

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Transportation

2. MAJOR SUBDIVISION
Transportation Systems Center

3. MINOR SUBDIVISION
Office Patent Counsel

4. NAME OF PERSON WITH WHOM TO CONFER
Herbert E. Farmer

5. TEL EXT
494-2730

LEAVE BLANK

JOB NO.
NC 1-398-77-1

DATE RECEIVED
SEP 23 1976

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

10-27-76
Date *James B. Rhoads*
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 9/16/76	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Helen M. Schnetzer</i> Helen M. Schnetzer	E. TITLE Records Management Officer - Code 811
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><u>Patent Prosecution and Solicitation Files</u></p> <p>a. Patent Soliciting Case Files:</p> <p>(1) Files for specific invention disclosures for which no patent application was filed. Transfer to FARC 6 months after invention disclosure is inactivated. Destroy 5 years after transfer.</p> <p>(2) Files for specific invention disclosures for which patent application was filed. Transfer to FARC 6 months after patent is issued. Destroy 20 years after transfer.</p> <p>(3) Files for specific invention disclosures for which patent application was filed but not issued. Transfer to FARC 6 months after patent is denied. Destroy 5 years from date of denial.</p> <p>F. G. / NARS H. S. / DOT 10-14-76</p>	RG-398;	3 items

Copy to Agency 11-3-76
Copy to INR 11-4-76