VOLUME (CUBIC FEET):
014

NATIONAL SECURITY CLASSIFICATION:

ARRANGEMENT:
ARRANGED BY NAME OF OFFICE OR OFFICER AND THEREUNDER CHRONOLOGICALLY BY DATE.

DESCRIPTION:

THE RECORDS INCLUDE READING FILES OF COMPONENT BRANCHES OF THE OFFICE OF R & D--APPLIED PROJECTS BRANCH, NUCLEAR PROJECTS BRANCH, SAFETY AND LICENSING BRANCH, AND SAVANNAH PROJECTS BRANCH, AS WELL AS FILES FOR A FEW INDIVIDUAL ENGINEERS WHO WORKED ON THE PROJECT.

DISPOSITION:
DESTROY THE REMAINING PART OF 357-68E2163, BOX 74 IS DISPOSABLE UNDER 34 OF THIS SCHEDULE. THE REMAINING PART OF 357-68E2163, BOX 96, IS PERMANENT UNDER ITEM 24 OF THIS SCHEDULE.

JUSTIFICATION:
THESE ARE READING FILES PURE AND SIMPLE. THE INFORMATIONAL CONTENT AND
CHRONOLOGICAL AND ORGANIZATIONAL COVERAGE OF THE PREVIOUS TWO SERIES CLOSELY PARALLEL THESE RECORDS. FOR THAT REASON THEY DO NOT WARRANT PERMANENT RETENTION.

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SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
OFFICE OF RESEARCH AND DEVELOPMENT

SERIES TITLE:
GEOGRAPHIC FILES RELATING TO VOYAGES AND OPERATIONS OF THE N.S. SAVANNAH

BULK DATES:
1957-1965

SERIES VOLUME (CUBIC FEET):
004

NATIONAL SECURITY CLASSIFICATION:
CONFIDENTIAL

ARRANGEMENT:
ARRANGED ALPHABETICALLY BY COUNTRY, NAME OF PORT, OR ORGANIZATION AND THEREUNDER CHRONOLOGICALLY.

DESCRIPTION:
LETTERS, DESPATCHES, TELEGRAMS, CABLEGRAMS, MINUTES OF MEETINGS, PAMPHLETS, MAPS, PHOTOGRAPHS, PRINTED ITINERARIES, AND PUBLICATIONS. THESE RELATE TO THE NEGOTIATION OF LANDING RIGHTS AND LANDING AGREEMENTS BETWEEN THE UNITED STATES AND FOREIGN POWERS OVER THE VISIT OF THE SAVANNAH TO FOREIGN PORTS, LOCAL ARRANGEMENTS TO VISIT SEVERAL AMERICAN PORTS (MOBILE AND SAN JUAN, PUERTO RICO), EXCHANGES OF TECHNICAL AND SCIENTIFIC INFORMATION ABOUT THE SAVANNAH AND ITS POSSIBLE IMPACT ON THE LOCAL HABITATS, MEETINGS OF INTERESTED PARTIES FROM GOVERNMENTS, INSURANCE COMPANIES, SHIPPING FIRMS ON THE PROPOSED ITINERARY OF THE SAVANNAH, AND NEGOTIATIONS LEADING TOWARD GENERAL TREATIES ON THE HANDLING OF NUCLEAR-POWERED MERCHANT VESSELS.

DISPOSITION:
PERMANENT. TRANSFER TO THE NATIONAL ARCHIVES

JUSTIFICATION:
ALTHOUGH PROBABLY DUPLICATED IN PART AMONG STATE DEPARTMENT RECORDS, THIS SERIES DOCUMENTS AN IMPORTANT ASPECT OF SAVANNAH'S OPERATION, AS WELL AS THE CONCERNS OF AREAS THE SHIP WAS TO VISIT, AND SHOULD BE RETAINED PERMANENTLY.
SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:

PLANNING COMMITTEE ON MARITIME RESEARCH AND DEVELOPMENT POLICY

SERIES TITLE:

COMMITTEE PAPERS CONCERNING THE N.S. SAVANNAH AND OTHER R&D PROJECTS

BULK DATES:

1955-1960

SERIES VOLUME (CUBIC FEET):

002

NATIONAL SECURITY CLASSIFICATION:

ARRANGEMENT:

ARRANGED ALPHABETICALLY BY NAME OF COMPANY, ORGANIZATION, OR SUBJECT AND THEREUNDER CHRONologically BY DATE.

DESCRIPTION:

LETTERS, REPORTS, MEMORANDUMS, MINUTES OF MEETINGS, PHOTOGRAPHS, DRAWINGS, PROMOTIONAL LITERATURE, AND PUBLICATIONS. THESE RECORDS RELATE TO A VARIETY OF TECHNOLOGICAL DEVELOPMENTS SUCH AS NEW HULL DESIGNS, TURBINE ENGINES, SHIP PROTOTYPES (THE FREEDOM AND CLIPPER CLASSES OF MERCHANT VESSELS), OILY-WATER SEPARATORS, HARBOR SURVEILLANCE DEVICES AND NAVIGATIONAL EQUIPMENT.

DISPOSITION:

PERMANENT. TRANSFER IMMEDIATELY TO THE NATIONAL ARCHIVES.

JUSTIFICATION:

THese RECORDS OF THE PLANNING COMMITTEE ON MARITIME RESEARCH AND DEVELOPMENT AND PAPERS OF ITS CHAIRMAN, THE RESEARCH COORDINATOR, CHARLES DENISEN, SPAN AN IMPORTANT PERIOD IN MARAD'S HISTORY DURING WHICH IT TRIED TO ENGINEER, DESIGN, AND TEST THE N.S. SAVANNAH. THE PLANNING COMMITTEE WAS TASKED TO PRODUCE A "COHESIVE INTEGRATED RESEARCH AND DEVELOPMENT PROGRAM", TO DISSEMINATE INFORMATION TO APPROPRIATE STAFF OFFICES, TO REVIEW FUNDING PROPOSALS FOR NEW PROJECTS, AND TO PROVIDE TECHNICAL ASSISTANCE AND ADVICE WHERE APPROPRIATE. BECAUSE OF ITS STRATEGIC POSITION WITHIN THE MARAD R&D STRUCTURE, ITS RECORDS SHOULD BE RETAINED PERMANENTLY.
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28. SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:

SAVANNAH PROJECTS SECTION, NUCLEAR PROJECTS OFFICE, OFFICE OF R & D

[SD][03] SERIES TITLE:

OFFICE FILE

[SD][07] BULK DATES:

1957-1961

[SD][38] SERIES VOLUME (CUBIC FEET):

005

[SD][09a] NATIONAL SECURITY CLASSIFICATION:

[SD][08] ARRANGEMENT:

ARRANGED CHRONOLOGICALLY OR BY NAME OF TESTING PROCESS.

[SD][14] DESCRIPTION:

REPORTS OF WATER, CHEMICAL AND DEMINERALIZATION TESTS; SECTION READING FILES; AS WELL AS LETTERS, TELEGRAMS, REPORTS, MEMORANDUMS, STUDIES, SPECIFICATIONS, EQUIPMENT LISTS, STANDARD OPERATING PROCEDURES, DRAWINGS, AND PUBLICATIONS. THEY RELATE TO THE TESTING, DEVELOPING, BUILDING AND MODIFYING OF THE N. S. SAVANNAH AND HER REACTOR AND ENGINE EQUIPMENT DURING THE INITIAL CONSTRUCTION PHASE.

[SD][A3] DISPOSITION:

DESTROY July 1, 2005.

[SD][A4] JUSTIFICATION:

THESE ARE RECORDS OF A SECTION, IN A BRANCH, IN PART OF THE OFFICE OF R & D. THE IMPORTANT INFORMATIONAL CONTENT OF THESE RECORDS IS RETAINED IN OTHER PERMANENT SERIES IN THIS REPORT. MUCH OF THIS SERIES CONSISTS OF READING FILES, RAW TEST DATA, SUCH AS DAILY REPORTS OF CHEMICAL ANALYSIS OF SAVANNAH'S BIOLER WATER, AND CORRESPONDENCE AND LISTS RELATING TO EQUIPMENT PROCUREMENT. THE INFORMATIONAL CONTENT OF THE RECORDS DOES NOT WARRANT PERMANENT RETENTION.

[SD][A2] DISPOSE:

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357-65B1848 005 300-304 NC1-357-81-2/771AM U 61-61
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29. **SERIES DESCRIPTION FORMAT**

**[SD][12a] SUBGROUP/CREATOR:**
NUCLEAR REACTORS BRANCH, OFFICE OF RESEARCH AND DEVELOPMENT

**[SD][03] SERIES TITLE:**
TECHNICAL SUBJECT CORRESPONDENCE CONCERNING N. S. SAVANNAH

**[SD][07] BULK DATES:**
1959-1965

**[SD][38] SERIES VOLUME (CUBIC FEET):**
005

**[SD][09a] NATIONAL SECURITY CLASSIFICATION:**
RESTRICTED DATA (BOX 42 ONLY)

**[SD][08] ARRANGEMENT:**
MOSTLY ARRANGED ALPHABETICALLY BY NAME OF COMPANY, BUT INCLUDES A FEW FILES BY SUBJECT.

**[SD][14] DESCRIPTION:**
LETTERS, TELEGRAMS, CABLEGRAMS, REPORTS, MEMORANDUMS, CONTRACTS, PHOTOGRAPHS, DRAWINGS AND MISCELLANEOUS PUBLICATIONS. THEY RELATE TO SUCH MATTERS AS PROTECTION AND INDEMNITY INSURANCE COVERAGE FOR THE SAVANNAH, STUDIES ON ENGINEERING PROBLEMS, ECONOMIC ASPECTS OF THE OPERATION OF THE SAVANNAH, SEA TRIALS, TESTS AND CONSTRUCTION PROGRESS REPORTS.

**[SD][A3] DISPOSITION:**
PERMANENT. TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

**[SD][A4] JUSTIFICATION:**

**[SD][A7] NN ACTION:**

54
DISPOSE OF REQUISITIONS AND TIME SHEETS DURING ARCHIVAL PROCESSING.

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30. SERIES DESCRIPTION FORMAT

{SP}[SD]12a]SUBGROUP/CREATOR:
OFFICE OF RESEARCH AND DEVELOPMENT

{SD}[03]SERIES TITLE:
REFERENCE FILE OF TECHNICAL REPORTS, MANUALS, AND SPECIFICATIONS

{SD}[07]BULK DATES:
1953-1965

{SD}[38]SERIES VOLUME (CUBIC FEET):
214

{SD}[09a]NATIONAL SECURITY CLASSIFICATION:

{SD}[08]ARRANGEMENT:
ARRANGED BY SUBJECT OR STUDY (THE SF135S PROVIDE A COMPLETE LISTING OF TITLES).

{SD}[14]DESCRIPTION:
INSTRUCTION MANUALS, SPECIFICATIONS, TEST REPORTS, PUBLICATIONS, AND OTHER TECHNICAL DOCUMENTS RELATING TO SAVANNAH AND NSV ATOMIC SERVANT.

THE RECORDS RELATE TO MAJOR ENGINEERING SYSTEMS AND COMPONENTS SUCH AS THOSE FOR NUCLEAR REACTORS AND OTHER ENGINES, BUT ALSO TO SECONDARY SYSTEMS AND PROCESSES SUCH AS TO ELECTRICAL WIRING, NUCLEAR FUEL HANDLING, AND WATER PURIFIERING. THERE IS DETAILED DOCUMENTATION ON ITEMS LIKE INSTRUMENT PANELS, METERS, PUMPS, COOLANTS, VALVES, GENERATORS, AND CARGO HANDLING DEVICES. IN ADDITION, THERE ARE TEST REPORTS ON NUCLEAR IRRADIATION DAMAGE TO STAINLESS STEEL, THE COOLING AND DECONTAMINATION SYSTEMS, NUCLEAR INSTRUMENTATION, CONTROL ROD DRIVE, KINETICS STABILITY ANALYSIS, SHIP RESISTANCE AND MOTION, CARGO HANDLING CAPABILITIES, FUEL CONTAINER ASSEMBLY, RADIOCHEMISTRY ANALYSIS OF THE NUCLEAR POWER PLANT, AND NUCLEAR SAFEGUARDS EQUIPMENT. ALTHOUGH SOME OF THESE REPORTS WERE PRODUCED BY MARAD, MOST WERE DONE BY CONTRACTORS, EITHER THE PRINCIPAL SAVANNAH CONTRACTORS SUCH AS BABCOCK AND WILCOX, OR UNIVERSITY RESEARCH ORGANIZATIONS.

{SD}[A3]DISPOSITION:
PERMANENT. TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY. DISPOSE OF DUPLICATE COPIES DURING ARCHIVAL PROCESSING.

{SD}[A4]JUSTIFICATION:
THESE RECORDS ESSENTIALLY CONSTITUTE A RECORD SET OF TECHNICAL AND ENGINEERING
PUBLICATIONS, STUDIES, INSTRUCTION MANUALS, AND OTHER MATERIALS RELATING TO THE DEVELOPMENT OF SAVANNAH AND ITS MANY COMPONENT SYSTEMS. GIVEN THE SEEMING COMPREHENSIVE CHARACTER OF THE COVERAGE OF THE RECORDS AND THE UNIQUE ATTEMPT TO APPLY NUCLEAR TECHNOLOGY TO MARINE ENGINEERING THAT THE RECORDS REPRESENT, THE PERMANENT RETENTION OF THIS SERIES SEEMS WARRANTED.

[SD][A7]NN ACTION: DESTROY DUPLICATES DURING ARCHIVAL PROCESSING.

THERE ARE MULTIPLE COPIES OF MOST OF THE REPORTS AND STUDIES INCLUDED IN THIS SERIES; THE SF135 FOR 65-1848 NORMALLY INDICATES THE NUMBER OF COPIES OF AN ITEM THAT ARE IN A PARTICULAR BOX, THUS DISPOSING OF DUPLICATES DURING PROCESSING SHOULD BE A RELATIVELY SIMPLE MATTER. DISPOSAL OF DUPLICATES PROBABLY WILL REDUCE THE SERIES VOLUME BY TWO-THIRDS.

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SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
OFFICE OF RESEARCH AND DEVELOPMENT

SERIES TITLE:
MEETING AGENDAS, MINUTES, AND RELATED CORRESPONDENCE

BULK DATES:
1957-1965

SERIES VOLUME (CUBIC FEET):
002

NATIONAL SECURITY CLASSIFICATION:

ARRANGEMENT:
ARRANGED BY MEETING TYPE, GENERAL MEETING OR WITH SPECIFIC CONTRACTORS, THEREUNDER CHRONOLOGICALLY (THE SF135 INCLUDES A FOLDER TITLE LIST).

DESCRIPTION:
AGENDAS AND MINUTES OF MEETING AND CORRESPONDENCE. THE RECORDS RELATE TO MEETINGS HELD BETWEEN REPRESENTATIVES OF THE MARAD OFFICE OF R & D AND THE PRINCIPAL CONTRACTORS (EG., BABCOCK AND WILCOX, NY SHIPBUILDING CORP., AND TODD/SML) INVOLVED IN THE SAVANNAH PROJECT. THE MEETINGS RELATE TO A RANGE OF DESIGN, DEVELOPMENT, CONSTRUCTION, AND OPERATIONAL MATTERS OF CONCERN TO MARAD AND THE PRIME CONTRACTORS, AND WERE FREQUENTLY A MEANS TO RESOLVE DIFFERENCES BETWEEN THE PARTIES.

DISPOSITION:
PERMANENT. TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

JUSTIFICATION:
THESE ARE A SIGNIFICANT SOURCE OF INFORMATION RELATING TO RELATIONS BETWEEN MARAD AND THE PRIME CONTRACTORS AND SHOULD BE RETAINED FOR THAT REASON.

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SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
OFFICE OF RESEARCH AND DEVELOPMENT

SERIES TITLE:
ENGINEERING AND CONTRACT STATUS REPORTS AND RELATED CORRESPONDENCE

BULK DATES:
1957-1965

SERIES VOLUME (CUBIC FEET):
014

NATIONAL SECURITY CLASSIFICATION:

ARRANGEMENT:
ARRANGED BY TYPE OF REPORT, THEREUNDER CHRONOLOGICALLY.

DESCRIPTION:
ENGINEERING, OPERATIONS, INSPECTION, AND CONTRACT STATUS REPORTS WHICH RELATE TO THE PHYSICAL AND MECHANICAL CONDITION OF THE SAHANNAH AND ITS VARIOUS OPERATING ELEMENTS. THE RECORDS LARGELY DOCUMENT HOW THE SAHANNAH PRIME CONTRACTORS/VENDORS WERE MEETING PRODUCTION, PROGRESS, AND OTHER GOALS IN FULFILLMENT OF THE TERMS OF THEIR CONTRACTS WITH MARAD.

DISPOSITION:
DESTROY July 1, 2005.

JUSTIFICATION:
ALTHOUGH THESE ARE NOT CONTRACT FILES OR CONTRACT CORRESPONDENCE, PER SE, THEY DO RELATE TO FULFILLMENT OF CONTRACT TERMS. SIMILAR OFFICE OF R & D CONTRACT FILES ARE DISPOSABLE AFTER 6 YEARS 3 MONTHS (ITEM 746), 10 YEARS (ITEM 751), OR 7 YEARS (ITEM 755). THESE RECORDS LIKewise LACK SUFFICIENT INFORMATIONAL VALUE TO WARRANT PERMANENT RETENTION.

REMARKS:
BOX 74 CONTAINS PART OF ANOTHER DISPOSABLE SERIES UNDER ITEM 25 OF THIS SCHEDULE.
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SERIES DESCRIPTION FORMAT

(SD)[12a] SUBGROUP/CREATOR:
OFFICE OF RESEARCH AND DEVELOPMENT

(SD)[03] SERIES TITLE:
NUCLEAR REACTOR DIVISION SUBJECT FILES

(SD)[07] BULK DATES:
1954-1965

(SD)[38] SERIES VOLUME (CUBIC FEET):
007

(SD)[09a] NATIONAL SECURITY CLASSIFICATION:

(SD)[08] ARRANGEMENT:
ARRANGED BY SUBJECT.

(SD)[14] DESCRIPTION:
MOSTLY CORRESPONDENCE AND REPORTS RELATING TO DEVELOPMENT OF THE PROPULSION SYSTEMS FOR THE NUCLEAR SHIP SAVANNAH. THE RECORDS ALSO INCLUDE SUCH DOCUMENTATION AS NUCLEAR REACTOR OPERATING MANUALS, STUDIES ON COAL AND OIL PRICES, COMMITTEE MINUTES, AND PROMOTIONAL LITERATURE ON THE SAVANNAH AND OTHER PROJECTS.

(SD)[A3] DISPOSITION:
PERMANENT. TRANSFER IMMEDIATELY TO THE NATIONAL ARCHIVES.

(SD)[A4] JUSTIFICATION:


(SD)[A5] RETAIN:

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SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:

OFFICE OF THE ADMINISTRATOR

[SD][03] SERIES TITLE:

GENERAL CORRESPONDENCE

[SD][A3] RECOMMENDATION:

PERMANENT. IMMEDIATELY TO THE NATIONAL ARCHIVES.

[SD][A5] NCW ACTION:

SCHEDULE THESE RECORDS UNDER NCI/357/81/2, ITEM 7, AND TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

[SD][A1] RETAIN:

ACCESSION NO.      VOL    BOX NOS.      DISP AUTH CS  DATES
178-62A1020        271    001-269      U    50-58
357-65A2426        080    001-080      U    59-61
357-67A2117        086    001-086      U    62-64
357-70A4296        048    001-048      U    65-67
SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
OFFICE OF THE ADMINISTRATOR

SERIES TITLE:
ADMINISTRATOR'S SUBJECT FILE

RECOMMENDATION:
PERMANENT. TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

NEW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 7, AND TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

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SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
MARITIME ADMINISTRATOR/MARITIME SUBSIDY BOARD

[SD][03] SERIES TITLE:
RECORDS RELATING TO ADMINISTRATOR'S ACTIONS

[SD][A3] RECOMMENDATION:
PERMANENT. IMMEDIATELY TO THE NATIONAL ARCHIVES.

[SD][A5] NCW ACTION:
RE-SCHEDULE THE ONE ACCESSION CURRENTLY UNDER NC1/357/81/2, ITEM 18, TO ITEM 19 AND TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

[SD][A1] RETAIN:

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<td>357-76-0039</td>
<td>011</td>
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<td>1993P</td>
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<td>357-80-0071</td>
<td>009</td>
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<td>2000P</td>
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SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
MARITIME SUBSIDY BOARD/DEPUTY ADMINISTRATOR

[SD][03] SERIES TITLE:
RECORDS RELATING TO DEPUTY ADMINISTRATORS ACTIONS

[SD][A3] RECOMMENDATION:
PERMANENT IMMEDIATELY TO THE NATIONAL ARCHIVES.

[SD][A5] NEW ACTION:
RE-SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 9, DEPUTY ADMINISTRATOR'S PROGRAM SUBJECT FILES, AND TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

[SD][A1] RETAIN:
ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
357-76-0040 005 001-005 NC1/357/81/2/18 1991P 60-65
SERIES DESCRIPTION FORMAT

[SD] [12a] SUBGROUP/CREATOR:
OFFICE OF GENERAL COUNSEL

[SD] [03] SERIES TITLE:
SUBJECT AND READING FILES

[SD] [A3] RECOMMENDATION:
DESTROY July 1, 2005.

[SD] [A5] NEW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 32, AND DESTROY July 1, 2005.

[SD] [A2] DISPOSE:

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[SD] [12a] SUBGROUP/CREATOR:
OFFICE OF GENERAL COUNSEL

[SD] [03] SERIES TITLE:
TRANSSCRIPTS OF DOCKETS AND COUNSEL'S MOVING DOCUMENTS.

[SD] [A3] RECOMMENDATION:
DESTROY July 1, 2005.

[SD] [A5] NEW ACTION?
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 24, AND DESTROY July 1, 2005.

[SD] [A2] DISPOSE:

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6
SERIES DESCRIPTION FORMAT

(SD) [(12a)] SUBGROUP/CREATOR:
OFFICE OF THE CHIEF COUNSEL

(SD) [(03)] SERIES TITLE:
CONSTRUCTION DIFFERENTIAL SUBSIDY CONTRACTS.

(SD) [(A3)] RECOMMENDATION:
DESTROY July 1, 2005.

(SD) [(A5)] NCW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 38, AND DESTROY July 1, 2005.

(SD) [(A2)] DISPOSE:
ACCESSION NO.  VOL  BOX NOS.  DISP AUTH  CS  DATES
357-83-0013  002  001-002  U  55-61
SERIES DESCRIPTION FORMAT

[SD] [12a] SUBGROUP/CREATOR:

OFFICE OF THE GENERAL COUNSEL, SPECIAL ASSISTANT TO THE GENERAL COUNSEL

[SD] [03] SERIES TITLE:

RECORDS OF U.S. PARTICIPATION IN INTERNATIONAL MARITIME CONFERENCES

[SD] [A3] RECOMMENDATION:

PERMANENT. IMMEDIATELY TO THE NATIONAL ARCHIVES; EXCEPT DISPOSE OF DUPLICATE AND NON-RECORD MATERIAL DURING ARCHIVAL PROCESSING.

[SD] [A5] NCW ACTION:

SCHEDULE ACC. 67A0669, BOXES 1-2, UNDER NC1/357/81/2, ITEM 56A, AND TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

[SD] [A1] RETAIN:

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SERIES DESCRIPTION FORMAT

[SD] [12a] SUBGROUP/CREATOR:
SPECIAL ASSISTANT, OFFICE OF THE GENERAL COUNSEL

[SD] [03] SERIES TITLE:
RECORDS RELATING TO N.S. SAVANNAH AND OTHER NUCLEAR SHIPS

[SD] [A3] RECOMMENDATION:
PERMANENT. TO THE NATIONAL ARCHIVES IMMEDIATELY.

[SD] [A5] NSW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 287, AND TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

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SERIES DESCRIPTION FORMAT

(SD) [12a] SUBGROUP/CREATOR:
OFFICE OF MANAGEMENT AND ORGANIZATION (MARAD)

(SD) [03] SERIES TITLE:
MANUALS, ORDERS, AND BULLETINS

(SD) [A3] RECOMMENDATION:
PERMANENT. IMMEDIATELY TO THE NATIONAL ARCHIVES AND DISPOSE OF NON-RECORD AND DUPLICATE MATERIAL DURING ARCHIVAL PROCESSING.

(SD) [A5] NCW ACTION:
SCHEDULE BOXES 142-143 OF ACC 64D-1045 RECORDS UNDER NC1/357/81/2, ITEM 299A, AND TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

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SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
COMPTROLLER, OFFICE OF MANAGEMENT AND ORGANIZATION

[SD][03] SERIES TITLE:
AUDITING AND SHIP VALUATION COMMITTEE SUBJECT FILES

[SD][A3] RECOMMENDATION:
DESTROY IMMEDIATELY.

[SD][A5] NCW ACTION:
SCHEDULE THESE RECORDS UNDER NCI/357/81/2, ITEM 297, AND DESTROY IMMEDIATELY.

[SD][A2] DISPOSE:

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SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
OFFICE OF MANAGEMENT AND ORGANIZATION, PROGRAM EVALUATION DIVISION

[SD][03] SERIES TITLE:
GENERAL AGENCY AGREEMENTS PROGRAM AUDIT AND SUBJECT FILES

[SD][A3] RECOMMENDATION:
DESTROY IMMEDIATELY.

[SD][A5] RCW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 295, AND DESTROY IMMEDIATELY.

[SD][A2] DISPOSE:
ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
357-70A1335 001 001-001 65-68

SERIES DESCRIPTION FORMAT

[SD] [12a] SUBGROUP/CREATOR:
MARITIME TRAINING ORGANIZATION, OFFICE OF MARITIME MANPOWER

[SD] [03] SERIES TITLE:
SUBJECT FILES

[SD] [A3] RECOMMENDATION:
A. PERMANENT. IMMEDIATELY TO THE NATIONAL ARCHIVES.
B. DESTROY BOXES 9, 10, 41, 42, 43, 46, 52, AND 53 UNDER GRS ITEMS
   AS EXPLAINED BELOW.
   
   July 1, 2005.

[SD] [A5] NCW ACTION:
DESTROY BOXES 9, 10, 41, 42, 43, 46, 52, AND 53 UNDER THE APPROPRIATE
   GRS ITEM. July 1, 2005.

[SD] [A6] NMR ACTION:
SCHEDULE ACC. 357-65A1806, BOXES 1-8, 11-40, 44-51, AND 54-72
   AS PERMANENT.

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[SD] [A2] DISPOSE: July 1, 2005.

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SERIES DESCRIPTION FORMAT

[SD] [12a] SUBGROUP/CREATOR:
OFFICE OF MARITIME LABOR AND TRAINING

[SD] [03] SERIES TITLE:
FOREIGN NATIONAL MARITIME FILES RELATING TO INDONESIA

[SD] [A3] RECOMMENDATION:
DESTROY **July 1, 2005**

[SD] [A3] NCW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 87, AND DESTROY **July 1, 2005**

[SD] [A2] DISPOSE:

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SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
OFFICE OF FINANCE, DIVISION OF EXTERNAL AUDITS AND FINANCIAL ANALYSIS

SERIES TITLE:
SUBJECT FILES CONCERNING SUBSIDY ADMINISTRATION

RECOMMENDATION:
DESTROY IMMEDIATELY.

NEW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 292, AUDIT REPORT FILES, AND DESTROY IMMEDIATELY.

DISPOSE:

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**[SD][12a] SUBGROUP/CREATOR:**
OFFICE OF FINANCE, DIVISION OF EXTERNAL AUDITS AND FINANCIAL ANALYSIS

**[SD][03] SERIES TITLE:**
FINANCIAL AND LEGAL RECORDS RELATING TO STEAMSHIP LINES AND VESSELS

**[SD][A3] RECOMMENDATION:**
DESTROY IMMEDIATELY.

**[SD][A5] NCW ACTION:**
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 292, AUDIT REPORT FILES, AND DESTROY IMMEDIATELY.

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SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
OFFICE OF FINANCE, DIVISION OF EXTERNAL AUDITS AND FINANCIAL ANALYSIS

[SD][03] SERIES TITLE:
REPORTS ON STATUTORY RESERVE FUNDS

[SD][A3] RECOMMENDATION:
DESTROY IMMEDIATELY.

[SD][A5] NEW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 179, AND DESTROY IMMEDIATELY.

1. [A2] DISPOSE:

ACCESSION NO. | VOL | BOX NOS. | DISP AUTH | CS | DATES
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357-68A2351   | 026 | 001-026  | U          | 51-63
357-69A5188   | 006 | 001-006  | U          | 63-64
357-71A1106   | 003 | 001-003  | U          | 67-67
SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
OFFICE OF SHIP OPERATING COSTS

SERIES TITLE:
ADMINISTRATIVE FILES RELATING TO SUBSIDIES

RECOMMENDATION:
DESTROY IMMEDIATELY.

NCW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 465, "OFFICE OF TRADE POLICY AND SUBSIDY PROGRAM SUBJECT FILES" AND DESTROY IMMEDIATELY.

DISPOSE:
ACCESSION NO.  VOL  BOX NOS.  DISP AUTH  CS  DATES
357-65A1769   004  001-003A*    U  64-64
SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
OFFICE OF SHIP OPERATING COSTS

[SD][03] SERIES TITLE:
CORRESPONDENCE FILES OF FOREIGN MARITIME REPRESENTATIVES CONCERNING MAINTENANCE AND REPAIR SUBSIDIES

[SD][A3] RECOMMENDATION:
DESTROY IMMEDIATELY.

[SD][A5] NCW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 434, "OFFICE OF SHIP OPERATING COSTS PROGRAM SUBJECT FILES" AND DESTROY IMMEDIATELY.

[SD][A2] DISPOSE:

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SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
OFFICE OF SHIP OPERATING COSTS

[SD][03] SERIES TITLE:
PROGRAM COST FINDING REPORT FROM THE OFFICE OF GOVERNMENT AID

[SD][A3] RECOMMENDATION:
DESTROY IMMEDIATELY.

[SD][A5] NEW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 434, "OFFICE OF SHIP OPERATING COSTS PROGRAM SUBJECT FILES" AND DESTROY IMMEDIATELY.

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SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
OFFICE OF SHIP OPERATING COSTS, DIVISION OF SUBSIDY OPERATIONS

SERIES TITLE:
EXAMINERS FILES RELATING TO SUBSIDIZED OPERATORS

RECOMMENDATION:
DESTROY IMMEDIATELY.

NCW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 431, AND DESTROY IMMEDIATELY.

DISPOSE:
ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
357-69A7020 015 001-015 U 47-67
SERIES DESCRIPTION FORMAT

[SD][12a]SUBGROUP/CREATOR:
OFFICE OF SHIP OPERATING COSTS, DIVISION OF SUBSIDY ADMINISTRATION

[SD][03]SERIES TITLE:
RECORDS RELATING TO SUBSIDY RECOMMENDATIONS

[SD][A3]RECOMMENDATION:
DESTROY IMMEDIATELY.

[SD][A5]NEW ACTION:
RE-SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 421, SUBSIDY CONTROL ADMINISTRATIVE FILES, AND DESTROY IMMEDIATELY.

[SD][A2]DISPOSE:

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<td>P91</td>
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</table>
SUBGROUP/CREATOR:
OFFICE OF GOVERNMENT AID [OFFICE OF SHIP OPERATING COSTS]

SERIES TITLE:
WAGE, INSURANCE AND SUBSISTENCE DATA, EXHIBITS, REPORTS, AND CORRESPONDENCE

RECOMMENDATION:
DESTROY IMMEDIATELY.

NCW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 444, "US WAGE COST PROGRAM SUBJECT FILES," AND DESTROY IMMEDIATELY.

DISPOSE:

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SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
CHIEF OF STATISTICS, DIVISION OF SHIP DATA

[SD][03] SERIES TITLE:
SHIP STATISTICS AND DATA FILES

[SD][A3] RECOMMENDATION:
PERMANENT. IMMEDIATELY TO THE NATIONAL ARCHIVES.

[SD][A5] NCW ACTION:

[SD][A1] RETAIN:

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SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
OFFICE OF POLICY AND PLANS

[SD][03] SERIES TITLE:
PORT DEVELOPMENT COMMITTEE AND SUBJECT FILES

[SD][A3] RECOMMENDATION:
DESTROY July 1, 2005.

[SD][A5] NCW ACTION:
SCHEDULE THESE RECORDS UNDER HC1/357/81/2, ITEM 739, PORT PROGRAM SUBJECT FILES AND DESTROY July 1, 2005.

[SD][A2] DISPOSE:
ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
357-65A1819 005 008-012 U 59-59
SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
OFFICE OF MARINE INSURANCE

[SD][03] SERIES TITLE:
ADMINISTRATIVE FILES OF THE TITLE XII INSURANCE PROGRAM

[SD][A3] RECOMMENDATION:

A) PERMANENT. IMMEDIATELY TO THE NATIONAL ARCHIVES EXCEPT DESTROY NON-RECORD MATERIAL AND HOUSEKEEPING RECORDS DURING ARCHIVAL PROCESSING (357-78-0058, BOXES 1 AND 8).

B) DESTROY (357-78-0058; BOXES 2-7).

B) THE REMAINDER ARE HOUSEKEEPING AND CAN BE SCHEDULED UNDER NCI/357/81/2, ITEM 404, PROGRAM SUBJECT FILES.

[SD][A5] NCW ACTION:

SCHEDULE BOXES 2-7, ACC. 357-78-0058, UNDER NCI/357/81/2, ITEM 404, AND DESTROY July 1, 2005.

[SD][A1] RETAIN:

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[SD][A2] DESTROY July 1, 2005.

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SERIES DESCRIPTION FORMAT

(SD) [12a] SUBGROUP/CREATOR:
OFFICE OF THE GENERAL COUNSEL, DIVISION OF LITIGATION, CLAIMS BRANCH

(SD) [03] SERIES TITLE:
INDEX CARDS TO THE FILES OF THE CLAIMS BRANCH

(SD) [A3] RECOMMENDATION:
PERMANENT. Transfer IMMEDIATELY TO THE NATIONAL ARCHIVES.

(SD) [A5] NCW ACTION:
RE-SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 29, AND TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

(SD) [A1] RETAIN:
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SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
WAR SHIPPING ADMINISTRATION, OFFICE OF GENERAL COUNSEL

[SD][03] SERIES TITLE:
LEGAL OPINIONS CONCERNING TIME CHARTER FORMS

[SD][A3] RECOMMENDATION:
PERMANENT. IMMEDIATELY TO THE NATIONAL ARCHIVES.

[SD][A5] NCW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 28, AND TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

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(SD) [12a] SUBGROUP/CREATOR:

OFFICE OF THE COMPTROLLER, DIVISION OF MORTGAGE AND INSURANCE

(SD) [03] SERIES TITLE:

MORTGAGE, INSURANCE, AND FINANCIAL STATEMENTS ARRANGED BY SHIPPING FIRMS

(SD) [A3] RECOMMENDATION:

DESTROY July 1, 2005.

(SD) [A4] JUSTIFICATION:

THESE RECORDS CAN BE SCHEDULED UNDER NC1/357/81/2, ITEM 189, FINANCIAL ADMINISTRATION FILES AND DESTROYED AFTER 31 YEARS 3 MONTHS.

(SD) [A2] DISPOSE:

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SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
OFFICE OF GENERAL COUNSEL, SPECIAL ASSISTANT TO GENERAL COUNSEL

[SD][03] SERIES TITLE:
HISTORICAL SUBJECT FILE REGARDING WAR RISK INSURANCE

[SD][A3] RECOMMENDATION:
PERMANENT. IMMEDIATELY TO THE NATIONAL ARCHIVES EXCEPT DESTROY NON-RECORD MATERIAL AND DUPLICATES DURING ARCHIVAL PROCESSING.

[SD][A5] NCW ACTION:
RE-SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 398, AND TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

[SD][A1] RETAIN:
ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
357-67A3309 003 001-003 U 66-66
SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
OFFICE OF FINANCE, DIVISION OF INSURANCE

[SD][03] SERIES TITLE:
SUBJECT FILES OF THE DIVISION OF INSURANCE

[SD][A3] RECOMMENDATION:
PERMANENT. IMMEDIATELY TO THE NATIONAL ARCHIVES EXCEPT DISPOSE OF NON-RECORD MATERIAL AND DUPLICATES DURING ARCHIVAL PROCESSING.

[SD][A5] NEW ACTION:
SCHEDULE ACC 69A3048 UNDER NC1/357/81/2, ITEM 398, AND TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

[SD][A1] RETAIN:

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SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
OFFICE OF MARINE INSURANCE

[SD][03] SERIES TITLE:
MARAD-LUMPSUMREP AND COVERNOTE FILES MAINTAINED BY THE DIVISION OF INSURANCE

[SD][A3] RECOMMENDATION:
DESTROY Immediately.

[SD][A5] NEW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 409, AND DESTROY

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SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
OFFICE OF THE COMPTROLLER

SERIES TITLE:
ACCOUNTING RECORDS RELATING TO CONTRACTS, RENEGOTIATIONS, AND MORTGAGES

RECOMMENDATION:
DESTROY IMMEDIATELY.

NEW ACTION:
SCHEDULE UNDER GRS6/3A AND DESTROY IMMEDIATELY.

DISPOSE:

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SERIES DESCRIPTION FORMAT

[SD][12a]SUBGROUP/CREATOR:
OFFICE OF THE COMPTROLLER

[SD][03]SERIES TITLE:
CORRESPONDENCE RELATING TO SHIP SALES

[SD][A3]RECOMMENDATION:
DESTROY IMMEDIATELY.

[SD][A5]NEXT ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 422, REFERENCE FILES ON SHIPS
SOLD UNDER MERCHANT MARINE ACT, AND DESTROY IMMEDIATELY.

[SD][A2]DISPOSE:
ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
357-64D1045 010 131-140 U 42-46
SERIES DESCRIPTION FORMAT

[SD][12a]SUBGROUP/CREATOR:
OFFICE OF MARINE INSURANCE

[SD][03]SERIES TITLE:
PRESumptive DEATH CERTIFICATES

[SD][A3]RECOMMENDATION:
PERMANENT. TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

[SD][A5]NCW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 394, AND TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

[SD][A1]RETAIN:
ACCESSION NO.  VOL  BOX NOS.  DISP AUTH  CS  DATES
375-70A1455  040  001-040  .  U  69-69
SERIES DESCRIPTION FORMAT

(SD)(12a) SUBGROUP/CREATOR:
OFFICE OF MARINE INSURANCE

(SD)(03) SERIES TITLE:
WAR RISK INSURANCE CORRESPONDENCE

(SD)(A3) RECOMMENDATION:
PERMANENT. TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

(SD)(A5) NCW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 398, AND TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY.

(SD)(A1) RETAIN:
ACCESSION NO.  VOL  BOX NOS.  DISP AUTH  CS  DATES
357-73A0129  037  039-075  NC1/357/81/2/392  U  73-73
SERIES DESCRIPTION FORMAT

[SD][12a]SUBGROUP/CREATOR:
OFFICE OF FINANCE, INSURANCE DIVISION

[SD][03]SERIES TITLE:
INSURANCE RECORDS RELATING TO THE N. S. SAVANNAH

[SD][A3]RECOMMENDATION:
DESTROY IMMEDIATELY.

[SD][A5]NEW ACTION:
SCHEDULE UNDER GRS 1, ITEM 31, AND DESTROY IMMEDIATELY.

[SD][A2]DISPOSE:
ACCESSION NO.   VOL   BOX NOS.   DISP AUTH   CS   DATES
357-67A4086      002   001-002   NC1-357-81-2/392   U   66-66
SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
OFFICE OF THE COMPTROLLER, DIVISION OF ACCOUNTS

SERIES TITLE:
RECORDS RELATING TO UNCLAIMED WAGES OF WWII MERCHANT SEAMEN

RECOMMENDATION:
DESTROY IMMEDIATELY.

ACTION:
SCHEDULE UNDER GRS 2, ITEM 17B, AND DESTROY IMMEDIATELY.

DISPOSE:

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SERIES DESCRIPTION FORMAT

[SD] [12a] SUBGROUP/CREATOR:
OFFICE OF THE CHIEF OF SHIP OPERATIONS

[SD] [03] SERIES TITLE:
PROGRAM SUBJECT FILES

[SD] [A3] RECOMMENDATION:
DESTROY IMMEDIATELY.

[SD] [A5] NCW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 632, AND DESTROY IMMEDIATELY.

[SD] [A2] DISPOSE:

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SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
OFFICE OF SHIP OPERATIONS

SERIES TITLE:
GENERAL AGENCY AGREEMENT AUDIT FILES

RECOMMENDATION:
DESTROY July 1, 2005.

ACTION:
SCHEDULE THESE RECORDS UNDER NCI/357/81/2, ITEM 647, AND DESTROY July 1, 2005.

DISPOSE:

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SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
OFFICE OF SHIP OPERATIONS, DIVISION OF OPERATING AGREEMENTS, CARGO PREFERENCE BRANCH

[SD][03] SERIES TITLE:
MONTHLY REPORTS OF SHIPMENTS

[SD][A3] RECOMMENDATION:
DESTROY IMMEDIATELY.

[SD][A5] NEW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 726, AND DESTROY IMMEDIATELY.

[SD][A2] DISPOSE:

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SERIES DESCRIPTION FORMAT

[SD][12a]SUBGROUP/CREATOR:
OFFICE OF SHIP OPERATIONS

[SD][03]SERIES TITLE:
REPORTS ON SHIPS SOLD FOR SCRAP

[SD][A3]RECOMMENDATION:
DESTROY IMMEDIATELY.

[SD][A5]ACTION:
RESCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 674, AND DESTROY IMMEDIATELY.

[SD][A2]DISPOSE:

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SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
OFFICE OF SHIP CONSTRUCTION

[SD][03] SERIES TITLE:
PROGRAM SUBJECT FILES

[SD][A3] RECOMMENDATION:
DESTROY July 1, 2005

[SD][A5] NEW ACTION:
SCHEDULE THESE FOR IMMEDIATE DISPOSAL UNDER NC1-357-81-2, ITEM 498.

[SD][A2] DISPOSE:
ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
357-70A2479 001 001-001 U 57-65
SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
OFFICE OF SHIP CONSTRUCTION, DIVISION OF PRODUCTION

[SD][03] SERIES TITLE:
SUBJECT FILES RELATING TO SHIP CONSTRUCTION

[SD][A3] RECOMMENDATION:
DESTROY July 1, 2005.

[SD][A5] NEW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 538, AND DESTROY July 1, 2005.

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<tr>
<td>357-70A2413</td>
<td>001</td>
<td>001-001</td>
<td>SCHED/3/38</td>
<td>U</td>
<td>56-69</td>
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</table>
### SERIES DESCRIPTION FORMAT

**SUBGROUP/CREATOR:**
OFFICE OF SHIP CONSTRUCTION

**SERIES TITLE:**
ALLOWANCE LISTS OF MERCHANT VESSELS BUILT FOR MARAD

**RECOMMENDATION:**
DESTROY **July 1, 2005.**

**NCW ACTION:**
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 675, AND DESTROY **July 1, 2005.**

**DISPOSE:**

<table>
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<th>ACCESSION NO.</th>
<th>VOL</th>
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<th>DISP AUTH</th>
<th>CS</th>
<th>DATES</th>
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<tr>
<td>357-67D4262</td>
<td>004</td>
<td>021-024</td>
<td>U</td>
<td></td>
<td>66-66</td>
</tr>
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</table>
SERIES DESCRIPTION FORMAT

(SD)[12a]SUBGROUP/CREATOR:
OFFICE OF SHIP CONSTRUCTION, DIVISION OF SHIP DESIGN

(SD)[03]SERIES TITLE:
DESIGN FILES FOR SHIP CONVERSIONS

(SD)[A3]RECOMMENDATION:
DESTROY *July 1, 2005.*

(SD)[A5]NEW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 551, AND DESTROY *

(SD)[A2]DISPOSE:

ACCESSION NO.   VOL  BOX NOS.   DISP AUTH  CS     DATES
357-67A3702     002   001-002   CAP    66-66
357-67A3703     002   001-002   CAP    66-66
SERIES DESCRIPTION FORMAT

[SD] [12a] SUBGROUP/CREATOR:
OFFICE OF SHIP CONSTRUCTION, DIVISION OF SHIP DESIGN

[SD] [03] SERIES TITLE:
CONTRACT PLANS AND SPECIFICATIONS FOR MODERNIZATION OF THE SS CONSTITUTION

[SD] [A3] RECOMMENDATION:
DESTROY July 1, 2005.

[SD] [A5] NEW ACTION:
IMPLEMENT THE SCHEDULE ITEM AND DESTROY July 1, 2005.

[SD] [A2] DISPOSE:
ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
357-69A6332 002 001-002 NC1-357-81-2/591 U 68-68
SERIES DESCRIPTION FORMAT

[ SD ] [ 12a ] SUBGROUP/CREATOR:
OFFICE OF SHIP CONSTRUCTION

[ SD ] [ 03 ] SERIES TITLE:
CONSTRUCTION FILES RELATING TO CONVERSION OF THE SS UNITED STATES

[ SD ] [ A3 ] RECOMMENDATION:
DESTROY July 1, 2005.

[ SD ] [ A5 ] NCW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 591, AND DESTROY

[ SD ] [ A2 ] DISPOSE:
ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
357-70A3782 002 001-002 U 48-66
SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
OFFICE OF SHIP CONSTRUCTION, DIVISION OF SHIP DESIGN

SERIES TITLE:
CONSTRUCTION SPECIFICATIONS AND MODIFICATIONS

RECOMMENDATION:

MCW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 555, AND DESTROY [redacted] July 1, 2005.

DISPOSE:

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<td>64-64</td>
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SERIES DESCRIPTION FORMAT

[SD][12a]SUBGROUP/CREATOR:
OFFICE OF THE CHIEF OF RESEARCH AND DEVELOPMENT

[SD][03]SERIES TITLE:
DESIGN REFERENCE FILES

[SD][A3]RECOMMENDATION:
DESTROY. DISPOSE OF IN 2012.

[SD][A5]NCW ACTION:
RESCHEDULE UNDER NC1-357-81-2, ITEM 745 AND DISPOSE OF IN 2012

[SD][A2]DISPOSE:
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<th>DISP AUTH</th>
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<tr>
<td>357-65A1848</td>
<td>005</td>
<td>050-051</td>
<td>NC1-357-81-2/771AM</td>
<td>U</td>
<td>54-62</td>
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SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
OFFICE OF SHIP OPERATIONS

SERIES TITLE:
ALLOWANCE LISTS FOR THE N.S. SAVANNAH

RECOMMENDATION:
DESTROY. DISPOSE OF IN 2012.

NCW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 675, AND DESTROY IN 2012.

DISPOSE:
ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
357-65A1848 004 002-003 NC1-357-81-2/771AM U 54-62
004-004A
SERIES DESCRIPTION FORMAT

[SD][12a] SURGROUP/CREATOR:
OFFICE OF RESEARCH AND DEVELOPMENT

[SD][03] SERIES TITLE:
CONTRACTOR SUBJECT FILES RELATING TO SAVANNAH

[SD][A3] RECOMMENDATION:
DESTROY. DISPOSE OF IN 2012.

[SD][A5] NCW ACTION:
SCHEDULE THESE RECORDS UNDER NC1/357/81/2, ITEM 526, AND DESTROY IN 2012.

[SD][A2] DISPOSE:
ACCESSION NO.  VOL  BOX NOS.  DISP AUTH  CS  DATES
357-67B3650  015  005-019  NC1-357-81-2/771A  U  67-67
SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
OFFICE OF RESEARCH AND DEVELOPMENT

[SD][03] SERIES TITLE:
PERFORMANCE EVALUATIONS ON THE SUITABILITY OF THE CREW OF THE SAVANNAH

[SD][A3] RECOMMENDATION:
DESTROY. DISPOSE OF IN 2012.

[SD][A5] NCW ACTION:
SCHEDULE UNDER GRS 1, ITEM 29, TRAINING RECORDS, AND DESTROY IN 2012.

[SD][A2] DISPOSE:
ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
357-65A1848 002 084-084 NC1-357-81-2/771AM U 54-62
322-322
SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
OFFICE OF RESEARCH AND DEVELOPMENT

SERIES TITLE:
NEWSPAPER CLIPPINGS CONCERNING THE SAVANNAH AND ITS PORTS OF CALL

RECOMMENDATION:
DESTROY. DISPOSE OF IN 2012.

NCW ACTION:
TREAT NEWS CLIPPINGS AS NON-RECORD MATERIAL AND DESTROY IN 2012 IN ACCORDANCE WITH REQUEST FROM MARAD TO RETAIN UNTIL THEN.

DISPOSE:

ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
357-67B3650 002 003-004 NC1-357-81-2/771A U 67-67
SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
OFFICE OF RESEARCH AND DEVELOPMENT.

SERIES TITLE:
TRAINING SUBJECT FILE

RECOMMENDATION:
DESTROY. DISPOSE OF IN 2012.

NCW ACTION:
SCHEDULE UNDER GRS 1, ITEM 29, AND DESTROY IN 2012.

DISPOSE:
ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
357-68E2163 012 057-068 NC1-357-81-2/771AM U 54-65
SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
Division of Regulations

[SD][03] SERIES TITLE:
OFFICE ADMINISTRATIVE FILES

[SD][07] BULK DATES:
00/1934-00/1949

[SD][38] SERIES VOLUME (CUBIC FEET):
028

[SD][09a] NATIONAL SECURITY CLASSIFICATION:

[SD][08] ARRANGEMENT:
Arranged numerically by assigned file number

[SD][14] DESCRIPTION:
Memorandums, orders, travel authorizations, and notices relating to such administrative matters as payment for printing or copying machines and telephones, authorizing staff travel, and employee vacations and holidays. Includes also some predecessor files of the U.S. Shipping Board, and references to political activities.
[SD] [A3] RECOMMENDATION:

Destroy immediately.

[SD] [A4] JUSTIFICATION:

The records contain no long-term historic, legal, or informational value, and may be disposed of under GRS 23/1.

[SD] [A5] NEXT ACTION:

Apply GRS 23, item 1, and destroy immediately.

---

[SD] [A2] DISPOSE:

<table>
<thead>
<tr>
<th>ACCESSION NO.</th>
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<tr>
<td>178-57A0009</td>
<td>028</td>
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<td>1934-49</td>
<td></td>
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</table>
SERIES DESCRIPTION FORMAT

[SD][12a]SUBGROUP/CREATOR:
Division of Regulations

[SD][03]SERIES TITLE:
SUPPLY MANAGEMENT FILES

[SD][07]BULK DATES:
00/1949-00/1954

[SD][38]SERIES VOLUME (CUBIC FEET):
010

[SD][09a]NATIONAL SECURITY CLASSIFICATION:

[SD][08]ARRANGEMENT:
Arranged alphabetically by name of applicant or by name of company

[SD][14]DESCRIPTION:
Miscellaneous correspondence, duplicate copies of minutes, and duplicate copies
of applications relating to the admission of companies to practice in the
maritime industry, and construction-differential subsidies.

[SD][A3]RECOMMENDATION:
Destroy immediately.

[SD][A4]JUSTIFICATION:
The records contain no long-term historic, legal, or informational value that
warrants permanent retention by the National Archives. The records have been

[A5]NEW ACTION:
Apply GRS 3, item 4A1 and destroy immediately. Box 12 was not located as listed
on the 01 report; the boxes found were boxes 1-7 and 13-15.

[SD][A2]DISPOSE:
ACCESSION NO.  VOL  BOX NOS.  DISP AUTH  CS  DATES
178-60A0813  010  001-007  S  1949-54
013-015
SERIES DESCRIPTION FORMAT

[SD][12a]SUBGROUP/CREATOR:
Division of Regulations

[SD][03]SERIES TITLE:
REFERENCE FILE RELATING TO THE INTER-AMERICAN MARITIME CONFERENCE AND THE FINANCIAL ECONOMIC ADVISORY COMMITTEE

[SD][07]BULK DATES:
00/1933-00/1945

[SD][38]SERIES VOLUME (CUBIC FEET):
006

[SD][09a]NATIONAL SECURITY CLASSIFICATION:

[SD][08]ARRANGEMENT:
Arranged by subject or by type of record

[SD][14]DESCRIPTION:
Mostly copies of publications and reports, but also charts, clippings, minutes, and other records pertaining to a survey conducted on Venezuelan freight rates, a U.S. Merchant Marine Development and Regulation handbook prepared for the Inter-American Maritime conference, and proceedings of the conference meetings. Other conference topics covered such subjects as the transportation of commerce, the effects of World War II on shipping, passenger and tourist travel, and ocean freight rate problems. The United States, Mexico, Peru, Brazil, Colombia, Panama, and other Central/South American countries participated in the conference. Includes also some other materials relating other maritime conferences.
RECOMMENDATION:
Destroy immediately.

JUSTIFICATION:
The records appear to be reference materials which should be disposed of under GRS 23/1.

NEW ACTION:
Apply GRS 23/1 and destroy immediately.

DISPOSE:

<table>
<thead>
<tr>
<th>ACCESSION NO.</th>
<th>VOL</th>
<th>BOX NOS.</th>
<th>DISP AUTH</th>
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<tr>
<td>178-51H0142</td>
<td>006</td>
<td>12301-12306</td>
<td>U</td>
<td></td>
<td>1933-45</td>
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</table>
Price Adjustment Board

Datespan: 1942-1950

Description:
This board, created by Administrative Order No. 64, dated May 5, 1942, was to review contract and subcontract prices and to renegotiate contracts, when necessary to prevent or recapture excessive profits.

The board handled contracts for shipbuilding, ship supplies, ship facilities, and master repairs.
SERIES DESCRIPTION FORMAT

[SD] [12a] SUBGROUP/CREATOR:
DIVISION OF ADMINISTRATION, OFFICE OF SECURITY AND INVESTIGATIONS

[SD] [03] SERIES TITLE:
SECURITY FILES ON "SUBVERSIVES" AND SABOTAGE

[SD] [07] BULK DATES:
1940-1942

[SD] [38] SERIES VOLUME (CUBIC FEET):
001

[SD] [09a] NATIONAL SECURITY CLASSIFICATION:
CONFIDENTIAL

[SD] [08] ARRANGEMENT:
ARRANGED BY NAME OF FIELD REPORTER, GOVERNMENT SOURCE, OR TOPIC AND THEREUNDER CHRONOLOGICALLY BY DATE.

[SD] [14] DESCRIPTION:
LETTERS, TELEGRAMS, CABLEGRAMS, DESPATCHES, INTELLIGENCE AND FBI REPORTS, LISTS OF SUSPECTED SUBVERSIVES, MINUTES OF MEETINGS, PHOTOGRAPHS, AND NEWSPAPER CLIPPINGS. THE SERIES RELATES TO POTENTIAL SABOTAGE, TROUBLEMAKERS, PURVEYORS OF "RADICAL" AND PRO-NAZI LITERATURE, COMMUNIST INVOLVEMENT IN MARITIME UNIONS, AND GENERAL SUSPICION OF ANY SEAMEN, OFFICERS, DOCKWORKERS, AND UNION REPRESENTATIVES SHOWING ANY PARTIALITY TO GERMANY, JAPAN, ITALY, AND THE SOVIET UNION. THERE ARE MANY FBI REPORTS AND PERSONAL LETTERS FROM J. EDGAR HOOVER TO ADMIRAL LAND. THERE ARE ALSO REPORTS FROM THE MARITIME COMMISSION FIELD REPRESENTATIVES IN NEW YORK AND NEW ORLEANS TO THE MARITIME COMMISSION'S DIVISION OF MARITIME PERSONNEL. THE RECORDS INCLUDE MINUTES OF THE COMMUNIST PARTY'S WATERFRONT SECTION, REPORTS ON CLANDESTINE MEETINGS OF PRO-COMMUNIST MEMBERS OF THE NATIONAL MARITIME UNION, EYE-WITNESS OBSERVATIONS OF "RADICAL ELEMENTS" DISTRIBUTING LITERATURE TO DISCREDIT THE ALLIED WAR EFFORT, AND THE ORGANIZATION OF NAZI CELLS AMONG RADIO OPERATORS OR ANTI-JEWISH GROUPS.

[SD] [A3] RECOMMENDATION:
PERMANENT. Transfer immediately TO THE NATIONAL ARCHIVES

[SD] [A4] JUSTIFICATION:
7
ALREADY SCHEDULED FOR TRANSFER TO THE NATIONAL ARCHIVES IN 1993 UNDER NC1-357-81-1, ITEM 1B.

[SD] [A5] NEW ACTION:

[SD] [A1] RETAIN:

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<th>ACCESSION NO.</th>
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<td>357-70A5784</td>
<td>001</td>
<td>043-043</td>
<td>NC1-357-81-1/1B</td>
<td>1993P</td>
<td>1942-43</td>
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</table>
SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:
DIVISION OF INSURANCE

SERIES TITLE:
CLAIMS PAYMENT LEDGER BOOKS

BULK DATES:
00/1942-00/1947

SERIES VOLUME (CUBIC FEET):
006

NATIONAL SECURITY CLASSIFICATION:

ARRANGEMENT:
Arranged alphabetically by name of payee.

DESCRIPTION:
Lists of amounts paid to companies or individuals, including the date, description, voucher or invoice number, and amount paid. Description information consists of a series of letters or numbers.
RECOMMENDATION:

Destroy immediately.

JUSTIFICATION:

These are accounting records, with no noteworthy remarks.

NEW ACTION:

Reschedule the records listed above under GRS 7, item 2.

REMARKS:

This series consists of BUNDLES 267-275 rather than boxes. The bundles occupy 6 cubic feet of shelf space.

<table>
<thead>
<tr>
<th>ACCESSION NO.</th>
<th>VOL</th>
<th>BOX NOS.</th>
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<th>DATES</th>
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<tr>
<td>178-60C0876</td>
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<td>267-275</td>
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<td>U</td>
<td>1957</td>
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SERIES DESCRIPTION FORMAT

SUBGROUP/CREATOR:

BUDGET OFFICE

SERIES TITLE:

LEND-LEASE LEDGER BOOKS

BULK DATES:

00/1942-00/1947

SERIES VOLUME (CUBIC FEET):

006

NATIONAL SECURITY CLASSIFICATION:

Arranged by type of account or by country.

DESCRIPTION:

Debit ledgers listing funds authorized and liquidated, dates of transactions, with contract, voucher, or invoice numbers. Accounts listed include installations on foreign vessels, torpedo net defense installation, and miscellaneous accounts receivable.

RECOMMENDATION:

Destroy immediately.

JUSTIFICATION:

These are accounting records at a low level of the budgeting process, which do not warrant permanent retention.

NCW ACTION:

Reschedule the records listed above under GRS 7, item 2.

REMARKS:

"Boxes" 110-112 are actually BUNDLES 110-112. These three bundles occupy 4 cubic feet of shelf space, making the volume of this series 6 cubic feet.

ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
178-60B0876 006 108-112 U 1957
SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
Personnel Division

[SD][03] SERIES TITLE:
PERSONNEL CORRESPONDENCE FILES

[SD][07] BULK DATES:
00/1942-00/1946

[SD][38] SERIES VOLUME (CUBIC FEET):
005

[SD][09a] NATIONAL SECURITY CLASSIFICATION:

[SD][08] ARRANGEMENT:
Arranged by subject

[SD][14] DESCRIPTION:

Miscellaneous personnel correspondence, and memorandums pertaining to the appointment, promotion, reassignment, or transfer of U.S. Maritime Commission employees and related personnel actions. Includes lists of central office and regional office staffing patterns.

[SD][A3] RECOMMENDATION:
Destroy immediately.

[SD][A4] JUSTIFICATION:
The records contain no long-term historic, legal, or informational value, and may be disposed of under GRS 1/3, "Personnel Correspondence Files."

[SD][A5] NCW ACTION:
Apply GRS 1/3 and destroy immediately.

[SD][A2] DISPOSE:

ACCESSION NO.  VOL  BOX NOS.  DISP AUTH  CS  DATES
178-51A0142  005  265-265  U  1942-46
315-318
SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
WSA Miscellaneous

[SD][03] SERIES TITLE:
Photographs of Training

[SD][07] BULK DATES:
1942-1943

[SD][38] SERIES VOLUME (CUBIC FEET):
004

[SD][09a] NATIONAL SECURITY CLASSIFICATION:
WITHDRAWN

[SD][A3] RECOMMENDATION:
NIR and NNSP should examine these records and appraise them.

[SD][A8] REMARKS:
The records were charged out to Mary Jane Harvey of the Maritime Administration on 4/23/92.

[SD][A1] RETAIN:
ACCESSION NO. VOL BOX NOS. DISP AUTH CS DATES
178-57A0016 004 104-107 U 1944-43
[SF] SUBGROUP NAME:
Federal Maritime Commission, RG 358

[SF] DATESPAN: 1950-

[SF] SUBGROUP DESCRIPTION:
Records herein described include those of the Federal Maritime Board, established in 1950, which was a predecessor to the Federal Maritime Commission, established in 1961, as well as mixed accessions of U.S. Maritime Commission records.
SERIES DESCRIPTION FORMAT

[SD][12a] SUBGROUP/CREATOR:
Federal Maritime Board/Federal Maritime Commission

[SD][03] SERIES TITLE:
Dockets

[SD][07] BULK DATES:
1944-1960

[SD][38] SERIES VOLUME (CUBIC FEET):
100

[SD][09a] NATIONAL SECURITY CLASSIFICATION:

[SD][08] ARRANGEMENT:
Arranged in three subseries ("M" dockets, "S" dockets, and straight number dockets), thereunder numerically.

[SD][14] DESCRIPTION:
Orders, notices, correspondence, transcripts, exhibits, petitions, briefs and other documents submitted as evidence in proceedings.

Little in the way of broad policy pronouncements and precedents. Cases relate to the resolution of the most routine sort of questions: "is maritime commerce between Balboa, Canal Zone, and San Diego interstate commerce, and if it is, is it subject to Section 18 of the Interstate Commerce Act?"
RECOMMENDATION:

Destroy immediately.

JUSTIFICATION:

Federal Maritime Commission dockets, and presumably those of its predecessor, are disposable under NC1/358/81/3, item 1. Even cases described as "significant" are disposable after 30 years under this schedule.

NCW ACTION:

Schedule these records under NC1/358/81/3, item 1, and destroy immediately.

<table>
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<td>1944-54</td>
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<td>038</td>
<td>181-218</td>
<td>U</td>
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<td>1944-54</td>
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<td>178-61D0982</td>
<td>010</td>
<td>028-037</td>
<td>U</td>
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<td>1950-60</td>
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