

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. N1-398-86-1	DATE RECEIVED 3-28-86
1. FROM (Agency or establishment) DOT/Office of The Secretary		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Office of the Assistant Secretary for Policy and International Affairs		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Special Authorities Division		DATE 12-11-86	ARCHIVIST OF THE UNITED STATES <i>Francis S. Burke</i>
4. NAME OF PERSON WITH WHOM TO CONFER Patricia Szrom	5. TELEPHONE EXT. 755-3812		
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE 3-24-86	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Carol A. Sutton</i> Carol A. Sutton 426-1695	D. TITLE OST Records Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1	<p>Special Authorities Division</p> <p>The Special Authorities Division is responsible for reviewing the initial and continuing fitness of air carriers holding authority under sections 401, 418, and 419 of the Federal Aviation Act. Applications for new or amended operating authority by such air carriers are processed in this Division.</p> <p><u>COMMUTER AIR CARRIER FITNESS FILES</u>, Contains original application for conductin scheduled passenger service as a commuter air carrier under section 419, including financial information (balance sheets, income statements, financial forecasts and resumes of key personnel.)</p> <p>a. Carriers that have operated - Destroy 3 years after carrier ceased operations.</p> <p>b. Carriers that have not operated - Destroy when 3 years old.</p>		