

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NT-399-94-1</i>	DATE RECEIVED <i>1/3/94</i>
1. FROM (Agency or establishment) Department of Transportation		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Federal Railroad Administration			
3. MINOR SUBDIVISION Special Staff, Executive Secretariat			
4. NAME OF PERSON WITH WHOM TO CONFER Joanne C. Laird	5. TELEPHONE (202) 366-0156	DATE ACTING ARCHIVIST OF THE UNITED STATES <i>2/28/94</i>	<i>Raymond Amodeo</i>
<b>6. AGENCY CERTIFICATION</b> I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>12/22/93</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Theresa E. Brooks</i> Theresa E. Brooks	TITLE Records Management Officer	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p style="text-align: center;"><b>CLOSED FILES</b></p> <p style="text-align: center;"><b>FORMER FEDERAL RAILROAD ADMINISTRATOR'S</b></p> <p style="text-align: center;"><b>Gilbert Carmichael's</b></p> <p style="text-align: center;">Travel/Speech and Subject Files</p> <p><u>Travel/Speech Files, 1990 - 1992.</u></p> <p>This series contains former Federal Railroad Administrator, Gilbert Carmichael's 1990-1992 travel/speech files. The files contain Carmichael's daily and weekly itineraries, routine administrative travel documents, extensive background briefing materials for tours, meetings and conferences, full text speeches, remark outlines, issue papers, and administrative and invitational correspondence.</p> <p>Files are arranged chronologically. Volume is 7 cubic feet.</p> <p>DISPOSITION: Permanent. Transfer to the Federal Records Center immediately. Transfer to the National Archives when 10 years old.</p>		

*Sent to Agency, NNW, NNT, NIA 3/9/94 (4). WNRC 9/12/97*

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER 1-399-94-1	PAGE 2 OF 2
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
2.	<p><u>Subject Files, 1989 - 1990.</u></p> <p>This series contains former Federal Railroad Administrator Gilbert Carmichael's 1989-1992 official subject files. The files contain correspondence, memoranda, reports and official documents relating to railroad transportation policy, FRA management and Carmichael's contact with Congress, State, Union and local officials and international railroad officials.</p> <p>Files are arranged alphabetically. Volume is 3.5 cubic feet.</p> <p>DISPOSITION: Permanent. Transfer to the Federal Records Center immediately. Transfer to the National Archives when 10 years old.</p>		