

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: <b>GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408</b>		JOB NO. <b>NI-398-86-2</b>	DATE RECEIVED <b>5/9/86</b>
1. FROM (Agency or establishment) <b>Department of Transportation</b>		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION <b>Office of the Secretary</b>		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION <b>Office of the General Counsel</b>			
3. MINOR SUBDIVISION <b>Board of Correction of Military Records</b>			
4. NAME OF PERSON WITH WHOM TO CONFER <b>William T. Underwood, Jr.</b>	5. TELEPHONE EXT. <b>755-8750</b>	DATE <b>9-3-86</b>	ARCHIVIST OF THE UNITED STATES <i>Francis A. Burke</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE <b>4-30-86</b>	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Carol A. Sutton</i> <b>Carol A. Sutton</b>	D. TITLE <b>OST Records Management Officer</b>
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	<b>BOARD OF CORRECTION OF MILITARY RECORDS</b>		
	Under the authority of 10 USC. Section 1552, the Board has the function to review all applications from former and current members of the Coast Guard to correct their military records. The records may be corrected by the removal of errors on injustice in discharges and reenlistment codes, fitness reports, promotion actions, disability matters or various kinds of benefits.		
1	APPLICATION FILE - Consists of individual application, correspondence, evidentiary material and the Board's final decision.  Transfer to Federal Records Center 3 years after final decision. Destroy 40 years after final decision.		
2	READING/CHRON FILE - Copies of correspondence used solely as a reading or reference file.  Destroy when 2 years old or when reference value has been exhausted.		

*2 items*